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*Commitment, Excellence, Community*

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**SCHOOL BOARD MEETING  
MINUTES  
Monday, December 10, 2018 - 7:00 p.m.  
Pleasant Hill Community Center**

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**1.0 CALL TO ORDER**

The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, Jeff Bernardo and Kimberly Jeremiah. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager; Jacquie Strickland, Board Secretary; Devery Stoneberg, Elementary Principal; and Lisa Taylor, Special Education Director.

Kimberly Jeremiah read the mission statement.

**2.0 INTRODUCTION OF AUDIENCE**

Laura Gerick, 3rd grade teacher and Certified Employee Union President; Marian Brown, parent and Volunteer of the Month; Logan Miles, PHHS Senior; Becky Miles, parent and Michelle Banks, First Student representative.

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

Add item 6.305 - Transportation

**4.0 APPROVAL OF MINUTES**

The November 19, 2018 Board Meeting Minutes were approved by consensus.

**5.0 CONSENT AGENDA**

5.1 Policies 2<sup>nd</sup> Reading

EEAB School Bus Scheduling and Routing

JHC Student Health Services and Requirement

*Curt Offenbacher moved to accept the consent agenda item 5.1 Policies 2<sup>nd</sup> Reading. Kimberly Jeremiah seconded the motion. The motion passed unanimously.*

**6.0 REPORTS & DISCUSSION ITEMS**

6.1 Presentations

Superintendent Scott Linenberger presented PHHS Senior, Logan Miles with the November Student of the Month Award. Logan enjoys woodworking and multi-media. He volunteers at his church and plans to go on a mission trip to Mexico. After graduation Logan plans to attend New Hope College and become a youth pastor. He currently works at Fall Creek Market.

Elementary Principal Devery Stoneberg presented Marian Brown with the November Volunteer of the Month Award. Ms. Brown has been an active volunteer at PHES for years. Marian has organized the Book Fair for 8 years. She always engages with the students, finding out what they like to read and encourages their reading habits. This year's book fair sold 800 books and brought in nearly \$7,000 in sales. Fifty percent of the Scholastic dollars goes back to the school. Marian also works with Oregon Battle of the Books (OBOB) and volunteers in the school library. Ms. Brown plans to continue volunteering next year in the high school, where her children will be attending.

## 6.2 Principals Reports

Elementary Principal Devery Stoneberg complemented the PTO on another successful Book Fair. Scholastic dollars earned from the fair help purchase books for OBOB, classroom books and Jog-A-Thon student awards. The annual Bucket Filler Food Drive is underway; the school's goal is to collect 1500 pounds of food for the community. The Winter Concert held earlier this month was amazing. Devery shared that attendance for the concert was high, standing room only. Ms. Stoneberg is excited about the good things happening with the music program. Principal Stoneberg congratulated teachers, Debbie Delaplain and Todd Grassman on receiving grants from Selco Credit Union. Ms. Delaplain's students earn books through reading and donate books through *Bags of Love*. Mr. Grassman's students will use literature to springboard their writing skills. Laura Gerick, 3<sup>rd</sup> grade teacher took her class on a *Toys for Tots* field trip to Target as part of a community service project. Her class collected \$2,300 in cash donations, which they used for toys and gifts to donate to *Toys for Tots*.

Superintendent Scott Linenberger read the PHHS Principal's report as Principal Fischer was unable to attend the meeting. There are currently 259 middle school students and 346 high school students. The high school (grades 6-12) is not accepting new students at this time. The Mr. Billie contestants recently held a successful Breakfast with Santa fundraiser. The Winter Vocal Concert will be Tuesday, December 18<sup>th</sup> and the Winter Band Concert will be held Wednesday, December 19<sup>th</sup>.

## 6.3 Superintendent Report

### 6.301 Community and Staff Budget Input Update

Superintendent Scott Linenberger reported plans to finalize budget survey questions and gather community and staff input regarding the district budget on Survey Monkey, the district's website and the Pleasant Hill School District winter newsletter. Mr. Linenberger will be conducting a budget survey meeting with certified staff members January 7<sup>th</sup> and on January 9<sup>th</sup> with classified staff. Superintendent Linenberger will also meet with Laura Gerick, Certified Employee Union President. Scott suggested holding a Board meeting on January 28<sup>th</sup> to gather community input regarding the budget.

### 6.302 PHIP Update

Pleasant Hill Improvement Plan committee members shared updates from the last PHIP meeting. Elementary Principal Devery Stoneberg shared from the Literacy sub-committee. The Literacy committee purposes students in grades K-12 use DIBELS 8 as a universal tool to measure student's literacy levels. A goal of the Literacy committee is to design a survey to capture students' reading habits. Board member Jeff Bernardo shared from the Relationship sub-committee. The Relationship committee discussed student attendance and the ability to track and quantify the data. They decided not to track attendance data at this time. Mr. Bernardo discussed how to determine and quantify family interaction at the elementary level. Some areas of focus would be: percentage of parents attending "meet the

