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Commitment, Excellence, Community

**SCHOOL BOARD MEETING
MINUTES
Monday, June 1, 2015, 7:00 p.m.
Pleasant Hill Community Center**

1.0 CALL TO ORDER

The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 7:01 p.m. Other board members in attendance were Kevin Parrish, Curt Offenbacher, Wylda Cafferata, and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal and Becky Johnson, Board Secretary;

John Oldham read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE

Darlene Baker, Community Member; Joyce Weaver, Budget Committee Member; Raegen Miller, Budget Committee Member; Bill Allsup, Budget Committee Member; Gary Shearer, Budget Committee Member; and Paul Johnson, Budget Committee Member, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

Executive Session for the Evaluation of Chief Executive Officer (Superintendent) ORS 192.660 (2) (i) was added to the agenda.

4.0 APPROVAL OF MINUTES

The May 18, 2015 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS

5.1 Facilities Update

Mr. Scurto reported on the current status of the Bond project, noting that we will have more detailed information at the June 22nd Board Meeting. Early results from the May 27th bid day indicate that we are over budget in some areas and under in others. We are still awaiting bids for siding, polished concrete and ceramic tiles. Funding should cover the current scope, and as we get more detail, we will determine if there is funding for the alternate high school classrooms and the elementary library connector.

The Administration Team has been working on the logistics of the move plan. Teachers have been instructed to take personal items home and classrooms are scheduled to be packed by June 12th. We are hiring back teachers and some staff to assist with packing for move day. Two professional moving companies attended a walk-thru and will be bidding on the job and completing the actual move. The High School office move will be completed by June 17th

allowing time for year-end requirements. We will schedule another paid day in August or early September for teachers to unpack. Due to the short timeline and limited sale items, we will not hold a public sale. Moving lockers and other work will be completed during the weekend in order to be ready to start asbestos abatement Monday morning June 15th. We are trying to reuse items and have identified reusing door knobs, locks, and potentially some white boards to be used in the portable classrooms. Temporary classroom are in place and bathrooms are being installed today.

Representatives from Omlid and Swinney are meeting with the Fire Marshall next week to propose installing a drafting station, in lieu of a fire hydrant. The drafting station will require an addition to the budget.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No members of the audience spoke.

7.0 CONSENT AGENDA

7.1 Personnel

7.101 Approve Emily Smith, Upper Elementary Teacher, 2015-16 School Year

7.102 Approve Rachelle Dow, Primary Teacher, 2015-16 School Year

Kevin Parrish moved to accept the consent agenda. Wylde Cafferata seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Meal Price Increases

Ms. Passerotti explained that as a participant in the National School Lunch Program, the District is required to comply with lunch pricing established under the federal Paid Lunch Equity tool. Based on the recommended pricing for lunches and our analysis of other meal costs, we are proposing the following increases: elementary breakfast \$0.15 to \$1.40, non-student breakfast \$0.10 to \$1.90, elementary lunch \$0.20 to \$2.50, high school lunch \$0.20 to \$2.75. The price of non-student lunch would remain at \$3.25, and the price of milk would remain at \$0.40. Ms. Passerotti asked for action on this item at tonight's meeting in order to help prepare for the next school year.

Kevin Parrish moved to adopt Meal Price Increase, Exhibit 1415.137. Wylde Cafferata seconded the motion. The motion passed unanimously. Curt Offenbacher inquired about a change to the reduced program. Ms. Passerotti stated that included in the State School Fund appropriation for the next biennium is funding to offset the price for those who qualify for reduced price meals in order to allow them to receive free meals this next year. The District already provides free breakfasts to students who qualify for reduced price meals.

8.102 Transfer Resolution

Ms. Passerotti brought forward Resolution No. 1415.138 which reappropriates \$20,000 to the Instruction budget from the Fiscal Services budget in the Capital Projects Fund, in the current fiscal year. This reappropriation is due to the fact that we did not budget enough in the Instruction function to allow for teacher move days, substitute costs for teachers who participated in the design teams, and other items related to the bond

process. Ms. Passerotti explained that the expected cost in excess of budget is about half of this amount, but she would like to have the additional legal spending authority should actual expenditures be higher than projected. Ms. Passerotti asked the Board for action on this resolution tonight.

Curt Offenbacher moved to approve Resolution No. 1415.138, Making Appropriations Resulting from Transfers in the 2014-15 Fiscal Year. Kevin Parrish seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Budget Committee (*if needed*) – June 8, 2015, 7:00 p.m., Pleasant Hill Community Center
- Budget Hearing & Board Meeting – June 22, 2015 7:00 p.m., Pleasant Hill Community Center

10.0 ANNCEMENTS/OTHER

Mr. Scurto received an email from Teri Mathisen with First Student regarding our Pleasant Hill bus driver Mark Schoenberg. Mr. Schoenberg received first place in the Novice Conventional division at the Regional and State Safety Exercises and one of our substitute drivers placed third. Ms. Cafferata thought that we might want to include this in the next newsletter.

Ms. Cafferata suggested that we provide a meal during move day for the teachers as a way to express our gratitude for all their extra efforts to help with the move. Mr. Scurto suggested that we might want grab-and-go items as staff may not have time for a sit down meal. The Board will discuss this further.

11.0 RECESS TO BUDGET COMMITTEE MEETING - 7:24 p.m.


12.0 RETURN TO REGULAR SESSION - 8:45 p.m.

13.0 RECESS TO EXECUTIVE SESSION – 8:45 p.m.

Evaluation of Chief Executive Officer (Superintendent) ORS 192.660 (2)(i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

14.0 RETURN TO PUBLIC SESSION 10:00 p.m.

15.0 ADJOURNMENT – 10:00 p.m.

Signed:  this 22nd day of June, 2015.
John Oldham, Board Chair