CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, Barbara Orre and Jeff Bernardo. Others in attendance were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, High School Principal Randy Fisher, Elementary School Principal Devery Stoneberg, Special Education Director Lisa Taylor, and Board Secretary Rita Grimes.

Jeff Bernardo read the Mission Statement.

INTRODUCTION OF AUDIENCE
Thomas Kent, PHHS teacher; Kori Sarrett, CPA, Accuity, LLC

ADDITIONS OR DELETIONS TO THE AGENDA
Mr. Linenberger asked to add a report on the short legislative session now going on.

APPROVAL OF MINUTES
The February 12, 2018 Board Meeting Minutes were approved by consensus.

CONSENT AGENDA
5.1 Personnel
5.101 Approve Calie McVicker, 2017-18 Assistant Track Coach

Jeff Bernardo moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed 4:0 with John Oldham abstaining.

REPORTS & DISCUSSION ITEMS
6.1 Presentations
High school teacher and Intervention Specialist Thomas Kent presented information about his academic intervention programs for Pleasant Hill middle and high school students. During the first semester of this year, middle school students with failing grades were required to attend. They usually had 20-25 students each session. The program, which includes segments on academic readiness and career readiness, is taught in rotation by Mr. Kent, Beth McCool and Inga Perham – both high school teachers.
He explained that the Frosh Seminar Overview is a one-semester class to help incoming freshman become acclimated to high school in order to establish a solid foundation and to develop skills to be more successful in school and life. Thematic units include: High School Orientation; Goal Setting; Organization and Time Management; High School Support Systems and Resources; Post High School Educational Opportunities; Career Exploration; The Skill of Learning; Mindsets: Fixed and Growth; Creating Self Awareness; Social Emotional Learning (SEL); “Expect Respect” Anti-Bullying Curriculum; and Culmination Activities and Survey. Frosh Seminar Overview’s goal is for every 9th grader to pass every class. At the end of the first semester, 79 students, out of 89, passed all their courses.

Independent Studies is for students in grades 9-12 who need credit recovery. They work with Connexus Academy, an online program, to earn the missing credit(s) they need. In addition, the students do Essential Skills Testing, and can use the time as a Study Hall where they do course work from other classes.

Kori Sarrett, CPA, an Accuity, LLC representative reported the audit results to the Board. The purpose of the audit was to provide an opinion on the fair presentation of the financial statements and their compliance with auditing Generally Accepted Accounting Principles. Ms. Sarrett noted that the auditors’ letter to the Board listed no internal controls findings. On page 12 of the financial statement, she pointed out that the PERS pension liability was $9.5 million as of June 30, 2017 – higher than the $4.5 million it was the previous year. It is not something the District has any control over. There was a change of beginning equity but it was still positive at $6 million. Oregon requires that auditors look at budget and insurance compliance and they found no compliance issues. Ms. Sarrett closed by reminding the Board that this audit was Business Manager Sheri Longobardo’s “solo flight” and that she had done a really nice job.

Chair Cafferata noted, for the record, that the Board was especially pleased with Ms. Longobardo’s efforts.

6.2 Superintendent’s Report
Superintendent Scott Linenberger reviewed several bills currently being considered by the state legislature that are pertinent to school districts.

HB 4053: The Accelerated Learning Bill – Requires public colleges and universities to report on credit transferability among a representative sample of students who complete accelerated learning opportunities in high school.

SB 1563: The Tuition Equity Bill – Ensures that Oregon students who are Dreamers or DACA recipients have access to in-state tuition prices and scholarships.

HB 4066: Early Childhood Equity Fund – Supports more high-quality early childhood providers and programs in being responsive to the diverse cultural and linguistic needs of families and students. The bill will help expand the reach of these programs; foster stronger bonds between early learning providers, families and children; and support more children in developing a strong early foundation for their future.

HB 4012: The Career and Technical Education (CTE) Educators Bill – Extends the sunset for retired CTE teachers so they can work beyond the 1039-hour PERS limit.

HB 4113: Relating to school class size as a mandatory subject of collective bargaining – This bill passed in the House but died in committee during the 2018 session. School superintendents across the state sent letters to both House and Senate representatives asking them not to support this bill.
7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no speakers.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Open Enrollment

Superintendent Linenberger opened this topic by noting that the district has lost about half a dozen students since September but has gained about half a dozen in the last month. As of February 15, 2018, the total enrollment of 979 students includes those currently enrolled through Open Enrollment and Inter-District Transfer. Those students are now considered to be school district students until they graduate, unless they withdraw. Middle and high school Open Enrollment capacity is 30 students with no openings in the 2018-19 seventh and 11th grade classes. Elementary capacity is 61 students.

