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*Commitment, Excellence, Community*

**SCHOOL BOARD MEETING  
 MINUTES**

**Monday, November 19, 2018 - 7:00 p.m.  
 Pleasant Hill Community Center**

**1.0 CALL TO ORDER**

The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, Jeff Bernardo and Kimberly Jeremiah. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager; Jacquie Strickland, Board Secretary; Randy Fisher, High School Principal; Devery Stoneberg, Elementary Principal; and Lisa Taylor, Special Education Director.

Jeff Bernardo read the mission statement.

**2.0 INTRODUCTION OF AUDIENCE**

Jennifer Anderson, Executive Director, Pleasant Hill Education Foundation

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

Change retirement date for Janice MacRae to November 30, 2018  
 Change retirement date for Judy Beck to January 31, 2019

**4.0 APPROVAL OF MINUTES**

The November 5, 2018 Board Meeting Minutes were approved by consensus.

**5.0 CONSENT AGENDA**

5.1 Personnel

5.101 Approve retirement of Janice MacRae, High School English teacher effective November 30, 2018, rehire as a retiree through June 2019.

*Jeff Bernardo moved to accept the consent agenda item 5.1 Personnel. Curt Offenbacher seconded the motion. The motion passed unanimously.*

5.2 Policies 2<sup>nd</sup> Reading

BF	Policy Development
BI	Board Legislative Program
DFG	Income from Program-Related Sales and Services
DID	Property Inventories
DLC	Expense Reimbursements
EEBB	Use of Private Vehicles for District Business
FJ	Temporary District Facilities

GCBDB/GDBDB	Early Return to Work
GD	Classified Staff/Classified Staff Positions
GDC	Recruitment of Classified Staff
GDIA	Notice of Employment
IGBHD	Program Exemptions
JBAA	Section 504 – Students

*Curt Offenbacher moved to accept the consent agenda item 5.2 Policies 2<sup>nd</sup> Reading. Jeff Bernardo seconded the motion. The motion passed unanimously.*

## 6.0 REPORTS & DISCUSSION ITEMS

### 6.1 Superintendent Report

#### 6.101 Pleasant Hill Education Foundation

Superintendent Scott Linenberger introduced Jennifer Anderson, Executive Director of the Pleasant Hill Education Foundation. Ms. Anderson was pleased to announce that on November 8, 2018 the foundation handed out nearly \$53,000 in grants to both the elementary school and the high school and the *Breakfast on the Hill* event raised \$32,000. Jennifer shared that the foundation has two new board members and they are currently looking for additional new board members. The Pleasant Hill Education Foundation is currently working on a strategic plan with emphasis on awareness of the foundation, increase revenue, and program development. Ms. Anderson announced that Casino Night will be February 23, 2019 at the Emerald Valley Event Center.

#### 6.102 OSBA Ballot

Superintendent Scott Linenberger asked if the board members had any questions regarding the OSBA ballots and if the board was ready to vote tonight. After a brief discussion it was decided that voting would take place at the December 10, 2018 board meeting.

#### 6.103 OSBA Convention

Board Chair Wylda Cafferata shared some highlights from the OSBA Convention that she recently attended. Ms. Cafferata discussed some ideas on how to utilize the board secretary more and what the board secretary's role is. Wylda shared information from another workshop on how to attract and recruit the best possible teachers. Ms. Cafferata also mentioned that Keri Pilgrim, Teacher of the Year and former Pleasant Hill teacher was presented with a book of poems titled *Teaching with Fire*. Board member Jeff Bernardo shared information from a workshop he attended on Measure 98. Mr. Bernardo shared that some smaller school districts are pooling their funds to create more opportunities for their students, more CTE programs are being developed and the Springfield School District is partnering with small businesses to develop work related skills for students.

#### 6.104 1<sup>st</sup> Quarter Enrollment Figures

Superintendent Linenberger shared the 1<sup>st</sup> quarter enrollment numbers stating that the numbers are gathered on a fiscal year and not an academic year. This report is from July 1, 2018 through September 30, 2018. Board member Curt Offenbacher asked if there is any data on the number of students coming in to and out of the district on inter-district transfers or open enrollment. Board Chair Cafferata suggested we conduct exit interviews with families when they chose to leave the district.

#### 6.105 Report from Mapleton Board Meeting

Superintendent Scott Linenberger briefly shared on the testing *Opt Out Movement* dissertation presented at the Mapleton board meeting. Board Chair Cafferata expressed how interesting different board meetings are. She mentioned that the Mapleton board hands out a *Welcome to Your School Board Meeting* pamphlet, which she thought was very informative. Board Member Jeff Bernardo asked if there was a way for Pleasant Hill schools to inform parents why we conduct standardize testing and how important the data is. Principal Stoneberg informed the board that the state requires testing information be sent to parents prior to test dates. Parents are given the opportunity to have their students opt out of testing.

#### 6.106 Policy First Reading

Superintendent Linenberger informed the board that he had contacted OSBA regarding the wording in the EEAB Policy – School Bus Scheduling and Routing. As it states in the policy, it is the Superintendent’s responsibility to annually review and assess school bus routes. Superintendent Linenberger shared with the board that under the JHC Policy – Student Health Services and Requirements, the Pleasant Hill School District meets the requirement of providing one registered nurse for medically fragile students, nursing-dependent students and complex students.

#### 6.107 Report Cards

Superintendent Linenberger shared the Oregon Department of Education report cards. Mr. Linenberger plans to take the results to the Pleasant Hill Improvement Plan (PHIP) committee for discussion at their next meeting. Elementary Principal Devery Stoneberg shared with the board that after reviewing the results and discussing them with her staff that they will continue to look at what they’re doing and areas to make improvements. She informed the board that the science curriculum is a pilot program they just started using this year. Ms. Stoneberg also expressed that the professional development training last year with Robert Young has definitely paid off. High School Principal Randy Fisher discussed the results of the high school report card. Mr. Fisher and his staff continue to focus on student attendance and the F and D list. Randy also mentioned that he and his staff are working hard to help students get to the finish line, graduation.

**7.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns should share them directly with the School Board chair or the district superintendent.

No comments were made.

## 8.0 BOARD ACTION ITEMS

There were no Board Action items to discuss.

**9.0 FUTURE BOARD MEETINGS**

- Board Meeting – December 10, 2018, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – January 14, 2019, 7:00 p.m., Pleasant Hill Community Center

**10.0 ANNOUNCEMENTS/OTHER**

Judy Beck, SPED EA, will retire effective January 31, 2019. Ms. Beck was rehired through June 2019. High School Principal Randy Fisher shared that PHHS student, Maya Reddy will be willing to work with the school board as the student representative. Mr. Fisher also shared that a parent had commented how great it is to be able to get a hold of and personally approach the school principals. Elementary Principal Stoneberg reminded everyone that November 20<sup>th</sup> is the Turkey Day Lunch. Everyone is welcome to attend and enjoy lunch with the elementary students. She was pleased to share that Andrew Smith, Pleasant Hill Alum and Fire Chief of the Pleasant Hill Goshen Rural Fire and Rescue Department and his crew have graciously volunteered to serve lunch and visit with the students at the Turkey Day lunch.

**11.0 ADJOURNMENT – 9:04 p.m.**

Signed: Wylde Cafferata this 12<sup>th</sup> day of Dec, 2018.  
Wylde Cafferata, Board Chair