Commitment, Excellence, Community

SCHOOL BOARD MEETING
MINUTES
Monday, December 15, 2014, 7:00 p.m.
Pleasant Hill Community Center
Budget Committee Interview 6:45 p.m.

Board Chair Oldham called the Board to order at 6:45 p.m. for the Budget Committee Applicant Interview. Mr. Gary Shearer, Budget Committee Applicant, introduced himself as a resident of Dexter residing on Rattlesnake Road, within the Pleasant Hill School District. Mr. Shearer has worked for Weyerhaeuser for the past 47 years and has a background in accounting, finance and building management. He also enjoys being involved in the community. Previously, he has held positions on the School Board, Budget Committee and Bond Committee. Board Member Parrish commented on how he enjoyed working with Mr. Shearer on the Bond process and appreciated his positive attitude and insight. Board Member Offenbacher stated that it is of value to have Mr. Shearer’s perspective. The Board thanked Mr. Shearer for his candidacy.

Board Chair Oldham called a recess at 6:50 p.m.

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 7:00 p.m. Other board members in attendance were Vice Chair Kevin Parrish, Wylde Cafferata, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal; Becky Johnson, Board Secretary; Madison Morrell and Megan Miller, Pleasant Hill High School Student Council Members.

Kevin Parrish read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Rick Rainone with Cornerstone; Dave Guadagni, Robert-Sherwood Architects; Randy Nishimura, Robert-Sherwood Architects; Bruce Patterson, Maintenance Lead; Darlene Baker, community member; Gary Shearer, community member; Aloe Gillmore, student; Sonja Gunn, community member; Richard Gunn, community member; Steven Gunn, student; Madeleine Gunn, student; Ben Gunn, student; Don Richardson, community member; and Connie Richardson, Educational Assistant, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
The Student Council report was added under item 5.0 Discussion Topics/Reports.

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4.0 APPROVAL OF MINUTES
The December 1, 2014 Board Meeting Minutes were approved by consensus.

5.0 Discussion Topics/Reports
5.1 Presentations
Thad Holub, PHHS Assistant Principal, presented Aloe Gillmore with the award for High School Student of the month. Aloe is involved with Planned Parenthood and helps bring awareness to the 8th-9th grade classes about healthy relationships. She is also the blood drive coordinator, Billie Bulletin Editor in Chief and involved in many other activities. Mr. Holub stated that Hailey Teague was awarded the Most Improved Student of the Month. Principal Stoneberg presented Sonja Gunn with the award for Volunteer of the Month. Ms. Gunn is the mother of three third grade students and has helped out weekly in the elementary school since her children were in kindergarten. Ms. Stoneberg thanked Ms. Gunn for her dedication and hard work.

Madison Morrell and Megan Miller presented the Student Council report. This coming week is holiday Spirit Week. Students will dress up in various types of holiday attire such as ugly sweaters. Classes will earn Billie Cup points for participating.

5.2 Facilities Plan – Schematic Design Update
Dave Guadagni from Robert-Sherwood Architects updated the Board with the current facility plan. He stated that the design committees have met to look at the design of the science labs, but they have not seen the renderings of the roof forms that will be presented tonight. Mr. Guadagni’s team met with Chambers Construction to discuss schematic design. Chambers is currently working on the cost estimates and Mr. Guadagni is hopeful that the numbers will match the budget. The Administration Team received copies of the floor plans and system descriptions. The site plan is scheduled to be turned in on Friday and a meeting with Fire Marshall will be coming up. The plan includes the schematic design and a series of narratives on mechanical, electrical, water supply, well capacity, etc. Mr. Guadagni said they are beginning to work on the design development phase. This phase takes the larger picture and starts to break it down into more detail.

Randy Nishimura from Robert-Sherwood Architects presented a PowerPoint of the current design. He noted that the main project components have been assigned letters and numbers (E1, H1, A1, etc.) to help organize the overall design process.

Elementary Update:
The elementary school addition will have generous glazing and fiber cement siding to make it look like a natural addition to the current elementary school. The four additional classrooms should be configured similar, if not the same, as the current classrooms. Mr. Nishimura provided a brief overview of the previous changes for library and for the library connector/vestibule. The new vestibule will direct visitors to the office and assist with providing security to the other areas of the school. The architects and their consultant, JLR Design, are currently working on the layout of the kitchen to make a design plan for optimal use of space and functionality. Chair Oldham asked if the common areas in the new addition were going to be too small. Mr. Nishimura said that in the current plans, the common

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area had increased from the original size. Ms. Stoneberg said that her staff have looked at the plans and believe that the space should be sufficient.

**Middle/High School Update:**
Mr. Nishimura reviewed the plans and reiterated how the layout provides a separation of space between the middle school and high school. He stated that they were currently working with the landscape architect to find low maintenance and durable materials to place in the common areas. Mr. Guadagni and Mr. Nishimura presented the proposed roof forms. Mr. Guadagni stated that if the bid alternate for the additional two classrooms were approved, the front of the new addition will resemble a ranch house which he believes is an appropriate appearance for the country setting. Mr. Nishimura moved on to present the auxiliary gym plans, he noted that the gym will displace 36 parking spots. The current thought is to compensate for this loss of parking by adding them back in an area near the forestry building. Using the area as a parking lot may also provide an area to add a pad for the temporary classrooms. The locker room remodel improves supervision through line-of-sight changes and better sound travel. The new configuration will be ADA accessible and will assist with meeting the legal requirement to have 25% of the construction budget used towards removal of barriers to accessibility. Mr. Nishimura reviewed the remodeled administration office plan and multi-purpose room/kitchen.