teacher” conferences; percentage of parents attending parent teacher conferences; percentage of parents attending STEM Night, Literacy Knowledge Night, Winter Music Programs and the Talent Show. Jeff discussed family interaction at the secondary level with focus on: percentage of parents attending “meet the teacher” conferences; percentage of parents attending parent teacher conferences; percentage of parents signing up for email communications; percentage of students participating in extracurricular activities. The Relationship committee would also like to track the number of student transfers with an emphasis on students coming into the district as an inter-district transfer or on open enrollment and how long they stay in the district. Board member Wylda Cafferata shared notes from the Engagement sub-committee. The Engagement committee established the following points to measure the level of engagement of Pleasant Hill students; attendance; achievement gap; extra-curricular activities; D’s & F’s and an engagement survey. Superintendent Linenberger suggested the sub-committees have the parameters of their focus area laid out for the next PHIP meeting. The Board determined that the surveys and data collected would build the framework for the 2019-20 school year. Superintendent Linenberger mentioned that Steve Kelley (OSBA) was scheduled to attend another work session and suggested that he plan on attending a work session/board meeting in March.

#### 6.303 Welcome Flier

Board Chair Wylda Cafferata shared a *Welcome to a Meeting of Your School Board* pamphlet created by the Oregon School Board Association (OSBA). The board members agreed that the pamphlet would be helpful at the board meetings and clear up some misconceptions on what the school board does. Ms. Cafferata offered to get an electronic copy of the pamphlet from OSBA and with the help of Board member Jeff Bernardo, make minor revisions.

#### 6.304 Governor’s Budget Update

Scott Linenberger shared the Governor’s budget plan. The plan sets the State School Fund (SSF) at \$8.972 billion. The SSF in the current biennium is \$8.2 billion and according to the Oregon School Business Officials (OASBO) we would need \$9.13 billion to maintain current service level. The Governor’s budget has an additional \$100 million to offset PERS rate increases. The Governor’s commitment to K-12 education is actually about \$9.07 billion. The Governor also pointed out key investments should there be more money available through revenue reform. These include: School Improvement Fund of \$793 million to increase school days to 180 days and lower K-3<sup>rd</sup> grade class size; fully fund Measure 98 (\$303.2 million total); \$285 million for expanded early learning opportunities for low income children; \$45.6 million increase in EI/ECSE (Early Intervention/Early Childhood Special Education). Altogether, the Governor’s budget and the additional investments total roughly \$10.15 billion. At this time, there are no specifics on how to get the level of revenue reform the investment items would require. Business Manager, Sheri Longobardo explained that the school budget continues to be adjusted at the state level for a couple years after the fact. Ms. Longobardo shared that the district’s current general fund budget is approximately \$11 million.

#### 6.305 Transportation

Board member John Oldham shared an experience he had regarding the safety of a PHHS student, as the student waited for the school bus. Mr. Oldham’s vehicle came close to the young man as the student was standing in the road, not at the designated bus stop. Mr. Oldham asked the school board how much control the district has over where students wait for the bus and are other students waiting for the bus in safe locations. Michelle Banks, representative from First Student bus services explained that the Pleasant Hill School District has 13 bus routes with over 200 stops. PHSD is one of the few districts where

school busses actually stop at every house and driveway to pick up students. Ms. Banks conducts bus driver evaluations throughout the year and also rides along with the drivers to view the safety of the bus stops. Michelle explained that she has spoken to this student's family about his safety and has asked that he wait at his designated bus stop. If the student is not waiting at his bus stop, he will get a referral. Board member Kimberly Jeremiah asked how communication regarding bus safety is shared with district families. Ms. Banks explained that she speaks to families at the school's Open House gatherings and is in constant communication with the school's principals. The bus drivers continually go over bus rules throughout the year. Board Chair Cafferata stated that Michelle seems to be handling the situation.

**7.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns should share them directly with the School Board chair or the district superintendent.

No comments were made.

## **8.0 BOARD ACTION ITEMS**

### **8.1 New Business**

#### **8.101 Vote on the OSBA Resolutions**

*Board member Curt Offenbacher moved that the Board vote No on item 8.101, OSBA Resolution One. Board member John Oldham seconded the motion. The motion was approved 4:1, Board member Jeff Bernardo opposed.*

*Board member Curt Offenbacher moved that the Board vote No on item 8.101, OSBA Resolution Two. Board member John Oldham seconded the motion. The motion was approved 4:1, Board member Jeff Bernardo abstaining.*

## **9.0 FUTURE BOARD MEETINGS**

- Board Meeting – January 14, 2019, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – February 11, 2019, 7:00 p.m., Pleasant Hill Community Center

## **10.0 ANNOUNCEMENTS/OTHER**

Superintendent Linenberger shared that Alicia Black was hired on November 28, 2018 as a High School SPED EA (.81 FTE, 6.5 hours). Ms. Black replaces Katelyn Andress. Deborah Whitely was hired on November 26, 2018 as an Elementary Education Assistant (.5 FTE, 4 hours). This is a new position.

Board Chair Cafferata asked Board members to sign a get well card for Joan Hladky.

## **11.0 ADJOURNMENT – 8:50 p.m.**

Signed: Wylda Cafferata, this 14<sup>th</sup> day of January 2019.  
Wylda Cafferata, Board Chair