



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

SCHOOL BOARD MEETING

Minutes

Monday, April 22, 2019 6:00 p.m.

Pleasant Hill Community Center

Executive Session: To conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660(d)

1.0 CALL TO ORDER

The April 22, 2019 Board Meeting was called to order at 6:03 p.m. by Board Chair Wylda Cafferata. Other Board members in attendance were John Oldham, Kimberly Jeremiah, Curt Offenbacher, and Jeff Bernardo. Others in attendance were Superintendent Scott Linenberger, and Board Secretary Courtney Wilson. Special Education Director Lisa Taylor, Business Manager Sheri Longobardo, High School Principal Randy Fisher, and Elementary Principal Devery Stoneberg.

Kimberly Jeremiah read the Mission Statement.

2.0 INTRODUCTION OF AUDIENCE

There was no audience present at the call to order of the board meeting. Third grade teacher Laura Gerick, fifth grade teachers Nicola Shaddon and Kay Lynn Thomas, and high school teachers Sue Doe and Inga Perham were present following Executive Session.

3.0 RECESS TO EXECUTIVE SESSION

The regular board meeting recessed at 6:04 p.m. to Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations (ORS 192.660(d)).

The board returned to regular session at 6:57 p.m.

4.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda

5.0 APPROVAL OF MINUTES

5.1 Approve April 8, 2019 Board Meeting Minutes (Exhibit 1819.122)

The minutes for the April 8, 2019 were amended, changing a statement in agenda item 6.304 from “number of voters” to “number of respondents.” In agenda item 6.305 the statement “it was also recommended that the board be allowed to vote on Administrative Rules Revisions” was stricken from the minutes. In agenda item 8.104 the name Jeff Oldham was corrected to Jeff Bernardo.

The April 8, 2019 minutes were approved as amended.

6.0 CONSENT AGENDA

6.1 OSBA Board Policies Second Reading

Clarification was made regarding the statement in Policy JEC (Open Enrollment) that “Students located in the district shall not be excluded from admission where they are otherwise eligible...” The policy as written is intended to clarify that the aforementioned students are guaranteed admission should they be under the age of 19 prior to the beginning of the current school year.

- IGDJ – Charter School Participation/Interscholastic Activities - *Optional (Exhibit 1819.123)*
- GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave – *Highly Recommended (Exhibit 1819.124)*
- ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone - *Conditionally Required (Exhibit 1819.125)*
- IKF – Graduation Requirements - *Required (Exhibit 1819.126)*
- GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff – *Highly Recommended (Exhibit 1819.127)*
- JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students - *Required (Exhibit 1819.128)*
- BBAA – Individual Board Member’s Authority and Responsibilities – *Optional (Exhibit 1819.129)*
- JEC – Admissions** - *Optional (Exhibit 1819.130)*
- JECB – Admissions of Nonresident Students - *Highly Recommended (Exhibit 1819.131)*
- JECF – Inter-district Transfer of Resident Students - *Optional (Exhibit 1819.132)*
- GBEB A – Staff - HIV, AIDS, and HBV- *Highly Recommended (Exhibit 1819.133)*
- GBH/JECAC – Staff/Student/Parent Relations – *Optional (Exhibit 1819.134)*
- JECAC/GBH – Staff/Student/Parent Relations – *Optional (Exhibit 1819.135)*
- IFD – Course Approval – *Highly Recommended (Exhibit 1819.136)*

Jeff Bernardo moved to accept the consent agenda. Wylda Cafferata seconded the motion. The motion passed unanimously.

7.0 REPORTS & DISCUSSION ITEMS

7.1 Principals’ Reports (Exhibit 1819.102)

Elementary School

Elementary School Principal Devery Stoneberg was pleased to announce that as of Monday, April 22, 2019 there are 54 registered kindergarteners. Ms. Stoneberg stated that she expects this total to continue to grow. In addition to these 54 there are nine awaiting district transfer approvals. Of the nine awaiting approvals, seven have siblings currently enrolled in the school district.

Principal Stoneberg explained that online registration for Elementary School opened later than expected due to technical difficulties unrelated to the Pleasant Hill District Website. As of April 22, 2019 there were 198 students re-enrolled for spring term. The intention is to increase contact options and continue to reach out to any who have not yet re-enrolled.

