



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

SCHOOL BOARD MEETING MINUTES (Revised)
Monday, March 11, 2019, 6:00 p.m.
Pleasant Hill Community Center
Executive Session: Superintendent Evaluation, ORS 192.660(2)(i)

1.0 CALL TO ORDER

The regular meeting of the Pleasant Hill School Board was called to order by Wylda Cafferata at 6:01 p.m. Other board members in attendance were Curt Offenbacher, John Oldham, Jeff Bernardo, and Kimberly Jeremiah. Others in attendance were Superintendent Scott Linenberger, Elementary Principal Devery Stoneberg, High School Principal Randy Fisher, Special Education Director Lisa Taylor, Business Manager Sheri Longobardo, Board Secretary Courtney Wilson, and Accounts Payable Specialist Becky Johnson.

Curt Offenbacher read the mission statement.

2.0 INTRODUCTION OF AUDIENCE

The audience was introduced; due to a large number of attendees, the sign-in sheet is attached.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES

The February 11, 2019 Board Meeting Minutes were approved by consensus.

5.0 CONSENT AGENDA

5.1 Approve Resolution for Contracted Teachers Contract Extensions (**Exhibit 1819.93**)

5.2 Approve Resolution for Contracted Administrators Contract Extensions (**Exhibit 1819.94**)

Curt Offenbacher moved to approve Consent Agenda Items 5.1 and 5.2. Jeff Bernardo seconded the motion. The motion passed unanimously.

5.3 Accept Monthly Financial Report (**Exhibit 1819.96**)

This item was moved from the consent agenda to item 6.4 for board discussion.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Presentations

6.101 Student of the Month

Principal Fisher recognized Quiana Beckes as Student of the Month. She enjoys hiking, drawing, and spending her time with family. Ms. Beckes is a member of the Pleasant Hill Softball Team. After high school she would like to join the United States Army or Air

Force as a field medic. On behalf of the Board, Chair Cafferata congratulated Ms. Beckes on her achievements and thanked her family for their support as well.

6.102 Most Improved Student of the Month

Principal Fisher recognized Titus Rice as the Most Improved Student of the Month. Mr. Rice is a transfer student that has flourished at Pleasant Hill High School; he now has fantastic academics. Principal Fisher also congratulated Mr. Rice on his second consecutive State Championship Wrestling title.

6.103 Volunteer of the Month

With the multiple snow days making for a short turnaround, Principal Fisher decided to forego naming a Volunteer of the Month for February and will name a volunteer next month.

6.2 Principals Report

6.201 Student Representative

Maya Reddy, the elected student representative, is a National Indoor Archery Champion with a score of only one point away from a perfect score. Ms. Reddy addressed the board in response to her request to comment on the student body's perspective of the high school graduation rate and how they can encourage their peers. Ms. Reddy commented that the current graduation rate, at 88%, is above average for the State of Oregon (77%) as well as the National average (84%). She stated that the motivation and encouragement is more prevalent from teachers than peers. These highly motivated teachers promote higher expectations from students which, in turn, lead to better results in graduation rates.

Addressing the inquiry of the student opinions about the CTE course offerings, Ms. Reddy pointed out that many students come from trade backgrounds and CTE courses are a strong part of the school. Students would like to see more options such as Auto Mechanics, Culinary Arts, Electric, Home Economics and Personal Finance in order to feel more prepared for their futures after high school. Representing the students, Ms. Reddy stated that these course offerings would be a great addition to the options currently offered, including AP course options. When commenting on class sizes, Ms. Reddy stated that there are pluses and minuses to each option. With more students come needs for more teachers, and the option for more funding. If more teachers are not added this provides less personal attention for each student if there are larger class sizes. The board thanked Ms. Reddy for her comments and for representing the students at the meeting.

