



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

**SCHOOL BOARD MEETING
MINUTES
Monday, December 11, 2017 7:00 p.m.
Pleasant Hill Community Center**

1.0 CALL TO ORDER

The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, and Jeff Bernardo. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager; Randy Fisher, High School Principal; Devery Stoneberg, Elementary Principal; Lisa Taylor, Special Education Director and Becky Johnson, Board Secretary.

Curt Offenbacher read the mission statement.

2.0 INTRODUCTION OF AUDIENCE

Tony Scurto, Lane ESD Superintendent; Inga Perham, PHHS Teacher; Greg Pitman, parent and Andrea Pitman, parent, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES

The November 20, 2017 Board Meeting Minutes were approved by consensus.

5.0 CONSENT AGENDA

5.1 Personnel

- 5.101 Accept Hiring of Kim Chudy, Special Educational Assistant K-5
- 5.102 Accept Hiring of Clay Grosse, High School Custodian
- 5.102 Accept Robin Neet, 7th Grade Boys Basketball Coach
- 5.103 Accept Travis Trafton, 8th Grade Boys Basketball Coach

Jeff Bernardo moved to accept the consent agenda. John Oldham seconded the motion. Ms. Cafferata would like to see Personnel Recommendations for all positions. She will review previous minutes for discussions surrounding this and bring back a recommendation to a future meeting. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Presentations

Randy Fisher, PHHS Principal, announced that Samantha Ellis was the November Student of the Month. Ms. Ellis is captain of the cross-country and track team and a member of the running club. She also volunteers for our Pleasant Hill Boosters and wrestling program. Ms. Ellis is heavily involved in our new agricultural science program. is a Future Farmers of

America officer and president of a local youth livestock chapter. Most importantly, Ms. Ellis is a wonderful student and always has a smile. Mr. Fisher announced that LeAnn Dey was the Most Improved Student of the Month. Principal Stoneberg recognized Shelly Melvin as the Volunteer of the Month. Ms. Melvin is an incredible volunteer. She devotes many hours to the school, and helped immensely with health screenings for our elementary students.

6.2 Lane Education Service District, Local Service Plan 2017-19 Year Two

Tony Scurto, Lane ESD Superintendent, shared highlights from the Local Service Plan for the Pleasant Hill School District. He discussed the four main services that our district purchases through the Lane ESD -- Special Education, Technology, Administrative and School Improvement Services. Mr. Scurto explained that in the second year of the Local Service Plan, Lane ESD would distribute 90% of the State funding they receive to core services shared by Lane County Schools and individual districts' flex dollars. The main plan change in year two is the Promise Program. Funding will be set aside to certify teachers in the Willamette Promise. Through this program, high school students will receive college credit for the classes taught by the certified teachers. Superintendent Scurto closed by sharing some of the Lane ESD's future goals, which include prevention programs regarding student behavior, CTE program development, and chronic absentee programs.

6.3 Principals Report

Principal Stoneberg reported that our staff and students were very excited when the Pleasant Hill Education Foundation prize patrol visited our elementary classrooms and awarded over \$12,000 in grants. She thanked the Foundation for their continued support. Ms. Stoneberg was also excited to share that the revived Christmas Concert was well attended with hundreds in the audience. She thanked Principal Fisher and Vice Principal Hoberg for their support and help in making this event possible. She also announced that the Bucket Filler Food Drive is underway and the annual White Elephant sale starts soon. Donations are gladly accepted for these events and can be dropped off in the elementary office. Ms. Stoneberg was pleased to share that we have three teachers, Lori Griffiths, Valerie Davis and Rachelle Dow, who are working hard after school with our TAG students and able learners one afternoon each week.

Principal Fisher reported that currently we have 584 students in grades 6-12th, with 336 at the high school and 248 in the middle school. Mr. Fisher invited all to attend the winter band and vocal concerts held in the Student Center this week and reiterated that the elementary Christmas concert was great. In other school news, Ms. Doe arranged a field trip to the University of Oregon cadaver lab as part of her Health Occupations class. Staff have also started working closely with students to ensure they meet graduation requirements. Principal Fisher also thanked the Pleasant Hill Education Foundation for their generous teacher grants.

6.4 Superintendent Report

6.401 Talented and Gifted Program Report

Ms. Perham, TAG coordinator, reported that we have 53 students in K-12 identified in math, reading or as intellectually gifted and additional students are completing the referral process. Ms. Perham shared information about the Chintimini grant which helps provide funding for students to take courses that our campus doesn't offer. As funding is limited, school counselors work closely with students requesting off campus courses. The Board would like a notice placed in the next newsletter to inform parents of this potential opportunity.

- 6.402 ALICE Video Presentation
Superintendent Linenberger shared a video overview on ALICE (Alert, Lockdown, Inform, Counter, Evacuate), which the Administrative Team has been working on. Information on ALICE will be communicated with staff and to parents before this process is rolled out. Mr. Linenberger also noted other safety measures such as providing staff with a lock-down key and looking at ways to improve communication in the event of an emergency. Board member Bernardo thanked Superintendent Linenberger for his continued work on this project.
- 6.403 OSBA Annual Convention Report
Board Member Bernardo and Superintendent Linenberger reported on their experience at the annual Oregon School Board Association convention in November. Board member Bernardo felt like it was beneficial as a new board member. He attended break-out sessions regarding ways to support and develop a Superintendent, help districts improve and developing CTE through public and private industries. In addition to the session he attended, Superintendent Linenberger enjoyed time spent with board member Bernardo, meeting with Confederation of Oregon School Administrators (COSA) leadership, talking with OSBA lawyers and face time with others.
- 6.404 Division 22
Superintendent Linenberger shared that typically we report on our Division 22 Standards, operating policies and procedures during our December meeting. This year the State was behind on disseminating the requirements so we will add this to the January agenda in order to meet the February deadline.
- 6.405 Timeline
The board discussed implementing a timeline at the top of board agendas to use as a guide for board meetings. Although the board has tried this previously, they are willing to try it again. The Board requested that guest presenters are made aware of time constraints.
- 6.406 Library Connector
Board member Offenbacher brought back information on the elementary library connector. After speaking with bond project architect, Randy Nishimura, it would cost \$14,000 to complete the original plans. To date \$5,000 has been paid leaving a balance of \$9,000 to complete plans. Mr. Offenbacher shared the history of the three bond alternatives, bond funding and promises and planning committees. The library connector was not specifically promised in the bond, but that it was discussed throughout the process and added as an alternate item.

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

Mr. Greg Pitman is a longtime resident of Pleasant Hill. He requested permission from the board to start a clay target club in order to expand on the current league and offer students an opportunity to

letter in this sport. The board suggested Mr. Pitman work with Superintendent Linenberger and PHHS Athletic Director, Erik Hoberg on how to start the club. The board appreciated Mr. Pitman's patience and will discuss placing the public forum earlier on the agenda.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Policy CHCA, Handbooks, First Reading

The board discussed the option of having the board or superintendent approve the handbook.


Jeff Bernardo moved to approve policy CHCA, Handbooks, Exhibit 1718.66 as presented. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Board Meeting – January 22, 2018, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – February 12, 2017, 7:00 p.m., Pleasant Hill Community Center

9.0 ANNOUNCEMENTS/OTHER

11.0 ADJOURNMENT 9:02 p.m.

Signed: , this 22 day of January 2017.
Wylda Cafferata, Board Chair