Crystal Holmes did a phenomenal job running the spring “Buy One, Get One Free” Dinosaur themed Scholastic Book Fair. This year’s book fair remained open for “Book

Bingo” held on April 16th at 6:00 p.m. Book Bingo was an evening dedicated to giving students an opportunity to win books, book fair gift certificates, and raffle tickets for baskets containing educational activities and books. This fun-filled evening was hosted and sponsored by our Title I program with the assistance of our Family Resource Program.

Pleasant Hill Elementary School was awarded a Rural School grant of \$3,500 - \$4,000 to assist with bringing in an Artist in Residence. Rachell Jarvis specializes in fused glass tile art and will be working with every student to produce individual pieces of art which will be viewable on April 23, 2019.

Family Engagement Activities are being focused on a bit more, particularly in grades K-1st. There will be a new “Make it and Take it” idea for these nights, allowing parents and students to create activities such as word games, sight word recognition, and rhythm/rhyme in language activities to take home for continued learning.

Middle School/High School

Principal Randy Fisher was happy to announce that the Pleasant Hill Jazz Festival held Saturday, April 20th, was fantastic. Pleasant Hill student participants, he said, did very well. He is glad to see that this festival still brings so many students from so many different schools close to home as well as schools as far away as Battleground, Washington.

Mr. Fisher added that Pleasant Hill High School Prom will be held at Emerald Valley on Saturday, April 27th. He mentioned that more chaperones were always welcomed if anybody was interested. In addition to these chaperones there will be a Deputy Sheriff present, as in recent years at both High School Homecoming dances and Proms.

Freshman Move-Up Day is April 23rd; online registration will open this day as well. This year is the first year the District has used an online course registration program. This program will allow incoming Freshmen to have the ability to select their top choices for courses prior to grades 10-12. Incoming Freshmen who are not in attendance at Move-Up Day will have the opportunity to register for their courses on Thursday, April 25th. Generally the students will receive the courses they select if the course capacity is not reached. Occasionally small adjustments are made after registration is closed should class sizes be unbalanced. Mr. Fisher said this online registration option is welcomed because it is hoped to eliminate much data-entry work by the secretaries at the schools when course registration begins.

It was noted that Advanced Placement testing will begin in early May. Also, the High School Success Plan, due by May 10th, is currently being worked on.

The current Career Technical Education programs (i.e. Multiple Agriculture courses, Coding and Web Design, Robotics, Drones) are becoming more popular. It was noted that there are two tracks students have the option of taking for each course: the classroom learning track, or the more advanced track that adds competitive aspects to the course. For example, the school’s Robotics Team was able to participate in multiple competitions, including a national competition. The hope for the future is to add courses such as Medical Technology, Advanced Technology and Agricultural Natural Resource options. It was made clear that students are not required to stay on a track for the course they initially choose, but may choose to take other courses if that one isn’t right for them.

Board Member Jeff Bernardo inquired about the budget for these programs. Business Manager Sheri Longobardo and Principal Fisher indicated that current staff will be used to support these programs. There will not be any programs deleted; some courses may satisfy core requirements, and even earn future college credits.

With Measure 98 (approved) funding approximately \$159,000 would be disbursed through our existing programs, while remaining funds would be allotted for other areas such as supplies. Mr. Fisher also mentioned that the Pleasant Hill Education Foundation held its annual Casino Night, and held a paddle race for CTE programs and raised a total of approximately \$16,000. This fund would also be used toward our CTE programs and supplies.

Following the Principal's report, Board Chair Wylda Cafferata asked what the status of the opt-out options were for state assessments (which opened prior to Spring Break for grades 3-8 and 11). Principal Stoneberg said that fewer than 10% of students at each school have opted out.

7.2 Quarterly Financial Report (**Exhibit 1819.137**)

Business Manager Sheri Longobardo reported on the quarterly financials. Projections include a predicted increase in State School Funds as well as increased local revenue (i.e. Taxes and county school funds). With all resources accounted for the total revenues are projected to be approximately \$211,000 higher than budgeted.

