Commitment, Excellence, Community

SCHOOL BOARD MEETING
MINUTES
Monday, April 24, 2017, 7:00 p.m.
Pleasant Hill Community Center

Executive Session: Evaluation of Superintendent, ORS 192.660(2)(i)

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Kevin Parrish at 7:00 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scuro, Superintendent; Sheri Longobardo, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal and Becky Johnson, Board Secretary.

Curt Offenbacher read the mission statement.

2.0 INTRODUCTION OF AUDIENCE
Timothy Meinzen, PHHS Teacher; Darlene Baker, parent and Jeff Bernardo, parent, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
Item 5.3 Summer Board Training and Item 5.4 Letter from Mapleton School District were added to the agenda.

4.0 APPROVAL OF MINUTES
The April 10, 2017 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Facilities Update
5.101 High School Courtyard
Timothy Meinzen, PHHS Teacher, updated the Board on current and future thoughts for landscaping the high school courtyard. Currently, they have added columnar basalt, ferns, blueberry plants and plan to have a small garden. Mr. Meinzen recognized Jared Jeffs, Thomas Robbins, Curt Offenbacher, Steve Cafferata, Rusty Rexius, Pleasant Hill Education Foundation, Fall Creek Nursery, Weyerhaeuser, PHHS students and many others who have helped by volunteering or providing donations. In keeping with the plan of having an area that is aesthetically pleasing while being low maintenance, Mr. Meinzen presented a PowerPoint on the next steps. The presentation showed various types of trees to place inside the planters and sample rock formations. The Board and Administration discussed the proposed steps of cutting the concrete inside of the planters, types of tree to use and moving three to five large boulders into the courtyard. A suggestion was made to review potential tree allergens.
5.2 Third Quarter Reports 2016-17

5.201 Financial
Ms. Longobardo presented third quarter financial reports as of March 31, 2017, Exhibit 1617.95.

General Fund
The third quarter general fund projection does not show a lot of change from the last quarter. Some expenses are under budget and our revenues continue to be on track. We now are projecting an ending fund balance of $1.7 million, or 18.7% of operating revenues. Also included is a revenue and expenses comparison by month.

Capital Projects Fund
In the third quarter we continued to earn a nominal amount of interest on the ending fund balance of $344,849. There are still some amounts remaining to be paid, which includes $100,000 to Chambers Construction. Any remaining funds will be used towards other bond promises that the district is managing. The Board discussed the remaining amount of retainage on the Chambers Construction contract and requested to know the specific amount being withheld to date.

Cash and Investments
The district had $367,377 in cash accounts and $6.6 million in investments as of March 31, 2017. Of this $168,571 represents student body funds and our bond funds were drawn down to $344,849.

Special Revenue Fund
As of the third quarter all transfers were made into the reserve fund accounts, except for food services which did not require a transfer.

5.202 Enrollment
As of March 31, 2017 we had 982 students, 560 at the middle/high school and 422 at the elementary. This is a step down form past years and is lower than expected since we started the year with 1007 students. We continue to receive funding through the Small High Schools Correction with 334 students in grades 9-12. Superintendent Scurto reviewed 2017-2018 Open Enrollment numbers by grade level noting that a few students in closed grades were approved to come because of the sibling connection. This year Open Enrollment students will be allowed to register in the spring, rather than waiting until August as in past years.

5.203 Safety
Superintendent Scurto reported that the fencing project at the high school will be moving forward as soon as the contractor can add us to the schedule. The regional emergency response plan is moving forward. Both school safety committees met to discuss the plan and we will dedicate a half day on August 29th to training staff. Superintendent Scurto stated that we are continuing to find ways to improve our safety and training.

5.204 Achievement
Superintendent Scurto reported that our science teachers went to Lane Education Service District last Thursday to review potential science curriculum for our science adoption. They will provide a report on their findings at our next board meeting. The
Elementary is currently reviewing some science kits, middle school is still looking and the high school has chosen some that work with the current curriculum. We will know more about cost in May, although we have funds set aside for the adopts. Ms. Cafferata expressed her concern for the science teachers to collaborate for consistency through the grades when choosing the adopted science curriculum, especially at the middle school level. A talented and gifted (TAG) program update will be presented at one of the May meetings.