6.202 Graduation Rate (**Exhibit 1819.89**)

High School Principal Randy Fisher presented graduation rate information. In comparison with all schools in Lane County, Pleasant Hill is currently ranked 4th in graduation rate at 81% for the 2017-18 school year. This position is down from ranking 3rd in the previous two years. These calculations are a result of several factors. Principal Fisher explained the Cohort Graduation Rates and how receiving diplomas, modified diplomas, GEDs, and transferring or leaving the district have an effect on these numbers. Mr. Fisher stated that this year's graduation projection rate is at 87% and students are working hard to increase that number. He is proud of where they are and continues to work on improving.

6.3 Superintendent Report

6.301 FFA Report

Angela White, Pleasant Hill High School teacher and Future Farmers of America (FFA) leader, introduced the Future Farmers of America chapter. Ms. White said she was proud

of their large numbers and about half were in attendance at this board meeting. Ms. White stated that the CTE Fall program has been approved by ODE after meeting all requirements. These requirements include Application Approval, Designation of a CTE Licensed Instructor, and establish a leadership group. The FFA is the designated leadership group.

Ten students gave presentations representing this year's FFA program. Isabelle Rodolf, a first year member, discussed new courses and the growth of the program. Rowan VonOrtloff, a Junior at PHHS and the FFA Secretary, spoke about SAE (Supervised Ag. Experiences), including entrepreneurship, foundational, placement, and research. Blake Richardson, an 8th grade student member, described the benefits of the addition of a middle school Ag. program. He stated that it gives younger students the opportunity to choose whether FFA or Ag. programs will be something they would like to pursue in their futures. Marissa Griffiths presented the Chapter's Career Development events and Awards achieved. Ms. White noted that her wall has many banners hanging already. Middle School SAE participant Hunter Drews described how he has learned marketing, advertisement, and future financial responsibility from the program. Senior Ag. student Landau and Ms. White spoke about student learning opportunities, including career speakers and field trips, and where funds for these events come from (i.e. grants, donations, fundraising, etc.). Kaylee Martin (PHHS Junior) said the students have over 400 community service hours logged for this school year. PHHS Junior and Board Sentinel Morgan Ellis listed and thanked all of their donors, explaining the process of how funding requests are made. President Aiden Linden and Vice President Cody Morell (both PHHS Juniors) described how being a part of FFA has helped them prepare for their futures and gave them the desire to serve their community.

Ms. White updated the board and audience with the status of the Greenhouse Project. She stated that \$65,000 is still needed to be raised in order to finish the project. The group has multiple opportunities for receiving additional funding in 2020. Future funding requests will be made to improve learning spaces, finish the greenhouse project, and assist with transportation and leadership. The future for funding looks to include writing grant targeted toward CTE Revitalization, awaiting the decision on Measure 98 (High School Success) update, and fundraising.

Board Chair Cafferata thanked the program for their presentation and said that the growth of these programs improves the school and graduation rates.

6.302 Sunday Service Update

Superintendent Scott Linenberger thanked Noell D'Agosta, Randy Fisher, and the many others who organized the February 24th service for Kris Violette. He said we are very grateful for their hard work. Mrs. Violette's presence will be greatly missed by all who knew her.

6.4 Accept Monthly Financial Report (**Exhibit 1819.96**)

The board discussed the financial report. Business Manager Sheri Longobardo, provided answers to the Board's questions. Board Member Curt Offenbacher requested budget projections be presented at the next meeting. Superintendent Scott Linenberger noted that the third quarter report, which includes budget projections, is scheduled for the second meeting in April.

Curt Offenbacher moved to accept the monthly financial report Exhibit 1819.96. Kimberly Jeremiah seconded the motion. The motion passed unanimously.

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

Comments were made from the following audience members:

Community member and parent, Luke Hardy, asked what the appropriate time for public discussions and feedback regarding the Superintendent evaluation was. Board Chair Cafferata advised that comments and feedback can be made any time prior to March 15th directly to board members individually. This date (March 15th) is the deadline for the written renewal or nonrenewal of the Superintendent contract for the following school year as defined in ORS 332.505(1)(a). Mr. Hardy added that it is critical to hold a forum for group discussions for feedback from the community.

Jolene Hill inquired about the Superintendent evaluation process and standards. Board Chair Wylda Cafferata advised that there are nine standards (with many sub-standards included under each) and are provided by OSBA. It is the board's responsibility to discuss these standards based on their observations and interactions with the Superintendent.