Ms. Longobardo explained that expenditures are expected to come in under budget. This is partially due to lowered employee benefits due to insurance opt-outs. Other items affecting this budget include an increase in Purchased Services, while a decrease in expected spending on supplies.

Clarification was made regarding Reserve Funds. These are funds allocated for instructional materials, equipment repair/replacement, K-12 enrichment, etc. These reserves totals carry over and are not included in the "general funding" reports.

7.3 Superintendent Report

7.301 TAG Quarterly Report (**Exhibit 1819.138**)

High School teacher and Talented and Gifted Program (TAG) Coordinator Inga Perham reported updates for this year's TAG program. Ms. Perham reported that there are 18 elementary school students participating with two more in the screening process. This number has increased from 13 students in the fall.

At the elementary school Lori Griffiths, Valerie Davis, and Rachell Dow provide an after school enrichment program once per week.

Joan Hladky is currently volunteering her time teaching a Shakespeare course once per week for a six week time period in order to prepare students for a trip to the annual Shakespearian Festival. Students will have the opportunity to see Shakespeare's *As You Like It*. Currently there are 27 students participating in this program in grades 6-8. The Pleasant Hill Education Foundation grant covers transportation costs for this trip, while the TAG program contributed \$270 towards tickets, and students are responsible for the remaining ticket fees and food.

Mrs. Hladky also directs the district's Destination Imagination program. Due to weather incidents the Regional DI tournament originally to be hosted at Pleasant Hill

was cancelled. With all teams invited to the State DI tournament, the middle school team earned first place. These students will now be attending the Global Finals in May, hosted in Kansas City, Missouri.

Current TAG programs include Robotics, Chess Club, Video Game Club and Battle of the Books. Students, including TAG and able learners, also have the opportunity to enroll in online or college courses. These courses include computer science, health related courses, and a new college level math course. Online course options allow students to meet their graduation course requirements as well as receive potential college credits.

Funding for the TAG program is primarily through grants. The Chintimini Grant Fund has provided a balance this year of \$12,997. This fund has provided support for the past five years and will carry over through next year. The district budgets \$1,500 for the program. These funds cover costs for events, competitions and online courses, as well as supplies for each school's programs.

This year the program proposed to use the Chintimini funds for continuing the "student tech internship" for at least one student this summer. This internship is led by District Network Tech Steve Traylor who provides work and learning opportunities for the students.

Another grant application was submitted to the Chintimini Fund to implement a music mentor program for younger music students. These students would be mentored by more experienced/older music students once per week, providing lessons and learning experiences.

The previous awarded grant's evaluations are due in May. Both student and district evaluations will be provided. The decision on the upcoming grant opportunities will be announced in the near future.

7.302 Special Education Quarterly Report (**Exhibit 1819.139**)

Special Education Director Lisa Taylor provided an update for the SPED program's previous quarter. The number of eligible younger students has increased, therefore increasing the need for more available time and support within the district. Students in out-of-district placements are considered "high cost" in that just under \$500,000 was provided. These placements include students up to age 21. These programs all provide assistance to students with multiple needs, including behavioral, social, emotional, and educational.

Should more funding become available or funds be re-disbursed, the two biggest spending recommendations would be to add classroom assistance and/or the ability for additional time/availability in the Learning Center. An added classroom that would provide more assistance than the current Learning Center model would also be a great option. This would allow students to better receive care that matches their needs. Chair Cafferata agreed that the quality of the program would increase with more assistance and that would take an in-depth cost analysis.

7.303 Enrollment Quarterly Report (**Exhibit 1819.140**)

Superintendent Linenberger reported that third quarter enrollment is higher this school year than it was last year. There are currently 588 students enrolled at Pleasant

Hill High School, and 433 Students at Pleasant Hill Elementary School. Clarification was made in that the numbers provided by Superintendent Linenberger in Exhibit 1819.140 were only including students in the building. Numbers provided in Principal Fisher's report (Exhibit 1819.102) included all students enrolled in building as well as students placed in out-of-district alternative schools.

7.304 Budget & Legislative Update (**Exhibit 1819.141**)

Framework was released by the Joint Committee on Student Success. The Committee received a report from their Revenue Subcommittee regarding tax plans intended to raise approximately \$2 billion for an additional appropriation to the State School Fund. The conversation appears to be leaning on adding to the proposed \$8.87 billion State School Fund budget for the 2019-21 biennium.

