



36386 Highway 58  
Pleasant Hill, OR 97455  
Phone: 541-746-9646  
Fax: 541-746-2537  
[www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us)

*Commitment, Excellence, Community*

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## **BUDGET COMMITTEE MEETING MINUTES**

**Monday, May 18, 2020, 7:00 p.m.**

**Virtual Meeting Via Zoom**

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### **1.0 CALL TO ORDER**

The May 18, 2020 Board Chair Jeff Bernardo called Budget Committee Meeting to order at 7:03 p.m. Budget Committee members in attendance were Jessica Crawford, Drew Gottfried, Dan Kimball, Eric Geyer, Wylda Cafferata, Curt Offenbacher, Stephen Hammond and Jeff Bernardo. Others in attendance included Superintendent Scott Linenberger and Business Manager Sheri Longobardo.

### **2.0 NOMINATION AND ELECTION OF OFFICERS**

#### **2.1 Chair**

*Jessica Crawford nominated Drew Gottfried to be the Budget Committee Chair. Curt Offenbacher seconded the motion. The motion passed unanimously.*

#### **2.2 Vice Chair**

*Wylda Cafferata nominated Eric Geyer to be the Budget Committee Chair. Jeff Bernardo seconded the motion. The motion passed unanimously.*

### **3.0 READING OF THE BUDGET MESSAGE**

Superintendent Scott Linenberger read the Budget Message for the Committee. Refer to the 2020-21 Proposed Budget document for the verbatim Budget Message.

### **4.0 REVIEW GENERAL FUND BUDGET AND OTHER BUDGETS**

Business Manager Sheri Longobardo presented a summary of the 2020-2021 proposed budget document. Questions and discussions are summarized as follows:

In comparison to the 2018-19 forecasted ending fund balance was at 17.1% (\$1.9 million) as opposed to a projected \$2.4 million for the 2020-21 proposed budget.

With regards to Fund 271, Insurance/Benefit Reserve, the board asked for clarification about the large changes in the Unemployment Compensation (Object 232) from the 2019-2020 budget to the proposed 2020-2021 budget. This number has increased in order to start replenishing the account that was depleted from the participation in the newly created PERS Investment Fund, (Board Resolution 1920.83).

The Budget Committee was advised that the proposed budget for the 2020-2021 fiscal year is based upon the State's expectation of \$9 billion funding. Districts have been advised to budget for \$9 billion, but prepare spending plans based on \$100,000, \$200,000, and \$300,000 deficits as well. There aren't confirmed numbers at this time. The state is expected to have slightly more solid numbers after the May 20, 2020 executive forecast. The suggestion to budget based on the initial funding amount is in order to avoid limitations when spending throughout the year. The Business Manager stated that, if

the district were to budget for a lesser amount and subsequently receive the original amount, the unbudgeted funds could not be used.

Expenditures and revenues were clarified with the explanation that, for each fund being replenished or expected to be utilized, there must be an equal expenditure from the Fund in order to balance the budget.

The Business Manager will provide the Budget Committee with details regards to projected expenditures/revenues for the General Fund by account, as well as projected for Special Funds by object. The amounts given will be as of the end of the fiscal year, June 30, 2020. With concerns surrounding the current federal and state funding instability, the committee was advised that it could, at any time, reconvene to make adjustments/supplemental budgets; but the proposed budget for the 2020-2021 fiscal year must be approved prior to June 30, 2020.


The committee intends to discuss the proposed budget in further detail following the upcoming executive forecast, which is expected to provide more information on May 20, 2020.

#### **5.0 FUTURE MEETING DATES**

- Board and Budget Committee Meeting – June 1, 2020 7:00 p.m. –
- Budget Committee Meeting if needed – June 8, 2020 7:00 p.m. –
- Board Meeting – Budget Hearing and Adoption – June 22, 2020 7:00 p.m. –
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#### **6.0 OTHER**

#### **7.0 ADJOURNMENT – 8:42 p.m.**

Signed:  , this 30th day of June , 2020.  
Jeff Bernardo, Board Chair