



Pleasant Hill School District #1
 District Office
 36386 Highway 58
 Pleasant Hill, OR 97455
 Phone 541-746-9646 / Fax 541-746-2537

INTER-DISTRICT TRANSFER REQUEST TO PLEASANT HILL

Student's Name	2019 - 20 Grade	DOB
→		

The above named student is a:

	returning student to Pleasant Hill School District
	sibling of a current Pleasant Hill School District student
	new applicant

Is the student currently in an expulsion process? Yes _____ No _____

Requesting a Transfer **FROM**

District:	School (if known):
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Note: Inter-District Transfer requires permission by both the sending and receiving districts.

Parent/Guardian Name(s): _____

Legal Resident Address: _____

Street City Zip

Mailing Address (if different): _____

P.O. Box City Zip

Email Address: _____

Preferred Phone <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work _____	Other Phone <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work _____
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I understand and agree to the conditions listed on the attached guidelines. I attest that the information provided on this form is truthful and accurate.

_____ Parent/Guardian Signature Signature indicates you have read the attached guidelines	_____ Date
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<input type="checkbox"/> Approved <input type="checkbox"/> Denied #1: Resident District _____ Superintendent's or Designee's Signature Date	<input type="checkbox"/> Approved <input type="checkbox"/> Denied #2: Receiving or Host District _____ Superintendent's or Designee's Signature Date
Reason: _____	Reason: _____

(OVER)

_____/_____/_____ Date Received by District
_____/_____/_____ Date Parent Notified

PLEASANT HILL SCHOOL DISTRICT #1

General Guidelines

1. PHSD will accept Inter-District Transfer Requests up until 3:00 p.m., Friday, August 23, 2019.
2. On August 27, 2019, PHSD will notify applicants of the status of their request.
3. If the District has more applicants than spaces available, a lottery to select students will be conducted. Priority will be given to siblings of current students.
4. Accepted transfer requests will be sent to the student's district of residence for approval of the release.
5. Once an approved transfer student attends PHSD, the student is considered a resident of the District until the student graduates from high school, unless they choose to register at another school.
6. PHSD will not discriminate on the basis of race, religion, sex, sexual orientation, gender, ethnicity, national origin, disability, terms of an individualized education program, income level, proficiency in the English language, or athletic ability.
7. A student whose transfer has been revoked may not apply for a transfer for the next academic year.
8. Parent/guardian is responsible for transportation of approved student transfers to and from school and for all athletics, extracurricular and afterschool activities. Transfer students will be allowed access to transportation within district boundaries as long as they are at an existing bus stop for the school they are attending and if space is available on that route.