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DRAFT
Commitment, Excellence, Community

**SCHOOL BOARD MEETING /WORK SESSION
 MINUTES**

**Monday, April 7, 2014, 7:00 p.m.
 Pleasant Hill Community Center**

1.0 CALL TO ORDER

The meeting of the Pleasant Hill School Board was called to order by Chair Oldham at 7:01 pm in accordance with the public notice of this meeting. Other Board members in attendance were Vice Chair, Kevin Parrish; Wylda Cafferata; and Curt Offenbacher. Also in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Connor Baker, Student Representative and Thad Holub, Assistant Principal. Barbara Orre was excused.

The mission statement was read out loud.

2.0 INTRODUCTION OF AUDIENCE.

The sign-in sheet reflected Kelli Martin and Darlene Baker in attendance.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA.

A revised agenda was provided to the Board.

4.0 APPROVAL OF MINUTES

4.1 Approve March 10, 2014 Board Meeting Minutes. The Board Minutes were approved by consensus as presented.

5.0 REPORTS AND DISCUSSION ITEMS

- 5.1 Student of the Month. Sabrina Boyd was recognized as student of the month. The Board thanked her for her exemplary example.
- 5.2 Improved Student of the Month.
- 5.3 Volunteer of the Month. Jennifer Jordan, Booster Club Treasurer was recognized as volunteer of the month for her contributions to the district. The Board thanked her for her service.
- 5.4 Principal Reports
 - 5.4.1 PHHS. Principal Fisher read the Monthly Principal's Report to the Board (refer to handout).
 - 5.4.2 PHES. Principal Devery Stoneberg read the Monthly Principal's Report to the Board (refer to handout).
- 5.5 Quarterly Reports (Jan-Mar 2014)

Revenue/Expenditures. Ms. Passerotti reviewed the resource projections showing a \$41,000 increase in state funding over projections made in January. Overall, revenues are projected to be \$70,000 over January estimates. Business Manager Passerotti compared year-to-date actual expenditures and encumbrances and noted that savings may be realized from a reduced transfer to the technology reserve and lower than projected PERS rates. Ms. Passerotti reported the district is meeting the GFOA-recommended reserve level of at least two months of operating expenses. The Board asked for clarification of a \$50,000 cushion in the state funding projection. Ms. Passerotti explained it was an accounting adjustment to protect against volatile external factors and on a supplies fund balance. Board members Parrish and Offenbacher noted projected savings in supply accounts and expressed concern the district is requiring students to furnish substantial supplies while retaining a fund balance. Should look into these accounts further

Food Service. Ms. Passerotti reported that participation in the food service program is following expected trends, with an increase in the winter and a decrease in the spring. The fund appears to be on track to break even at fiscal year-end.

Grants. Grant funds were reviewed and Ms. Passerotti solicited feedback from the board on the reporting format. She advised funds are generally received on a reimbursable basis with IDEA funds not submitted for reimbursement to date.

Achievement

PHES – Reading/Math Progress. The achievement report citing Easy CBM, AIMSWEB and SWIS data shows students at or below benchmarks. Kevin Parrish said he is concerned that so many students are below benchmark. Principal Stoneberg said she is pleased with the numbers and interventions are in place for areas with low scores, such as 2nd grade, with RocketMath being implemented.

PHHS – AE Time. Principal Fisher relayed staff feedback regarding AE time. Mr. Meizen was recognized and shared he works with a cohort of 20 students on various items and feels it is a brilliant way for students to catch up in a one-on-one environment. He shared when students use the time it is very valuable. Ms. Martin noted the feedback included in the packet and added that coaches as well are supportive of this format. She added that peer tutoring happens during this AE time as well as extras such as EMT or AP class extended work. Mr. Fisher reported teachers who do not have students assigned during this time, such as Art or Shop, work cooperatively to back up others. Mr. Fisher reported there are many opportunities for students during this time including technology classes, music lessons, fire training classes, help formats, study halls, academic enrichment and academic enhancement. Wylda Cafferata commented she would like to grow the enhancement opportunities to better serve students. Principal

Fisher agreed that there are many opportunities for growth within this program. The Board thanked Mr. Meinzen and Ms. Martin for their input.

Washington, D.C. Trip. Mr. Meinzen thanked the Board for their approval of the recent Washington, D.C. Trip and reported 26 students and seven adults participated in this year's successful program. He provided a brief slide show of the trip. Mr. Meinzen reported positive reactions about the program with two community members providing full scholarships for five students to attend. The students had the opportunity to visit Ford's Theater and Mount Vernon, sit in on the Supreme Court, and visit the offices of Representative DeFazio and Senator Wyden, among other things. Randy Fisher spoke in support of the program saying it is a worthwhile investment and does tremendous good for the students.

- 5.6 Bond Information Update. Tony Scurto shared he received his first citizen call regarding the bond showing awareness is beginning to happen. He said the challenge in educating the public is around the \$2.15 rate not being added to the current rate, but one expiring before the new rate begins. Mr. Scurto reported attempts to schedule community forums are not being well met with Staffordshire viewing the request as a solicitation and declining it. He reported an information night will be held April 30, in the High School Gym, with a gathering on May 3 as well. Mr. Scurto reported he, Kevin Parrish and Curt also visited the Dairy Queen last week. Kevin Parrish stressed the importance of getting the correct information to the public.

- 5.7 Action Log. The Action log was reviewed and updated.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Kelli Martin reported Pleasant Hill had the highest GPA of 27 NHS Applicants with GPA's of 3.5 or above. A Wildflower Festival will be held at the Mount Pisgah Arboretum in support of the program.

7.0 CONSENT AGENDA

7.1 Personnel

- 7.101 Approve of Hiring Maria Skelton – JV Softball Coach

Curt Offenbacher moved the Board approve the Consent Agenda as presented. Wylda Caffereta seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Re-Establishing Reserves (**Exhibit 1314-39-01**)

Caroline Passerotti advised Oregon law requires a school board to revisit this item every 10 years. Administration will work to bring all of these resolutions forward at the same time for efficiency. The Resolution presented is a first draft with the issue to be returned to the agenda at the next meeting for formal approval.

8.2 Old Business

8.201 Approve 2014 District Calendar. The Board discussed the District Calendar as presented.

John Oldham moved the calendar be approved as presented, except for the graduation date, which will be discussed further at the next meeting. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.202 Superintendent Evaluation. Tony Scurto reviewed the handouts provided, advising they would be distributed to key persons for feedback. The Board agreed comments received are most meaningful rather than a limited numerical rating

8.203 Board Evaluation. Tony Scurto reviewed the handouts provided to the Board. The Board agreed to use the current form with the evaluation taking place after May 20th. They may consider adopting a new form for the subsequent evaluation year.

9.0 FUTURE BOARD MEETINGS

- Monday, April 21, 2014, Work Session (Budget Orientation) – 7:00 pm, PH Community Ctr
- Monday, April 28, 2014, Board Information Community Meeting
- Monday, May 3, Bond Information Session

10.0 ANNOUNCEMENTS/OTHER

Tony Scurto announced Destination Imagination at the elementary level had a great showing. The high school team will be going to the global finals in Knoxville, TN.

11.0 ADJOURNMENT. John Oldham adjourned the meeting at 9:22 p.m.