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Commitment, Excellence, Community

**SCHOOL BOARD MEETING
MINUTES *(Amended)*
Monday, April 8, 2019 7:00 p.m.
Pleasant Hill Community Center**

1.0 CALL TO ORDER

The April 8, 2019 Board Meeting was called to order by Wylda Cafferata at 7:00pm. Other board members in attendance were Curt Offenbacher, John Oldham, Jeff Bernardo, and Kimberly Jeremiah. Others in attendance were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, and Board Secretary Courtney Wilson.

Jeff Bernardo read the Mission Statement.

2.0 INTRODUCTION OF AUDIENCE

The audience was introduced. In attendance were Johnny Oljace with Mother and Grandmother Christine Oljace and Gloria Miller, Zach Dahl and his father and sister Richard Dahl and Jordan Dahl, third grade teachers Laura Gerick and Jessica Wolpe, fifth grade teacher Nicola Shaddon, high school teacher Sue Doe, community member Andy Janness, and Budget Committee applicant and community member Drew Gottfried.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There was one addition to the agenda. Policy IFD Course Approval was added to agenda item 6.305.

There were three exhibits on which changes or additions were made. April 1, 2019 Board Meeting Minutes (Exhibit 1819.98) were changed for grammatical purposes, Budget Summary Survey Results (Exhibit 1819.105) were reprinted due to having only odd numbered questions printed in the original board packet. An additional letter from Social Studies Teacher Timothy Meinzen was provided to the Board Chair for reading aloud.

4.0 APPROVAL OF MINUTES

4.1 Approve March 11, 2019 Board Meeting Minutes (Exhibit 1819.97)

A change to March 11, 2019 Board Meeting Minutes were made on agenda item 8.104. The vote to nominate Wylda Cafferata and Curt Offenbacher for OSEA

Contract Negotiating Team passed with a vote of 4:0 with Jeff Bernardo abstaining. Previous minutes stated the vote was 4:1 with Jeff Bernardo abstaining.

4.2 Approve April 1, 2019 Board Meeting Minutes (Exhibit 1819.98)

The board is going to review the minutes for the April 1, 2019 board meeting after a revised copy was brought to them at this board meeting.

5.0 CONSENT AGENDA

5.1 Accept Retirement of Timothy Meinzen, Social Studies Teacher (Exhibit 1819.99)

Chair Cafferata read aloud a letter from High School Social Studies teacher Timothy Meinzen regarding his retirement.

5.2 Accept Resignation of Lisa Taylor, Special Education Director (Exhibit 1819.100)

Wylda read to the board members and audience a letter from SPED Director Lisa Taylor regarding her resignation.

5.3 Approve Hiring of Sarah Baird-Reed, High School English Language Arts Teacher, 2019-20 School Year (Exhibit 1819.101)

Board Member Curt Offenbacher inquired about why, out of ten applicants, only one was interviewed. Chair Cafferata advised that out of these applicants, only Ms. Baird-Reed was qualified to interview for the position. Wylda also stated that in future interviews it would be preferable to have a more diverse committee. This would be accomplished by having both staff as well as community members and/or parents who are not employed by the district.

Jeff Bernardo moved to approve the Consent Agenda, item 5.0, in its entirety. Kimberly Jeremiah seconded the motion. The motion passed unanimously. Wylda stated that this motion passed with much reluctance regarding the retirement and resignation.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Presentations

6.101 Student of the Month

In the absence of Principal Randy Fisher, Superintendent Scott Linenberger introduced Student of the Month for the month of March as Senior Johnny Oljace. Mr. Oljace is a member of the Yoga Club as well as a Varsity team member of both the Pleasant Hill Baseball and Basketball teams. He plans to attend Lane Community College after graduation. Accompanying Mr. Oljace were his Mother Christine Oljace and Grandmother Gloria Miller. Board Chair Cafferata thanked Johnny and his family for attending, stating that it takes dedicated parents and grandparents and a village to support such dedicated students. The board congratulated Mr. Oljace.

