Commitment, Excellence, Community

SCHOOL BOARD MEETING
& WORK SESSION
Monday, April 21, 2014, 7:00 p.m.
Pleasant Hill Community Center
Executive Session: Evaluation of Superintendent, ORS 192.660(2)(i)

1.0 CALL TO ORDER
1.1 The meeting of the Pleasant Hill School Board was called to order by Chair John Oldham at 7:00 pm in accordance with the public notice of this meeting. Other board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata, Curt Offenbacher, and Barbara Orre.

Also present were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; and lay members of the budget committee, Tim Fitzpatrick, Raegan Miller and Paul Johnson.

The mission statement was read aloud by Mrs. Orre.

2.0 INTRODUCTION OF AUDIENCE
2.1 Audience members in attendance Darlene Baker was introduced and welcomed.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA – None

4.0 APPROVAL OF MINUTES
4.1 The minutes for the April 7, 2014 Board Meeting have not been completed at this time; both April 7th and April 21st 2014 meeting minutes will be presented at the next meeting.

5.0 WORK SESSION TOPICS
5.1 Ms. Passerotti presented the budget committee orientation (Exhibit 1314-66), which included a primer on the budget process and organization, as governed by board policy and Oregon Local Law Budget Law, and a review of financial projections for 2013-14 and 2014-15. Ms. Passerotti pointed out that the proposed budget which they receive at their May 19 meeting will have been prepared prior to the outcome of the bond election or the conclusion of contract negotiations with the district’s two employee unions. The proposed budget will likely be prepared with the assumption the bond passes in order to make sure spending authority for capital expenditures is clearly in place should the bond pass.

Ms. Passerotti presented a general fund update for 2013-14. Budget committee member, Mr. Johnson asked Ms. Passerotti to expand further on the category of contingency in the budget. She explained that a contingency of $150,000 was budgeted but was not expected to be spent, contributing to a higher general fund ending fund balance. Mr. Oldham questioned the
proposed increase in the contingency fund in 2014-15, and she explained that the projection assumed a contingency of 2% of operating expenditures, but that it doesn’t have to be increased at all.

The financial projections for 2014-15 were presented as well, highlighting general fund resources for 2014-15. In the discussion of the state funding formula, it was noted that a new source of poverty data will be used beginning in 2014-15. Budget committee member Mr. Miller pointed out the volatility of Small Area Income Poverty Estimate (SAIPE) data for small school districts, and also noted that this data can sometimes be 2-3 years old.

Ms. Passerotti also explained that enrollment projections included in the state funding estimate assumed 17 additional students, including 13 new open enrollment students. Mr. Offenbacher questioned the low percentage of open enrollment applicants this represented, as he believed close to 70% of last year’s open enrollment applicants enrolled. Mr. Scurto stated the figures presented were very conservative in order to keep the budget projections reasonable and not have to make cuts based on overstated revenue that is ultimately not received. Mr. Scurto also pointed out that with higher enrollment there may be a need for the addition of one more bus route.

Mr. Parrish asked for an explanation of the Title IIA allocation funds. Mr. Scurto explained Title IIA funds paid for part of a teacher’s salary to keep class size down and for professional development of staff.

Mr. Oldham questioned the issue of the number of budget committee members needed to pass a motion. It was clarified that the requirement would be five yes votes out of the nine committee members.

The budget calendar is as follows: May 5 - Publication of Notice of Budget Committee Meeting, May 19 - First Budget Committee Meeting, June 2 - Second Budget Committee Meeting, June 9 - Third budget committee meeting (if needed), June 16 - Publication of Notice of Budget Hearing, June 23 - Public hearing on approved budget and board adoption of the 2014-15 budget, June 30 - Final date for board adoption of 2014-15 budget.

5.2 Facility Plan/Bond Information Update
Mr. Scurto gave an update on the bond: another mailer will be going out with information such as tax rates for properties with a tax assessed value of over $100,000. He also reminded the board of the public forum on April 30, 2014 in the high school gym, noting that it could be an opportunity for citizens to come and voice their opinions for and against the bond. Mr. Scurto would like to use that evening to make a brief informational presentation, hold a question/answer/comment period, and conduct facility tours. Mr. Scurto will also be meeting with community members at Bella Casa Mobile Home Park and at a local neighborhood watch meeting. The bond election will be held on May 20th and final results of the bond are expected to be available that night.

6.0 PUBLIC FORUM – The Chair opened the floor for public comment. There were no public comments.

7.0 CONSENT AGENDA - None

8.0 BOARD ACTION ITEMS

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.
8.1 New Business
   8.101 DRAFT School Board/Budget Calendar (Exhibit 1314-67)
Mr. Scurot presented the first draft 2014-2015 School Board/Budget Calendar pointing out a correction needing to be made to the June 22 meeting which should be amended to read “adopt 2015-16 budget”. The board will review this and discuss it further at the May 5th meeting.

8.2 Old Business
   8.201 Approve 2014-15 District Calendar with Graduation Date (Exhibit 1314-68)
Mr. Scurot stated traditionally graduation has occurred the week prior to the official end of school. His recommendation was to use the date of June 5, 2015 for the graduation date. Mr. Offenbacher moved to adopt the 2014-15 District Calendar (Exhibit 1314-68) with graduation taking place on June 5th 2015. Mr. Oldham seconded and the motion passed unanimously.

   8.202 Approve Resolution Re-establishing Reserves (Exhibit 1314-69)
Mr. Offenbacher moved to reestablish the reserved funds (Exhibit 1314-69) Mrs. Orre seconded the motion and it was unanimously passed.

9.0 FUTURE BOARD MEETINGS
   Board Work Session on Achievement—April 28, 5:00 – 8:00 p.m., PHCC
   Board Meeting – May 5, 2014, 7:00 p.m., PHCC
   Board Meeting and Budget Committee Meeting – May 19, 2014, 7:00 p.m., PHCC

10.0 ANNOUNCEMENTS/OTHER
    Public Forum—School Bond – April 30, 2014, 7:00 p.m., PHHS Gym
    90x30 Group, designed to reduce child abuse in Lane County will be holding a community forum April 23 at the PHCC 6:00 p.m.
    Destination Imagination Plant Sale Saturday, April 26
    Pleasant Hill Booster Club Auction Saturday, April 26

11.0 ADJOURN TO EXECUTIVE SESSION: EVALUATION OF SUPERINTENDENT,
    ORS 192.660 (2)(i)
    At 8:57 p.m., the meeting was recessed for an Executive Session; audience members were excused.

12.0 RECONVENE PUBLIC BOARD MEETING
    The regular meeting was reconvened at 9:50 p.m.

13.0 ADJOURN
    The Board meeting was adjourned at 9:51 p.m.

Signed: ____________________________ this ______ day of ____________.

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