



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

FINAL
Commitment, Excellence, Community

**SCHOOL BOARD MEETING
MINUTES
Monday, September 9, 2013
Pleasant Hill Community Center**

1.0 CALL TO ORDER

1.1 The meeting of the Pleasant Hill School Board was called to order by Chair Mr. Oldham at 7:00 pm in accordance with the public notice of this meeting. Other Board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata, Barbara Orre and Curt Offenbacher. Also present were Tony Scurto, Superintendent, Caroline Passerotti, Business Manager, Devery Stoneberg, Elementary Principal, Randy Fisher, High School Principal, Thad Holub, High School Assistant Principal and Connie Bates, Athletic Director. Mr. Offenbacher read the District's Mission Statement aloud.

2.0 INTRODUCTION OF THE AUDIENCE

2.1 Audience members introduced themselves and were welcomed. In attendance were: Ed Stark, Elementary Parent, Kelly Martin, High School Teacher, Kristi Hardy, Elementary Parent, Connor Baker, High School Student and Darlene Baker, Parent.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA Wylda Cafferata requested the new Mission Statement be added under New Business item 8.202.

4.0 APPROVAL OF MINUTES

- 4.1** By consensus, the August 9, 2013 Board Meeting Minutes, (Exhibit 1314-01) were approved.
- 4.2** The August 13, 2013 Board Charge Meeting Minutes were amended to show Curt Offenbacher as an attendee and were approved by consensus with the amendment. (Exhibit 1314-02)

5.0 REPORTS AND DISCUSSION ITEMS

5.1 Superintendent's Report

- 5.1.1 Enrollment.** Tony Scurto provided the Board members with preliminary student headcounts totaling 902 students. (Exhibit 1314.10) The Board requested further information on Open Enrollment and Out of District students. Discussion around class

size ensued and Randy Fisher stated with the core curriculum the goal class size is 32 with a new section opening at that number.

- 5.1.2 Summer Work.** The maintenance and custodial crews completed tasks ahead of schedule despite a county permit issue delay. With the exception of the High School Parking lot, each noted project came in below the budgeted amount. The Board requested a total amount of investment in the School be provided to them at the next meeting.

Completed Projects:

Portable space for Elementary; Elementary Library received new carpeting; High School parking lot repair work and traffic flow renovation; Multi Purpose room siding; Science tables and related wall; New High School Signage.

Pending Projects:

High School Fencing is being completed by Island Fence. The surveys for facility work (Exhibit 1314.11), and fact sheet (Exhibit 1314.12) will be distributed at the Alumni weekend events taking place September 13-15, 2013.

- 5.1.3 Grants/Strategic Investments.** The Oregon Department of Education has money set aside from the State School Fund to invest in specific strategic outcomes tied to grant funding. We are encouraging Lane ESD to pair smaller districts together to pursue strategic initiatives as has been previously successful. Subsequent to discussion around obtaining additional funding from grants the Board agreed to look into writing an RFP to pursue obtaining a grant writer who would be written into the grant administration as payment. The Board agreed any grant obtained would need to align with the District goals.
- 5.1.4 Close-Up Trip –** Via Supt. Scurto, Timothy Meinzen, High School History Teacher requested approval to take a group of High School students to Washington, D.C from February 15-21st in conjunction with the Close-Up program. The Pleasant Hill School has taken part in this activity in years past and after discussion the Board agreed it was a valuable excursion. The Board approved of the activity by consensus and requested Mr. Meinzen be thanked for his dedication.

5.2 Principal Reports:

Elem School – Ms. Stoneberg reported the custodial and maintenance team performed well with the August 15, 2013 deadline met. The inaugural K-6 Meet-and-Greet was held successfully on August 29, 2013 with 60-70% of families attending. The first week of school was spent reviewing Billie Spirit and expectations. Ms. Stoneberg noted the Title 1 team and new EA's

successfully met new requirements of every kindergarten student assessed in Week 1. As the assessment results are reviewed she advised the elementary will be looking at the usage intent for that data. The Board requested to be kept apprised of the data status and usage. The playground is being reassessed by staff. EASY CBM testing is available for any staff interested in being involved (contact Jeanne for further information). Picture day is September 19, 2013; the Board and staff were encouraged to attend to have pictures taken for badges and website usage.

High School – Mr. Fisher stated the year began with a short assembly. The initial block schedule included a building tour and behavior expectation review. The Board requested a list of the curriculum being used as part of the Academic Enhancement as it lies under their purview. John Oldham asked to review a menu of what is available for students and how many students are participating in each so the Board may see how time is being utilized. Randy Fisher advised he wishes Cheryl Brelsford and Kathy Duval to formally present the answers to these requests to the Board to provide an interactive opportunity for discussion.

The new High School signage has proved positive in distinguishing a formal entrance and clearly directing visitors, students and staff. The fencing being completed has been done so respectfully and will be a deterrent to keeping unwanted guests out. An Open House will be held Friday, September 13, 2013 during which facility tours will be available. Principal Fisher was thanked for his report by the Board and excused early from the meeting to attend to personal business.

5.3 Athletics Report: Director Connie Bates reported Football with 50 athletes, Volleyball, 26, Cross Country, 15, Boys Soccer, 14, Girls Soccer 14 and Cheer 12. The fall season Alumni Weekend is September 13-16th with a double header football game, Saturday social with tents by the Science Factory and BBQ and a Golf Tournament. The Girls' soccer team has been reinstated with enough interest and 2 students from Lowell are participating as part of a cooperative sponsorship approved by both schools and OSAA. The Boys soccer coach position is now filled due to a late departure by the previous coach. JV Girls and Boys Basketball/Baseball have open positions.