6.102 Most Improved Student of the Month

Superintendent Linenberger also announced that Senior Zach Dahl is the Most Improved Student of the Month for the month of March. Speaking for Principal Fisher, Mr. Linenberger congratulated Mr. Dahl on his vastly improved schoolwork, attendance, and grades. Accompanying Mr. Dahl were his Father Rich and Sister Jordan. Chair Cafferata congratulated him and thanked his family members for their support and attendance.

6.103 Volunteer of the Month

There were no nominations for Volunteers of the Month from either school.

6.2 Principals' Reports (Exhibit 1819.102)

The Principals' reports have been moved to the April 22, 2019 Board Meeting.

6.3 Superintendent Report

6.301 Social Media Utilization

Board Member Kimberly Jeremiah brought to the board's attention the impacts of social media with today's lifestyles. Ms. Jeremiah asked if utilizing social media is an option to keep parents, students, and community members up to date with current and future happenings within the District.

Superintendent Scott Linenberger brought to the attention of Lane ESD the idea of adopting a social media representative for the District. Understanding that parents/guardians may not receive hard copies of newsletters sent home with students and/or prefer not to spend time looking for the information on their own; it would make sense to have the ability to produce real-time information. He informed the board that, should the project be outsourced, the estimated costs would be between \$100,000 and \$120,000 per year. This would include outsourced personnel in charge of updating each social media outlet with the District's happenings.

The board discussed that there were already multiple unofficial social media pages created claiming to represent the school; this would present the need for researching and implementing proper protocols and monitoring should this option be put in motion. The Pleasant Hill Improvement Plan was said to have big goals revolving around relationships and engagement with the community via various communication methods. It was also discussed that back-up personnel for would be needed in the event of hired personnel absence. The budget and funding options were discussed as well as the idea of possibly sharing the

expenses and benefits of the program. Chair Cafferata recommended this subject be brought to the Budget Committee for discussion about funding options.

6.302 Pleasant Hill Improvement Plan Update (**Exhibit 1819.103**)

A timeline was presented for the Pleasant Hill Improvement Plan. It was stated that this plan is not set in stone and may be adjusted. This scorecard was developed with the focus areas of Engagement, Literacy, and Relationships. This piece will also assist with creating the Continuous Improvement Plan which must be submitted to the Oregon Department of Education by June 30th, 2019.

6.303 Facility Update

Pleasant Hill School District now has its back-up wells available and their chlorinated injectors are calibrated. Superintendent Scott Linenberger stated the district used to only have one and we now have three available.

Mr. Linenberger also commented that after the snowfall we were able to see what our back-up generators are capable of. The refrigeration units at the middle and high school are connected to a back-up generator. At the elementary, however, the generator is at capacity and we are looking into other options to support the refrigeration units. The Superintendent mentioned that it is critical to have those refrigeration units backed up to ensure food safety protocols are followed. Also, following the snow storm, many potentially dangerous branches and tree limbs around campus were removed.

The Superintendent also reported that the District was awarded two Technical Assistance Program (TAP) grants. The first grant is for long-range facilities and the second will fund a seismic assessment plan. In response to a question from a board member, Mr. Linenberger advised that these projects will not cost more than our awarded amount of \$25,000 each. Curt Offenbacher mentioned that the district may already have a long-range facilities plan and inquired about possibly working from the information already in place. The Superintendent said he will bring this inquiry to the group(s) which is awarded to work on the TAP grants and provide an answer to this question.

6.304 Budget and Legislative Update

- Budget Process and Sponsored Bills (Exhibit 1819.104)

Superintendent Linenberger updated the board on Session dates as well as funding changes. The State school fund has from \$9.07 billion to its current amount of \$8.97 billion.

Measure 98 (High School Success funding) is currently funded at \$170 million for the 2017-2019 school years. The projected funding for the revised Measure 98 is currently at \$300 million.

House Bill 2224, which would allow schools to invest in improving social, emotional, and mental health of students by providing more resources to school districts (ie. Social workers, school counselors, mental health specialists, and school nurses). Funding for this bill is at an estimated \$85 million. It is still moving though the approval process in the House, but is said it seems to be losing ground.

