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*Commitment, Excellence, Community*

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**SCHOOL BOARD MEETING  
MINUTES  
Monday, August 19, 2019 6:00 p.m.  
Pleasant Hill Community Center**

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**1.0 CALL TO ORDER – 6:00 p.m.**

The Pleasant Hill Board Charge Meeting was called to order by Board Chair Jeff Bernardo. Others in attendance were Vice Chair John Oldham, Board Members Wylda Cafferata, Curt Offenbacher, Stephen Hammond; Superintendent Scott Linenberger; and Board Secretary Courtney Wilson.

**2.0 INTRODUCTION OF AUDIENCE**

Audience members Michelle Allen, and Third Grade Teacher Laura Gerick were introduced.

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**4.0 REPORTS & DISCUSSION ITEMS**

**4.1 Update On Classified Negotiations**

Classified Union Negotiations are still ongoing.

**4.2 Update On Enrollment**

It was brought to the Board's attention that there is a large amount of transfer requests for Kindergarten, which would bring the cohort number to a total of 81. This number, being 11 higher than the set number, would generate \$112,000 for the district. Superintendent Linenberger reiterated that there is space for these numbers. Elementary School Principal Devery Stoneberg requested that all applicants be accepted, contingent upon the addition of a fourth Kindergarten teacher.

The board discussed the future cohort numbers that would result from an increase in the Kindergarten class. Concerns regarding changes in the status of financial assistance for Pleasant Hill High School were raised. With regards to increasing enrollment, the Board discussed options including hiring additional staff in the future, as well as the need for additional space. This additional space would come in the form of modular classrooms.

It was clarified that this enrollment discussion has not become an action item, it is simply for the Board to come to a consensus regarding incoming, transferring, and returning student numbers. The consensus was reached that all Kindergarten inter-district transfer requests be approved.

**4.3 Continuous Improvement Plan (CIP), Student Success Act & High School Success**

Superintendent Linenberger presented a breakdown of the approved Student Success Act (SSA) funds. The three areas to focus on will be Early Learning, Student Investment, and Statewide Education Initiative.

Oregon Department of Education is currently working on setting details for the implementation of this investment and districts should be receiving an SSA “Toolkit” on August 20<sup>th</sup>.

#### 4.4 Charge

The Board held its Charge meeting in which it discussed goals for the upcoming school year. The purpose of the Board Charge is to ensure the Board has focus and can consistently improve its function. In the past, the Charge has been very budget-driven. This year the board would like to improve its community outreach and involvement, assess facilities update options, improve relations and communications between the Board and The Superintendent, and create a “planning calendar” for the 2019-20 school year to include any anticipated meeting topics/information.

In order to improve community and student communications, the Board has agreed to attend regular meetings of various school related organizations. These meetings will include (but are not limited to) Pleasant Hill Education Foundation, P.H. Boosters, and Pleasant Hill Elementary Organization. The Board mentioned attending a Student Government meeting at PHHS to promote the idea of at least one student attending each School Board meeting.

The Board intends to tour facilities/buildings at both PHHS and PHES which are more than 50 years old to assess updates or improvements. An update will be made on Pleasant Hill’s Long Range Facilities Maintenance Plan based on maintenance that was performed during the 2018-19 school year.

To improve Board/Superintendent relations, Board Chair Jeff Bernardo has agreed to investigate opportunities to attend training sessions focused on improving evaluation processes.

**4.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

No comments were made.

#### **6.0 BOARD ACTION ITEMS**

There were no Board Action Items.

#### **7.0 FUTURE BOARD MEETINGS**


Board members Wylda Cafferata and Curt Offenbacher mentioned they will be unable to attend the Board Meeting on September 23, 2019.

- Board Meeting – September 9, 2019, 7:00 p.m., Pleasant Hill Community Center
- Work Session/Board Meeting – September 23, 2019, 7:00 p.m., Pleasant Hill Community Center

**8.0 ANNOUNCEMENTS/OTHER**

There will be a Board Leadership Meeting on September 2, 2019 at 9:00 a.m. in the District Office.

**9.0 ADJOURNMENT – 9:19 p.m.**

Signed:  , this 23rd day of September, 2019.  
Jeff Bernardo, Board Chair

