CALL TO ORDER

The meeting of the Pleasant Hill School Budget Committee was called to order by Board Chair John Oldham at 7:20 p.m. in accordance with the public notice of this meeting. Budget Committee Members in attendance were: Paul Johnson, Tim Fitzpatrick, Mike Quirk and Raegan Miller. Board Member in attendance were Chair John Oldham, Kevin Parrish, Curt Offenbacher, Wylda Cafferata and Barbara Orre. Also in attendance were Caroline Passerotti, Business Manager and Tony Scurto, Superintendent.

 NOMINATIONS OF OFFICERS

Curt Offenbacher nominated Paul Johnson as Budget Committee Chair. Wylda Cafferata seconded the motion. The motion passed unanimously.

Paul Johnson nominated Raegan Miller as Budget Committee Vice –Chair. Tim Fitzpatrick seconded the motion. The motion passed unanimously.

2014-2015 BUDGET MESSAGE

Superintendent Tony Scurto read the Budget Message for the Committee. Refer to the Exhibit 1314-70, proposed 2014-2015 Budget Packet for the verbatim Budget Message.

Budget Committee Chair thanked Caroline Passerotti for her time and effort in putting together the budget packet.

4.0 REVIEW GENERAL FUND BUDGET AND OTHER BUDGETS (Q&A)

Tony Scurto, Superintendent and Caroline Passerotti, Business Manager reviewed the Exhibit 1314-70, Proposed 2014-2015 Budget Document with the committee to orient them to the proposed budget and provide answers to questions around the format. A summary of the items discussed follows:

• Tim Fitzpatrick requested a summary of employees and students as a cost per student basis to assist in public discussion.
• Mike Quirk confirmed two months in operating reserves was desired by the District to feel comfortable maintaining operations.

• Mr. Quirk requested Ms. Passerotti provide a review of Special Education funding including IDEA funding and associated formulas.

• Caroline Passerotti reviewed increased staffing requests and associated redistribution of duties within the District Office.

• Mike Quirk asked for details around the oversight, management and control mechanisms in place for cost control associated with the pending levy. The Board advised past practices, and confirmed those items will be addressed and formalized when the results of the bond are known.

• Business Manager Passerotti provided a detailed review of account code use and movements within those codes to allow for more accurate accounting practices.

• Tony Scurto clarified that a threshold has been set for general maintenance in the Field Fund Replacement Reserve which can be used at any time.

• Kevin Parrish addressed Parent Elise Hammond’s concern regarding the Band Funding. The Board and Budget Committee discussed how the program and been funded in the past. The Board requested detail within the allocations for departments for their review as currently they are provided a lump sum amount for approval.

• Wylda Cafferata noted that TAG funding has been reduced. The Board discussed the manner in which this has been funded and noted a Board commitment had been made previously to focus on that program. Barbara Orre requested reports TAG reports for district programs. Kelli Martin, High School Teacher and Parent commented the program could fund TAG student attendance at outside programs should the amount allocated by the Budget Committee not be sufficient to increase the program.

• Wylda Cafferata spoke on behalf of the Student Health Advisory Committee, (SHAC). Board Member Cafferata requested $1,000 for the SHAC to continue with their work.

• The change in Student Body Fund was reviewed by Caroline Passerotti and resulting allocation changes among other accounts.

• Kevin Parrish requested a breakdown of the Student Activity Fund. Darlene Baker, asked where the team athletic funds reside and confirmed breakdown of usage would be included as well. Barbara Orre asked that the towel fee use be included in that breakdown.

Budget Committee Chair Paul Johnson requested any other questions or requests be sent to Caroline Passerotti and Tony Scurto by May 26th, 2014.
6.0 ADJOURNMENT
With no further discussion, Budget Committee Chair Paul Johnson adjourned the meeting at 8:57 pm.

Signed: _____________________________ on this ____ day of ________________, 2014
Mr. Paul Johnson,  Budget Committee Chair