There was some discussion about offering priority placement to siblings of current students with two other options offering priority placement for siblings of current students and new applicants or offering no priority placement for any siblings of current students or new applicants.

High School principal Randy Fisher asked to limit the number of Open Enrollment students in each grade rather than setting a number that applies to the whole school. Business Manager Sheri Longobardo noted that, historically, only half of those who apply at Open Enrollment actually attend.

_Curt Offenbacher moved to set the 2018-19 Open Enrollment limits for all grade levels as recommended with the stipulation that priority placement will be offered to siblings of current students only. John Oldham seconded the motion. The motion passed unanimously._

8.102 Policies – First Readings

8.102.1 Review Administrative Regulation KBA, Public Records
No approval is needed on this Administrative Regulation.

8.102.2 Adopt Administrative Regulation JHFE 1, Reporting of Suspected Abuse of a Child
The Board is required to adopt this Administrative Regulation. Mr. Linenberger distributed the revised sample policy with additions and deletions to it clearly marked.

8.102.3 Adopt CM, Compliance and Reporting
This reporting is already being done. It needs to be posted on the district web site.

8.102.4 Adopt IKF, Graduation Requirements
The district will continue to use Version 1 which doesn’t have an Administrative Regulation. There are some minor language revisions included.
8.102.5 Amend IBDJA, Relations with Home-Schooled Students
Mr. Linenberger indicated that this amended policy is highly recommended by the Oregon School Board Association.

8.102.6 Adopt IGDJ, Interscholastic Activities
This policy is optional but is already a district policy. Mr. Linenberger noted that not very many home-schooled students have requested participation in interscholastic activities at Pleasant Hill. Oregon Schools Activities Association (OSAA) has put an end to agreements allowing students from neighboring districts that don’t field certain teams to play on neighboring schools’ teams.

8.102.7 Amend CBA, Qualifications and Duties of the Superintendent
There were no questions or discussion about this policy.

8.102.8 Adopt IGAC, Teaching About Religion
There were no questions or discussion about this policy.

8.102.9 Review Administrative Regulation IGAC, Recognition of Religious Beliefs and Customs
There were no questions or discussion about this policy.

8.102.10 Adopt GBH_JECAC, Staff/Student/Parent Relations
There were no questions or discussion about this policy.

8.102.11 Amend GBK_KGC, Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery System
The amendments to this policy clarify non-tobacco delivery systems and non-tobacco products.

8.103 Classified Employee Appreciation Resolution for Week of March 5-9, 2018.
Before reading the proclamation designating March 5-9, 2018 as Classified Employee Appreciation Week, Chair Cafferata noted that the celebration of the classified employees will happen later in the year at the same time as the certified staff.

*John Oldham moved to accept Exhibit 1718.89, a Resolution designating Classified Employee Appreciation Week as March 5-9, 2018. Jeff Bernardo seconded the motion. The motion passed unanimously.*

8.104 Accept Financial Report for the year ended June 30, 2017


9.0 FUTURE BOARD MEETINGS
- Executive Session – March 12, 2018 at 6 p.m., Pleasant Hill Community Center
- Board Meeting – March 12, 2018, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – April 9, 2018, 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER
- Mr. Fisher complimented Mr. Bernardo on his impressive 70’s attire at the Pleasant Hill Education Foundation benefit.
- Ms. Stoneberg announced that the elementary school has an Oregon Battle of the Books team headed for district finals at Thurston Middle School.
• Mr. Fisher announced that Mr. Meinzen is taking a group of students to Washington, D.C. the week of March 4-11.
• Ms. Stoneberg said the 5th graders missed the Logging Conference because of snow but a parent made arrangements for them to visit the Seneca plant instead.
• Ms. Stoneberg invited all to attend the elementary school’s Living Museum on March 8. The elementary PTO will also host a nacho feed prior to the events.
• Mr. Fisher announced that Senator Jeff Merkley honored three students who were appointed to military academies.
• Ms. Cafferata reported she had listened to several OSBA webinars and was very impressed with them.

11.0 ADJOURNMENT
The meeting was adjourned at 9:00 p.m. with the board returning to executive session for the purpose of reviewing the performance of district personnel under ORS 192.660(2)(i).

Signed: __________________________, this _________ day of __________, 2018.
   Wylda Cafferata, Board Chair