House Bill 2742 (expanding the “Grow Your Own” educator program) hopes to grow and diversify the Pre-K and K-12 licensed educator workforce. The bill, which proposes \$16.7 million in funding, is still in process and maintaining ground in its passage through the House.

An early learning expansion program is gaining momentum through the House. Legislative Concept 3619 could be used for State-paid Pre-Kindergarten, and/or Early Intervention/Early Child Special Education from age six months to Pre-Kindergarten age.

A new bill is being introduced proposing free breakfast and lunch to all students.

The School Improvement Fund currently equals \$793 million. These funds would be used for the following options:

- 180 Days of instruction
- Class Size K-3
- Well-rounded education-offering more electives, extracurricular, CTE....
- Student health and safety- Emphasis on social and emotional and mental health needs

In order to fund this, a \$1 billion corporate sales tax is proposed to voters. In order for business to agree to this tax, a PERS reform needs to be attached to the bill.

More information about public opinion is addressed in the following Budget Survey Summary Results (Exhibit 1819.105).

- Budget Survey Results Summary (Exhibit 1819.105)

It appears that a very small number of respondents completed the survey, representing a smaller than expected demographic of the community.

The community responded to seven questions:

- What are some ways we can establish and maintain financial transparency?
- What are the best ideas to get the most public participation and input regarding next year's budget?
- Where any additional revenue should be utilized.
- What courses, should this additional funding be allotted, should be added?
- Where general cuts and/or reductions should be made.
- Where should program cuts be made?

The board inquired how the result information has been shared with the public. It was advised that this summary would be sent with the next school newsletter, on the District website, and would be a topic at the next Budget Committee meeting.

6.305 OSBA Policy Updates-

The board advised that all "Required" policies have been adopted, as well as approximately 90% of "Highly Recommended" policies.

Regarding Charter School Participation, Policy LBE, board member Curt Offenbacher questioned why this policy was in place and needs review since the District does not have a charter school. Chair Cafferata responded by stating that the policy is in place in case a charter school is approved in the future. Superintendent Linenberger said he can put this policy up for a vote of whether it should be kept in place or not.

In response to Policy GBDA (Mother Friendly Workplace) Curt Offenbacher suggested an addition to the policy adding the phrase "or other designated area" in order to ensure it is clear the District is accommodating Mothers. This policy will be added to the April 22, 2019 Board Meeting for a First Reading to make changes.

Policy IFD (Course Approval) will be added to the April 22, 2019 Board Meeting for a Second Reading. It was suggested that the community has a say in courses to be approved. Chair Cafferata advised that this (as well as many other Policies) have been practiced in the district, however, have not been approved as an official policy.

Administrative Rules Revisions – GBC-AR, GBNA-AR, JECB-AR, JECF-AR, JFCF-AR (Exhibit 1819.106)

- IGDJ, LBE – Charter School Participation & Interscholastic Activities (Exhibit 1819.107)
- GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave (Exhibit 1819.108)
- ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone (Exhibit 1819.109)
- IKF – Graduation Requirements (Exhibit 1819.110)
- GBNA/JFCF – Harassment, Intimidation, Bullying (Exhibit 1819.111)
- BBAA – Individual Board Member’s Authority and Responsibilities (Exhibit 1819.112)
- GBDA – Mother Friendly Workplace (Exhibit 1819.113)
- GBEDA – Staff HIV, Aids, and HBV (Exhibit 1819.115)
- GBH/JECAC; JECAC/GBJ – Staff/Student/Parent Relations (Exhibit 1819.116)

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

Third grade teacher Laura Gerick addressed the board and audience to inform them of the Running Club’s schedule to run a 5k on April 27, 2019. The run will begin near Autzen Stadium in Eugene at 8:00am. She stated that last year’s participation included seven or eight runners, one of which placed 3rd in their age bracket, receiving a plaque after the run. This year, Ms. Gerick said, there are even more participants. Information about the run can be found on the Eugene Marathon Website.