Rick Rainone with Cornerstone handed out copies of the budget and a summary of anticipated costs. He mentioned that some of the areas look like they will cost more than what was expected due to code requirements. The summary of anticipated costs sheet outlined items that are in the scope but are not yet funded, as well as additional costs from unforeseen conditions.

The Board followed up with questions and comments regarding alternative energy, science rooms, elementary school elevations, building for future growth, budgets and community awareness. Overall, the Board liked the proposed plans. Barbara Orre suggested putting the design plans on the District website after the design team has seen the roof forms. The Board and Architects wanted to thank the volunteers on the Design Team Committees for doing a great job and for all their time and input.

**6.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No members of the audience spoke.

**7.0 CONSENT AGENDA**
7.1 Accept Monthly Financial Report
7.2 Personnel
   7.201 Valerie Davis, TAG Teacher, Elementary
   7.202 Terri Carpenter, TAG Teacher, Elementary
   7.203 Jeffrey Roberts, TAG Teacher, Elementary

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Kevin Parrish moved to accept the consent agenda. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business
8.101 Transportation Safety Resolution
Mr. Scurto recalled that Mr. Tyler spoke at the November 17, 2014 Board meeting. At that time, the Board asked Mr. Tyler to bring back letters of support for his petition to the County to ban hauling on Rattlesnake Road. The Board reviewed the information that Mr. Tyler submitted and discussed how they wanted to move forward with this request. Board Chair John Oldham will work on a resolution.

8.102 Citizens’ Oversight Committee Appointment

Mr. Scurto said that we received a total of nine Citizens’ Oversight Committee (COC) applications. He recommended that we appoint the following citizens to the committee: Dana O’Leary-Parrish, Darlene Baker, Doug Stowell, Frank Bowles, Gary Shearer, Jim Spindler, John Murray, Rusty Rexius and Sarah Allsup. The COC will hold public meetings once a month, most likely on Tuesdays.

Kevin Parrish moved to gratefully accept the appointment of the Citizens’ Oversight Committee members as listed above. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.2 Old Business
8.201 Budget Committee Appointment, Gary Shearer

Chair Oldham moved to approve the appointment of Gary Shearer to the Pleasant Hill School District Budget Committee. Barbara Orre seconded the motion. The motion passed unanimously.

8.202 Policies
- EBB – Integrated Pest Management

Kevin Parrish moved to adopt policy EBB-Integrated Pest Management (exhibit 1415.63). Curt Offenbacher seconded the motion. The motion passed unanimously.

- EEA – Student Transportation Services

Kevin Parrish moved to adopt policy EEA-Student Transportation Services (exhibit 1415.64). Wylda Cafferata seconded the motion. The motion passed unanimously.

- JHCD – Nonprescription Medication

Kevin Parrish moved to adopt policy JHCD-Nonprescription Medication (exhibit 1415.65). Curt Offenbacher seconded the motion. The motion passed unanimously.

- JHCDA – Prescription Medication

Curt Offenbacher moved to adopt policy JHCDA-Prescription Medication (exhibit 1415.66). Kevin Parrish seconded the motion. The motion passed unanimously.
• JHCD/JHCDA-AR

The Board reviewed administrative regulation JHCD/JHCDA administration. No action is required for administrative regulations.

• DFA - Investment of Funds

Kevin Parrish moved to adopt policy DFA-Investment of Funds (exhibit 1415.68). Barbara Orre seconded the motion. The motion passed unanimously.

9.0 REPORTS AND DISCUSSION ITEMS
   9.1 Auxiliary Groups Meeting Schedule

   Mr. Scurto encouraged the Board to attend one of the upcoming meetings for the Pleasant Hill Booster Club, Pleasant Hill Education Foundation or Pleasant Hill Elementary Organization.

10.0 FUTURE BOARD MEETINGS
   Board Meeting – January 26, 2015 7:00 p.m., Pleasant Hill Community Center
   Board Meeting – February 9, 2015 7:00 p.m., Pleasant Hill Community Center

11.0 ANNOUNCEMENTS/OTHER

   Barbara Orre asked to have the Board Evaluation put on the January 26, 2015 Board meeting agenda. She also brought up the importance of lockers for next year during the construction. Mr. Scurto commented that we are currently looking at solutions to this problem and understand the importance of lockers to the students. In looking at the current lockers we may be able to move the middle school lockers.

   Ms. Cafferata mentioned that Superintendent Scurto had a nice article about school bus safety in the Dexter Rural Fire Protection District newsletter.

12.0 ADJOURNMENT 9:13 p.m.

Signed: [Signature], this [Date] day of [Month], 2015.

John Oldham, Board Chair

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