5.3 Summer Board Training
OSBA’s summer board conference will be held in Bend July 14-16th. This training is for new and veteran board members. If possible, Board leadership would like to see a veteran member attend along with our new board member.

5.4 Letter from Mapleton SD
Chair Parrish shared a letter he received from the Mapleton School Board. The letter includes a copy of their resolution expressing dissatisfaction with the Smarter Balanced standardized testing. Ms. Johnson will provide other Board members with copies of the letter and we will add this to our next agenda. At this time, Smarter Balance testing is now open within our schools. Principal Stoneberg stated that opt outs are less in certain grades when compared to last year. The State requires a 95% participation rate or a district may be penalized. Principal Fisher noted that he visited four schools last year during the accreditation and found that some opted out and are using the PSAT as a benchmark.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No comments were made.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve Retirement Request from Linda Gilman, Secretary, effective June 1, 2017 and rehire as a retiree.

Wylda Cafferata moved to accept the consent agenda. Curt Offenbacher seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS
8.1 New Business
8.101 Teacher Appreciation Week Resolution

Wylda Cafferata moved to approve Resolution 1617.98, Teacher Appreciation Week, May 1-5, 2017. John Oldham seconded the motion. The motion passed unanimously.

8.2 Old Business
8.201 Approve 2017-18 Board/Budget Meeting Calendar

Curt Offenbacher moved to approve Exhibit 1617.99, 2017-18 School Board/Budget Calendar. John Oldham seconded the motion. The motion passed unanimously.

8.202 Adopt Policy EFAA, Nutrition and Food Services
Wylda Cafferata moved to adopt Policy EFAA, Nutrition and Food Services, Exhibit 1617.100. Curt Offenbacher seconded the motion. The motion passed unanimously.

8.203 Adopt Policy JECBD, Homeless Students

Curt Offenbacher moved to adopt Policy JECBD, Homeless Students, Exhibit 1617.101. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.204 Adopt Policy GCL/GDL, Staff Development
Superintendent Scurto explained that he contacted Peggy Holstedt, OSBA Director of Policy Services, last Friday regarding combining Policy GCL, Staff Development- Licensed and Policy GCL/GDL, Staff Development into one policy for all staff. Mr. Scurto provided hard copies of the revised policy, Exhibit 1617.102 revised, which was also emailed last week to the Board.

Curt Offenbacher moved to adopt Policy GCL/GDL, Staff Development, Exhibit 1617.102 Revised. Kevin Parrish seconded the motion. The motion passed unanimously.

8.205 Amend Policy GCL, Staff Development – Licensed
As noted above, Policy GCL, Staff Development – Licensed, Exhibit 1617.103 is now incorporated into policy GCL/GDL, Exhibit 1617.102 Revised.

8.206 Adopt Policy BD/BDA, Board Meetings

Curt Offenbacher moved to adopt Policy BD/BDA, Board Meetings, Exhibit 1617.104. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.207 Amend Policy IBDJA, Relations with Home-Schooled Students

Wylda Cafferata moved to adopt Policy IBDJA, Relations with Home-Schooled Students, Exhibit 1617.105. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Board Meeting & Budget Orientation – May 8, 2017 7:00 p.m., Pleasant Hill Community Center
- Board & Budget Committee Meeting – May 22, 2017 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

PHHS Robotics Team continued to shine at the World Championships in Houston, TX. They won the control award and were one of the final four teams in the world.

Superintendent Scurto thanked all the volunteers and sponsors who helped make the 42nd Annual Jazz Festival a success. And especially thanked the Jazz Festival Team for all of their hard work.

11.0 RECESS TO EXECUTIVE SESSION – 8:24 p.m.
Evaluation of Superintendent, ORS 192.660(2)(i)

12.0 RETURN TO PUBLIC SESSION – 9:20 p.m.
13.0 ADJOURNMENT – 9:20 p.m.

Signed: [Signature], this [22] day of [MAY], 2017.

Kevin Parrish, Board Chair