Jessica Wolpe thanked all who attended and said it was great to see everyone at the 3rd grade Living Museum.

BOARD ACTION ITEMS

8.1 New Business

8.101 2019-20 Cohort Numbers (Exhibit 1819.91)

Superintendent Scott Linenberger discussed Open Enrollment and Inter-District Transfers options for 2019-20. Mr. Linenberger stated that our target is 1,048 students and recommended the number not increase. It was also stated that based on current estimates, grades 2-4 have space available for transfer students for next year.

Board Chair Wylda Cafferata moved to accept the recommended 2019-20 IDT cohort numbers, Exhibit 1819.91, and close open enrollment for the 2019-20 school year. John Oldham seconded the motion. The motion passed unanimously.

8.102 Accept Financial Report for the year ended June 30, 2018

Board member Offenbacher commented on the unfunded liabilities. Ms. Longobardo advised that last year's financial report will be available online as in past years.

Jeff Bernardo moved to approve the financial report for the year ending June 30, 2018. Curt Offenbacher seconded the motion. The motion passed unanimously.

8.103 Approve PACE Joinder of Trust Agreement (Exhibit 1819.92)

Curt Offenbacher moved to approve the PACE Joinder of Trust Agreement. Kimberly Jeremiah seconded the motion. The motion passed unanimously.

8.104 OSEA Contract Negotiating Team

John Oldham moved to nominate Wylda Cafferata and Curt Offenbacher for the OSEA Contract Negotiating Team. Kimberly Jeremiah seconded the motion. The motion passed with a vote of 4:0, with Jeff Bernardo abstaining.

8.105 Superintendent Contract Negotiating Team

Board Chair Wylda Cafferata moved to nominate John Oldham and Jeff Bernardo for the Superintendent Contract Negotiating Team. The motion was seconded by Curt Offenbacher. The motion passed unanimously.

8.106 Snow Days (Exhibit 1819.95)

Superintendent Linenberger stated that due to snow and ice conditions, five school days have been missed. There are two float days remaining in our calendar to utilize. Superintendent Linenberger recommends that April 12 become a student contact day and the school calendar contact time be extended to Friday, Jun 14. The building principals confirmed that the State criteria for student seat time are met. Board member Offenbacher suggested utilizing the five remaining early release Wednesdays, making them full classroom days, in order to make up for these hours. Superintendent Linenberger advised that this was not an option. Student Representative Reddy commented that block days are helpful for lab times. Business Manager Longobardo stated that there is no funding lost with the suggested plan. Board member Bernardo voiced concerns regarding teacher curriculum adjustments if days are added and how these added days would be utilized.

Curt Offenbacher moved to approve the revised 2018-19 District calendar, Exhibit 1819.95, and extend student contact days through June 14, 2019. Jeff Bernardo seconded the motion. The motion passed unanimously.

9.0 RECESS TO EXECUTIVE SESSION - Superintendent Evaluation, ORS 192.660(2)(i)

The board recessed to an executive session to discuss the Superintendent Evaluation, ORS 192.660(2)(i) at 7:47 p.m.

10.0 RETURN TO REGULAR MEETING

The board returned to the regular meeting at 10:25 p.m.

11.0 BOARD ACTION ITEMS (continued)

11.1 Superintendent Renewal

The Board reviewed Superintendent Linenberger's performance in meeting the nine standards on our evaluation form: Visionary Leadership; Policy and Governance; Communications and Community Relations; Effective Management; Curriculum Planning; Instructional Leadership; Human Resource Management; Ethical Leadership; Labor Relations. These Standards are from the Council of Chief Executive Officers and Standards for School Leaders established by the Interstate School Leaders Licensure Consortium (ISLLC) and augmented by standards jointly developed by the American Association of School Administrators and the National School Board Association. Board members agreed to report our averaged scores on each category, and our over-all average score, on the scale

of 0= Unacceptable; 1= Needs Specific Improvement; 2= Satisfactory; 3=Good; and 4= Excellent. The overall average score was determined to be a (2) on the aforementioned scale. The dissatisfaction with the evaluation form was discussed, concluding that future evaluations would be scored differently.

