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Commitment, Excellence, Community

**SCHOOL BOARD MEETING
MINUTES**

**Monday, November 5, 2018 - 7:00 p.m.
Pleasant Hill Community Center**

1.0 CALL TO ORDER

The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, Jeff Bernardo and Kimberly Jeremiah. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager; Jacquie Strickland, Board Secretary; Randy Fisher, High School Principal; Devery Stoneberg, Elementary Principal; Lisa Taylor, Special Education Director, and Maya Reddy, Student Representative.

John Oldman read the mission statement.

2.0 INTRODUCTION OF AUDIENCE

Kevin Woodworth, Retired Lane County Sheriff's Office
Andrew Smith, Fire Chief, Pleasant Hill Goshen Rural Fire and Rescue

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES

The October 22, 2018 Board Meeting Minutes were approved by consensus.

5.0 CONSENT AGENDA

5.1 Personnel

5.101 Approve Hiring of Temporary Teacher Jonathan Jury, Middle School Social Studies.

Curt Offenbacher moved to accept the consent agenda item 5.1 Personnel. Jeff Bernardo seconded the motion. The motion passed 4:1 with John Oldham abstaining.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Presentations

Randy Fisher, PHHS Principal, recognized Christina Knight as the recipient of the *Student of the Month* award. He stated that Ms. Knight is a fantastic young lady with a bright future. She has persevered through some personal trials and yet still takes advantage of the opportunities that PHHS has to offer. Mr. Fisher announced that Trevor Wickwire is the *Most Improved Student of the Month*. Mr. Wickwire has worked hard and has done a wonderful job taking

advantage of the opportunities offered at the high school. Principal Fisher was pleased to announce that Andrew Smith is the recipient of the *Volunteer of the Month* award. Mr. Smith is a former Billie who has worked as a volunteer giving back to his community and school. Andrew graciously volunteered to help with the PHSD Emergency Bucket Build project that provided emergency supplies for all the classrooms in the district.

6.2 Principals Reports

Elementary School Principal Devery Stoneberg invited members of the board to the elementary school on Thursday, November 8th as the Prize Patrol, organized by the Pleasant Hill Education Foundation (PHEF) presents grants to the PHES staff. Devery also invited board members to attend the Thanksgiving Dinner lunch held in the school cafeteria on Tuesday, November 20th. She thanked her staff for organizing this special lunch where families are welcome to join their students for lunch. Ms. Stoneberg informed the board that construction began on the connector wall. An inspector will be out on Tuesday, November 6th. Work crews are expected back on Thursday or Friday to continue their work.

High School Principal Randy Fisher shared that the 8th grade class will attend a salmon watch on Wednesday, November 7th. A Veteran's Day assembly is scheduled for Friday, November 9th in the high school gym. There will be music and a presentation by Mr. Meinzen. This is a great way to honor our Veterans. The new 7th grade teacher began today allowing for additional classes and smaller class sizes. A new 7th class schedule had to be created and Mr. Fisher thanked Jolene Hill for updating all the 7th grader's schedules and manually transferring all their grades.

Principal Fisher introduced Maya Reddy, sophomore at PHHS, student representative. Ms. Reddy shared that she had wanted to attend Pleasant Hill school for some time. She has friends that attend Pleasant Hill and she wanted to go to school with them. She applied for open enrollment, but never got a call. She was persistent and contacted Principal Fisher and got the okay to attend Pleasant Hill High School her freshman year. Maya loves everything about PHHS. She thinks the math and science teachers are phenomenal, she loves the community here and even the wandering sheep. Maya is a member of the USA Archery team and competes in national tournaments. She also competes in rifle and shot gun tournaments.

Board Chair Wylda Cafferata expressed that the board has wanted a student representative for a while. The board is interested in student's perspectives on the three focus areas; literacy, student engagement and relationships. Ms. Cafferata asked Maya to consider her thoughts on these areas and how to gather data and set goals. Board Vice-Chair Bernardo asked if Ms. Reddy had thoughts on how to measure student relationships and engagement. Ms. Reddy suggested conducting an anonymous student survey to gather statistics on how engaged students feel at school.

6.3 Superintendent Report

6.301 Talented and Gifted Report

Superintendent Linenberger read a report submitted by Inga Perham. Chair Cafferata asked if the parents seemed satisfied with the TAG program. Principals Fisher and Stoneberg both shared that parents of TAG students meet in conjunction with teachers during Parent-Teacher conferences. Board member Curt Offenbacher asked if the number of students in our TAG program was in the high or low range compared to other schools and districts.