Middle School Athletics has 26 athletes in Football, 40 in Volleyball and 4 in Cross Country. There is a home Cross Country meet October 12 to which a middle school division has been added due to high interest from other schools.

6.0 PUBLIC FORUM - Connor Baker, High School Sophomore was recognized and expressed concern that his Scholars classes have 41 students which include students who were not part of the previous advanced classes. Tony Scurto requested Thad Holub, Assistant Principal follow up on Mr. Baker's concern. Board Member Orre

added she earlier expressed similar concern to Mr. Fisher and he was not aware of the issue.

7.0 CONSENT AGENDA

7.1 Personnel. Supt. Scurto referred to the Personnel list on the agenda reporting 5 new hires.

7.1.1 Approvals

- Adrienne Bonosevich, SPED EA, HS
- Lisa Jones, from Food Service EL to Food Service HS
- Beth Sprague, School Board Minute Taker
- Rodger Bates, Head Girls Basketball, HS
- Nicholas Smith, Head Boys Soccer, HS

Mr. Parrish moved to approve the personnel consent agenda as presented. Mr. Offenbacher seconded the motion and it was unanimously approved.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.1.1 Declare 2013-14 Budget Committee Opening, (2)

- Stephen Ferguson and Alex Cuyler's terms have expired. The positions were formally announced as publicly open through October, 2013. The application will be posted on the District website with a deadline of the November 4, 2013 Board Meeting.

8.1.2 CCG - Licensed Evaluation Administration (Exhibit 1314-03) – no changes on first read.

8.1.3 GCN – Evaluation of Licensed Staff (Exhibit 1314-04)

- Subsequent to the initial read, Ms. Cafferata requested the wording “attempt to”, be changed to “aim to”. Mr. Offenbacher requested a clear timeline be added. It was agreed the text should read “Superintendent should report quarterly”.

8.1.4 JHCCA – HIV, HBV, and AIDS (Exhibit 1314-05) – no changes on first read.

8.1.5 JHFF – Reporting Requirements Regarding Sexual Conduct with Students (Exhibit 1314-06)

- Mr. Scurto advised the designated name will be added to the current Civil Rights poster and posted accordingly.
- Mr. Parrish requested the dual remedy of appealing through administrative or collective bargaining be altered to collective bargaining for staff and administrative for volunteers.
- Mr. Parrish noted that reference to personnel director should be changed to superintendant. If the perpetrator is the superintendent the reporting should be to the Board Chair.

The changes to each above policy will be made as noted and a second reading provided for motion and approval at the next Board Meeting.

8.1.6 JOB – Personally Identifiable Information (Exhibit 1314-07) – no changes on first read

8.1.7 Sports Cooperative, Girls Soccer with Lowell - OSAA, the Lowell School District and Pleasant Hill Athletic director have approved a cooperative agreement to allow 2 Lowell athletes to play on the Pleasant Hill Girls' Soccer team.

Wylde Cafferata moved the Lowell/Pleasant Hill High School Girls Soccer Cooperative Agreement with be approved. The motion was seconded by Kevin Parrish and passed unanimously.

8.1.8 Mission Statement Mr. Parrish and Ms. Cafferata presented an updated Mission Statement based on Baldwin Park for the Board's review (Exhibit 1314.12)

- Superintendent Scurto noted the current stationary states "Commitment, Excellence and Community" on the base. He proposed the word "commitment" be replaced with "achievement".

After discussion Curt Offenbacher moved to accept the revised Mission Statement as presented. Kevin Parrish seconded the motion and it was passed by unanimous consent.

8.2 Old Business

8.2.1 Draft 2013-14 Board/Administrator Charge (Exhibit 1314.08)

The following changes were suggested: (Communication) Workshop Wednesday reports be added under Principal Reports distributed in written form monthly with a quarterly verbal update.

(Communication) Contact with Open Enrollment Families be completed in November.

(Achievement) Report on TAG procedures

(Achievement) A work session, report or presentation on Art Education be considered including what we do, and where we are going and continuity of the program.

Curt Offenbacher moved to approve the School Board/Administrator Charge Exhibit 1314.08 with amendments. Kevin Parrish seconded the motion and it passed unanimously.

9.0 FUTURE BOARD MEETINGS

9.1 Board Work Session – September 23, 2013, 7:00 p.m., PH Community Center

9.2 Board Meeting – October 14, 2013, 7:00 p.m., PH Community Center

9.3 Board Work Session – October 23, 2013, 7:00 p.m., PH Community Center

10.0 ANNOUNCEMENTS/OTHER

- 10.1 OSBA Annual Convention, November 14-17, (Registration deadline October 23, 2013)
 - 10.2 OSBA Board Positions, (nominate by Sept 30, 2013 (Exhibit 1314.09))
 - 10.3 OSBA Fall Regional Meetings – Lane ESD, Oct 1, 5:30 pm
Mr. Scurto encouraged attendance and requested an email for those attending to make arrangements. Board Members Cafferata, Parrish, Offenbacher and Oldham are attending.
 - 10.4 PH Golf Tournament, Sunday, September 15 @ River Ridge Golf Course
Supt. Scurto advised 11 foursomes are currently attending and encouraged Board participation.
 - 10.5 School Pictures at PHES, September 19 @ 8:30 am
 - 10.6 Wylda Cafferata noted a new book that could be beneficial to the Board titled “Smartest Kids in the World and How They Got That Way”. The book reviews 3 American students who have studied internationally and their thoughts on how education internationally is different from what they receive in the states.
- 11.0 **ADJOURNMENT** – The Board meeting was adjourned by the Board Chair at 8:51 p.m.

Signed: _____ this _____ day of _____, 2013
Mr. John Oldham, Chair