CALL TO ORDER
The special meeting of the Pleasant Hill School Board was called to order by Chair John Oldham Convened 6:02 p.m. Other board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata and Curt Offenbacher. Staff in attendance were Tony Scurto, Superintendent, and Caroline Passerotti, Business Manager.

John Oldham read the Mission Statement aloud.

INTRODUCTION OF THE AUDIENCE
none
There were no audience members present.

ADDITIONS OR DELETIONS TO THE AGENDA
There were no changes to the agenda.

RECESS TO EXECUTIVE SESSION
- ORS 192.660(2)(d) permits the board to hold an executive session to conduct deliberations with persons designated by the board to carry on labor negotiations.

The Board went into Executive Session at 6:03 p.m. to discuss labor negotiations.

RETURN TO PUBLIC SESSION
The Board returned from Executive Session at 6:12 p.m.

BOARD ACTION ITEMS
6.1 Approve Addendum to Classified Employee Contract
Section 9.9(B) of the Collective Bargaining Agreement between OSEA and Pleasant Hill School District, dated July 1, 2013 – June 30, 2016, calls for “Reopeners for bargaining wages and benefits in Articles 9, 10 and the Salary Schedule Appendix A only for the 2014-15 and 2015-16 school years.”

Kevin Parrish moved to approve the Addendum to the Classified Employee Contract, providing a 1.5% increase in the salary schedule and an additional $50 per month toward the district’s insurance contribution in 2014-15 and a 2.0% increase in the salary schedule and an additional $50 per month toward the district’s insurance contribution in 2015-16. Wylda Cafferata seconded the motion. The motion passed unanimously.

6.2 Approve 2014-15 Compensation Increases for Confidential Employees

Kevin Parrish moved that the Board approve the same increases for Confidential Employees as were approved for Classified Employees. Wylda Cafferata seconded the motion. The motion passed unanimously.
6.3 Approve 2014-15 Compensation Increases for Administrators for one year: 1.5% COLA, $50 per month increase in the district’s insurance contribution, $50 per month cell phone stipend.

Curt Offenbacher moved that the Board approve the recommended increases in Administrator compensation for 2014-15 and also provide the same increases for the Superintendent. Kevin Parrish seconded the motion, and it was unanimously approved.

7.0 REPORTS & DISCUSSION ITEMS

7.1 Superintendent Scurto provided a progress report on the capital improvement program. He handed out a timeline for the request for proposals process the district is using to hire an architectural firm and a project manager. He reported that four strong architectural firms attended the mandatory pre-proposal meeting held earlier that day: DLR Group, gLAs Architects, Robertson-Sherwood, and Soderstrom Architects. Representatives from several engineering firms who may be teaming with architectural firms were also present. Mr. Scurto indicated that the RFPs could be revised by addenda as late as July 23 and that proposals were due July 28. It is the district’s goal to interview the top three proposers; however, if the district receives four proposals, we might elect to interview all of the proposers unless one is clearly not qualified.

The Superintendent addressed an earlier question as to whether and how the full board could participate in the interview process. He explained that the board could conduct contract negotiations in an executive session, but that convening the whole board or a board committee constituted a public meeting. He provided copies of statutory language clarifying this. He and Mr. Parrish also expressed concern that the district might not receive the information needed from the proposers if interviews were held in public meeting. Mr. Scurto recommended that the selection committee be a superintendent’s committee comprised of two board members, a member of the admin. team, the facility lead, a community member, and himself. The committee would rank the candidates and make a recommendation for board approval, similar to the process undertaken for bond planning. Once a selection was made, the district would enter into contract negotiations with that party.

It was agreed that the entire board could visit the school sites proposed by architects. The district would provide public notice of the dates and times of the site visits.

Mr. Offenbacher acknowledged the excellent work performed by consultant Bill Hirsh, in getting the district to this point. Mr. Scurto acknowledged the value of this work and shared that Mr. Hirsh would be less available in future.

There was further discussion about the legal parameters for board participation in the selection process, as well as the proposed time frame and the scoring process. The Superintendent indicated he would like for Mr. Parrish and Mr. Offenbacher to participate in the selection process if at all possible.

Mr. Scurto indicated the district also needed to schedule a public hearing on the exemption order and findings related to the construction manager/general contractor (CM/GC) process in order to ensure the district has that option. He would like to hold the hearing on August 15, publishing public notice on August 1. He stated that the
meeting scheduled to discuss the board charge would also be needed to deal with bond-related business.

In response to questions raised by Mr. Offenbacher, it was clarified that the protest period for the architectural selection was a week.

Mr. Offenbacher also expressed concern about a potential conflict of interest related to a personal friendship with a principal at gLAs, one of the four possible architectural proposers. After some discussion, it was concluded that disclosing the potential conflict of interest was probably sufficient, and that Mr. Offenbacher should be able to participate in the selection process.

Mr. Offenbacher acknowledged the aggressive timeline proposed for the selection process. Board members generally acknowledged this was reasonable and necessary. There was discussion about community members who might participate in the selection committee based on their interests, involvement to date and availability to meet the schedule.

8.0 PUBLIC FORUM
No members of the public were present.

9.0 FUTURE BOARD MEETINGS (held in Pleasant Hill Community Center)
The next Board Meeting and Board/Administrator Charge is scheduled for August 15, 2014, from 1:00 to 5:00 p.m.

Chair Oldham expressed that he was not happy with last year's charge meeting. He wanted to make sure the meeting was productive and expressed his interest in spending more time on district business and less time on the charge. He also conveyed concern that the building program not move the Board away from education issues.

Ms. Cafferata acknowledged that the thrust of this year would be based on facilities and managing the bond program, which could reduce the number of things the board is able to address. She also indicated the importance of talking about the Board's self-evaluation. It was agreed that board members email issues they would like to address to board leadership, who would participate in setting the agenda for that meeting.

10.0 ANNOUNCEMENTS/OTHER
Concern about the loss of Dani Tubman was expressed, and questions were raised about the district's advertisement for her replacement. Mr. Scurto agreed to look into this.

11.0 The meeting was adjourned at 6:57 p.m.

Signed: 
John Oldham, Board Chair

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.