Following the allocation of these additional funds, the remaining funds would be allocated in three different ways. Approximately half would fund an equity-focused School Improvement Fund. This Fund would be spent on additional instructional time, student health and safety (to include social and emotional health options), adding course options, and/or reducing class sizes. Twenty percent of the remaining fund would be allocated to Early Learning Programs, and the remaining thirty percent would be allocated to an extensive list of statewide initiatives such as Funding for universal school meals, full funding of Measure 98, and funding for multiple equity-focused initiatives.

7.305 OSBA Policy

- First Reading – GBDA – Mother Friendly Workplace – *Required* (**Exhibit 1819.142**)

The first reading of policy GBDA (Mother Friendly Workplace) resulted in removal of “locker room office” from Pleasant Hill Elementary, Middle, and High Schools. In replacement of “locker room office” for Pleasant Hill Elementary was added “a specifically dedicated room for mothers.”

7.306 Next Step

This agenda item was included in order to discuss options concerning The May 8th Walkout which was initially brought up in November. This item was put on the agenda in hopes to solidify a plan within the district. As of April 22nd approximately 50 districts of the 197 districts in the state are planning on participating in some way, be it local events, or larger scale events in Salem at the Capitol.

Superintendent presented five options for participation:

- May 8th is held as a non-student day. Licensed & Classified who report will get paid, those who do not report and are not on valid leave will not get paid. This day would be utilized as a “professional development day” for those who report.
- Licensed staff not paid, while classified employee options need to be further addressed. Both with either MOU or HCU.
- A make-up day with students, depending on the current work year structure. Contractual language regarding schedule changes or calendars would need to be discussed.
- A make-up day without students, to include the same discussion regarding contracts & calendars.

- Maintaining current schedule with May 8th being a student day. Employees are expected to be in attendance and walkout related absences would not be approved. The Association would be informed that the District considers this walkout to be a violation of the law and contracts, resulting in participants being unpaid. Sufficient numbers of substitutes would be scheduled (as best as possible) in the event it was necessary to run a non-traditional day.

With a couple of additions, the fifth option appeared to be the generally preferred option. Considered to be option 5(a), this would include all aforementioned stipulations, and adding the option for staff to leave campus at 1:30 without financial penalty.

Pleasant Hill Education Association President and Third grade teacher Laura Gerick presented the objective of the event, concluding that this was an opportunity for staff to “make some noise” in order to raise awareness about the lack of funding in Oregon school districts. Citing low graduation rates and large class sizes, and saying this must be done for the students, the hope is to get as many people involved in lobbying for this funding.

An option for having a few (5) designated persons represent the district was presented. This idea was also accompanied by a proposal to have teachers/staff “walk-in” to the school in solidarity. After a short recess the board discussed the pros and cons about these plans. The question of legalities was brought forward. The main question was “can staff get paid while taking political action?”

Pending more information being gathered by administration teams, the topic was tabled for the time being. A meeting will be had to discuss these options and a conclusion is hoped to be reached at the scheduled May 6th Board Meeting.

8.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There was no public discussion.

9.0 BOARD ACTION ITEMS

9.1 New Business

9.101 Approve Alternative Education Programs for 2019-20 (**Exhibit 1819.143**)

Jeff Bernardo moved to approve the Alternative Education Programs for the 2019-20 school year. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.102 Remove policy LBE and LBE AR- Public Charter Schools (**Exhibit 1819.144**)

Curt Offenbacher moved to remove Policy LBE and LBE AR regarding Public Charter Schools. Wylde Cafferata seconded the motion. The motion passed unanimously.

10.0 FUTURE BOARD MEETINGS

- Monday, May 6, 2019 at 7:00 p.m. – Board Meeting (Budget Orientation)
- Monday, May 20, 2019 at 7:00 p.m. – Board Meeting & Budget Committee Meeting

11.0 ANNOUNCEMENTS/OTHER

There were no announcements made.

12.0 ADJOURNMENT – 9:48 p.m.

Signed: Wylda Cafferata, this 6 day of May, 2019.
Wylda Cafferata, Board Chair