Laura Gerick also informed the board and audience that there would be a “Board Candidate Forum” held in the Community Center on Friday, April 12, 2019. This meeting is intended to inform the community and get to know the School Board Candidates.

The topic of several school districts holding walk-outs/walk-ins/gatherings on May 8, 2019 to support funding awareness was mentioned.

Community Member Andy Jenness spoke on the topic of Social Media Utilization. Mr. Jenness is a University of Oregon graduate with a Masters in Communication with a focus in Public Relations. He mentioned that Social Media is the best way to involve families and community members about current happenings. Relying on phones or fliers is much less of an option in these days of technology. Mr. Jenness suggested the District request a team of college students with Communication Majors be put together to take over this responsibility. It was also mentioned there could be a possibility for a “Social Media Club” to appoint high school students to work closely with these college students for future hopeful Communications Majors.

8.0 BOARD ACTION ITEMS

8.1 New Business

- 8.101 Approve 2019-20 Board/Budget Committee Meeting Calendar (Exhibit 1819.117)

Jeff Bernardo moved to approve the 2019-2020 Board/Budget Committee Meeting Calendar. John Oldham seconded the motion. The motion passed unanimously.

- 8.102 Classified Employee Appreciation Week Resolution (Exhibit 1819.118)
Board Chair Cafferata strongly urged the Classified Employee Appreciation Week Resolution not be skipped over lightly.

Superintendent Scott Linenberger read the resolution.

Curt Offenbacher moved to accept the Classified Employee Appreciation Week Resolution. Wylda Cafferata Seconded the motion. The motion passed unanimously.

- 8.103 Approve Alternative Education Programs for 2019-20 (Exhibit 1819.119)
Superintendent Linenberger requested this action item be postponed until the April 22nd Board Meeting in order for SPED Director Lisa Taylor to provide more detailed information. The request was approved.
- 8.104 Budget Committee Interviews and Appointments (Exhibit 1819.120)
Three Budget Committee applicants were scheduled to be interviewed in order to fill two available seats on the committee. Drew Gottfried was the only applicant in attendance for the interviews.

Board Member Jeff Bernardo began the interview by asking Mr. Gottfried if he has ever put together a budget projection when specific dollar amounts are temporarily unknown. Mr. Gottfried replied by stating, with his experience as a Finance Manager, he facilitates the budgeting process

for a Credit Union with a large amount of assets. He added it is important to project hopeful growth. In order to do this, Mr. Gottfried said, he must use previous years' numbers, add any other variables, and adjust accordingly. Planning ahead is key for budgeting purposes.

Board Member Kimberly Jeremiah asked Mr. Gottfried to clarify the schools he attended. The applicant replied by saying he grew up in North Eugene. Mr. Gottfried also attended the University of Oregon for five years, double majoring in Business Administration and Finance.

When asked if he had anything to add, Mr. Gottfried stated that he has two children in the school district, one in first grade and another in Kindergarten. He and his family plan to stay in the district for a long time.

After the interview with Mr. Gottfried, Chair Cafferata mentioned that, of the two applicants not present for their interviews, it appears one applicant (Dan Kimball) has experience with budgeting in his past. It was proposed that both Drew Gottfried and Dan Kimball be appointed to the Budget Committee. John Oldham concurred with appointing Mr. Gottfried.

John Oldham moved to appoint Drew Gottfried and Dan Kimball to the Budget Committee. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Work Session/ Board Meeting – April 22, 2019 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – May 6, 2019 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

10.1 March 11, 2019 School Health Advisory Committee Meeting Minutes (**Exhibit 1819.121**)

The School Health Advisory Committee Meeting Minutes were presented with the board packet.

11.0 ADJOURNMENT – 8:32

Board Chair Cafferata adjourned the April 8, 2019 board meeting at 8:32pm.

Signed: Wylda Cafferata this 29th day of April, 2019.
Wylda Cafferata, Board Chair