6.302 Special Education Program

Special Education Director, Lisa Taylor submitted the SPED report to the board. Ms. Taylor shared that all students in the SPED program are on an Individual Education Plan (IEP). The IEP's help guide each student's educational plan. On the next report, Lisa will include the number of staff members at each level. Ms. Taylor is impressed with part of the district mission statement that reads, "compassionate citizenship". She has witnessed students without disabilities engaging and being supportive of students with disabilities. These students grow to tolerate and have empathy for all people. She also has noticed and is thankful for the support of all the general education teachers. Ms. Taylor was asked to give the board input during policy discussions on implications of the policies for special education students. Board member Offenbacher asked for a comparison of the number of Pleasant Hill students in out-of-district placement programs to other districts and asked if out of district students enrolled at Pleasant Hill are part of the high numbers in SPED and high need students. Mr. Offenbacher would like comparison numbers for the February board meeting.

6.303 Emergency Response Plan

Superintendent Linenberger briefly reviewed the draft of the Emergency Response Plan (ERP) and presented the contents of the orange emergency buckets to be placed in each district classroom. Mr. Linenberger thanked Kevin Woodworth for all his hard work and help getting the district ERP up to speed with updates and developing plans. Mr. Linenberger and Mr. Woodworth are continuing to update plans, including the Reunification plan. Board member Kimberly Jeremiah questioned if there were point people in place as mentioned in the ERP. Superintendent Linenberger commented that plans are being worked on and individuals are still being trained. Board member Jeff Bernardo thanked the ERP team for all their work on the plan. He recognized as a new board member that the district needed a plan in place.

6.304 Policy Updates

BF	Policy Development, Highly Recommended
BI	Board Legislative Program, Highly Recommended
DFG	Income from Program-Related Sales and Services, Highly Recommended
DID	Property Inventories, Highly Recommended
DLC	Expense Reimbursements, Highly Recommended
DLC-AR	Expense Reimbursements, Highly Recommended
EEAB	School Bus Scheduling and Routing, Highly Recommended
EEACC-AR	Discipline Procedures for District-Approved Student Transportation, Required
EEBB	Use of Private Vehicles for District Business, Highly Recommended
FJ	Temporary District Facilities, Highly Recommended
GCBDB/GDBDB	Early Return to Work, Highly Recommended
GD	Classified Staff/Classified Staff Positions, Highly Recommended
GDC	Recruitment of Classified Staff, Highly Recommended
GDIA	Notice of Employment, Highly Recommended
IGBHD	Program Exemptions, Highly Recommended
JBAA	Section 504 - Students, Highly Recommended
JBAA-AR	Section 504 - Students, Highly Recommended

6.305 OSBA Ballot

Superintendent Linenberger presented the OSBA ballot. The board decided to discuss the ballot at the next board meeting, November 19, 2018 and vote at the board meeting on December 10, 2018.

6.306 OSBA Annual Convention Seminar Schedule

No comments were made

6.307 Financial Report

Sheri Longobardo, Business Manager, presented the financial reports as of September 30, 2018. Ms. Longobardo reported that an onsite audit was conducted on November 1-2, 2018. The auditors will finish their audit on November 19th. A formal report is expected in January.

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns should share them directly with the School Board chair or the district superintendent.

No comments were made.

8.0 BOARD ACTION ITEMS**8.1 New Business****8.101 MOU to the certified contract**

Jeff Bernardo moved to approve item 8.101, MOU to the certified contract, Exhibit 1819.49. John Oldham seconded the motion. The motion was approved unanimously.

8.102 MOU to the classified contract

John Oldham moved to approve item 8.102, MOU to the classified contract, Exhibit 1819.50. Wylde Cafferata seconded the motion. The motion was approved 4:1 with Jeff Bernardo abstaining.

8.103 Change board meeting date from January 21, 2019 to January 14, 2019 due to the 21st being MLK Day. January 14th meeting will also include PHIP committee and Steve Kelley, OSBA

Wylde Cafferata moved to approve item 8.103, Change January 21, 2019 board meeting to January 14, 2019. Curt Offenbacher seconded the motion. The motion was approved unanimously.

9.0 FUTURE BOARD MEETINGS

- Board Meeting/Work Session – November 19, 2018, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – December 10, 2018, 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

10.1 Mapleton School Board Invitation

Superintendent Linenberger shared an invitation from the Mapleton school board. On Wednesday, November 14th Mapleton graduate and UO Doctoral Graduate, Krystal Sundstrom will discuss “*Teacher Activism and the Opt-Out Movement*” Superintendent Linenberger and Chair Cafferata expressed an interest in attending.

Chair Cafferata along with the SHAC committee have been working on a grant. With the board’s consent Wylda would like to write a letter on the board’s behalf in support of the grant.

11.0 ADJOURNMENT – 9:19 p.m.

Signed: Wylda Cafferata this 19 day of Nov., 2018.
Wylda Cafferata, Board Chair