Superintendent Linenberger was invited to the meeting. Staff letters and the performance document were discussed. It was mutually decided that future communications with staff should be improved. Superintendent Linenberger informed the board of his desire to continue as our Superintendent. A public statement draft was made.

The board returned to the regular meeting and addressed the audience; they thanked the staff for their input but requested for future communications to be provided in a more timely manner. The board clarified a misperception regarding the CTE-AG program, reminding staff that it is the board that makes the final decision on all programs. Staff was assured that their requests to provide more input into the evaluation were heard. Chair Cafferata assured that a discussion regarding how to accommodate this request would be had at future board meetings prior to future evaluations. The evaluation standards were listed, as well as the composite score. Pending successful negotiations of this contract, the board indicated their intent to renew the Superintendent's contract.

John Oldham moved to extend Superintendent Linenberger's contract pending successful negotiations. Jeff Bernardo seconded the motion. The motion passed unanimously.

12.0 FUTURE BOARD MEETINGS

- Board Meeting – April 8, 2019 - 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – April 22, 2019 – 7:00 p.m., Pleasant Hill Community Center

13.0 ANNOUNCEMENTS/OTHER

- Courtney Wilson is the new Board Secretary/Assistant to the Superintendent replacing Jacquie Strickland.
- Spring coaches for Middle School and High School were listed as follows:
 - High School
 - Gary Smith – Head Track
 - Calie McVicker – Assistant Track, Sprints and Jumps
 - Sally Harmon – Assistant Track, Throws
 - Jerry Hammitt – Assistant Track, Distance
 - Philip Dube – Head Baseball
 - Thomas Kent – Assistant Baseball
 - Jordan Goschie – Head Softball
 - Middle School
 - Jeff Roberts – Middle School Track
 - Jonathan Jury – Middle School Track

14.0 ADJOURNMENT – 10:29 p.m.

Signed: Wylde Cafferata this 9th day of April, 2019.
Wylde Cafferata, Board Chair

PLEASANT HILL SCHOOL DISTRICT #1
SCHOOL BOARD MEETING SIGN-IN SHEET



Date: 11 MARCH 2019

	PRINT Name	E-mail Address (if not currently receiving info)
1	Blake Richardson	
2	Joe Barber	
3	Quinn Baker	
4	Gene Fike	
5	Alyson North	
6	April Gardy	
7	Timothy Meinen	
8	Alicia Black	
9	Michelle Olson	
10	Garrett Foglio + mom Michelle	
11	MEMORIZERS	
12	PRISON NIBBLE++	
13	Michelle Banks	
14	Laura...	
15	Morgan & ELLIS & FAMILY - Ben	
16	Sherlee Maxwell	
17	Maile Martin	
18	Don Pichler	
19	Laura Genck	
20	Nicola Shaddon	
21	Jessica Wolfe	
22	Kay Lynn Thomas	
23	Jessica Jampelky	
24	KASSIA...	
25	MARSHALL...	
26	MARISA FRITZ	
27	Cody Maxwell	
28	Adam Lindh	
29	Isabelle Rodde	
30	Breany...	
31	BRADY ELLIS	
32	Hunter Deane	
33	Austin Rattiff	
34	Bruce Quinlan	
35	Amelia Beyers	
36	Jeff Robert	
37	Lori Griffiths	
38	Keis, Melvin	
39	Sue Doe	
40	Mary Yavorough	

Cheryl Ruiz

PLEASANT HILL SCHOOL DISTRICT #1
 SCHOOL BOARD MEETING SIGN-IN SHEET



Date:

	PRINT Name	E-mail Address (if not currently receiving info)
1	Sherril Stone	
2	Brandi Watne	
3	Jay Gray	
4	Mitchell Benavente	
5	Johene Hill	
6	Ronan W. C. Hoff	
7	Jonathan Jury	
8	Maya Reddy	
9	<i>[Signature]</i>	
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