Commitment, Excellence, Community

SCHOOL BOARD MEETING/WORK SESSION
MINUTES
Monday, February 22, 2016 7:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Kevin Parrish at 7:00 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scuoro, Superintendent; Caroline Passerotti, Business Manager, and Becky Johnson, Board Secretary.

Wylda Cafferata read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Rick Rainone, Cornerstone Management; Laura Gerick, PHES 3rd Grade Teacher; Gary Shearer, community member; Connie Bates, Middle School Athletic Director; Richard Hill, parent; Eviana Hernandez Hill, student; Xochitl Hernandez Hill, parent; and Darlene Baker, community member, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
A revised agenda was distributed.

4.0 APPROVAL OF MINUTES
The February 8, 2016 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Presentations
Thad Holub, PHHS Assistant Principal, recognized Eviana Hernandez Hill as the recipient of the Student of the Month award. Ms. Hernandez maintains a high GPA while participating in a number of school activities. She is part of the Pleasant Hill Cheer Team, Track Team, Lunch Buddies program, president of the Recycling Club, ASB and REACH club secretary, Mr. Billie coordinator and student representative for “Every 15 Minutes” drunk driving awareness program. Ms. Hernandez also works in the Coffee Cart and volunteers at the Springfield Public library. Mr. Holub stated that Melinda Jones was awarded Most Improved Student of the Month. Ms. Jones is a member of the PHHS Band, is very artistic and has a great outlook on life. Principal Fisher recognized John Zeni as the Volunteer of the Month. Mr. Zeni has devoted many hours to perfect our baseball field and upgrade the facility.

5.2 Superintendent’s Report
Superintendent Scuoro reported that the School Health Advisory Committee (SHAC) reviewed and updated the Wellness Administrative Regulations during their last meeting. The District received the 2014-15 financial audit report today and will be sending copies to the Board for

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their review. Typically, we receive the audit back in January. This year, delivery of the report was delayed partially from the implementation of Governmental Accounting Standards Board (GASB) Statement No. 68. Currently, we are collaborating with other districts through the Linn-Benton-Lincoln Education Service District on an RFP for audit services. Our district policy recommends that we consider changing auditing firms every three years. We will share the response to the RFP at our next Board meeting.

5.3 Facilities Update
Rick Rainone presented the facility update. He stated that each of the five phases have had their challenges and have affected the schedule and/or funding of the project. Despite this, taxpayers are actually paying less than what was proposed, and more items are being delivered than what was initially envisioned. For example, the original plans included 18 new classrooms at the high school, but we are delivering 20 classrooms plus unfinished space for two additional classrooms. Additional examples are listed on the “Promised vs. Delivered” posters located around campus and on the District website.

Mr. Rainone provided an updated schedule below. The punch list dates are for minor, outstanding items identified by the architect. Substantial Completion means work is sufficiently complete for the District to occupy the space.

<table>
<thead>
<tr>
<th>Scope</th>
<th>Punch List</th>
<th>Substantial Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Wings MS/HS</td>
<td>6/23/16</td>
<td>6/24/16</td>
</tr>
<tr>
<td>North Wings MS/HS</td>
<td>7/6/16</td>
<td>7/7/16</td>
</tr>
<tr>
<td>West Wing MS/HS</td>
<td>7/14/16</td>
<td>7/15/16</td>
</tr>
<tr>
<td>Elementary Addition</td>
<td>6/30/16</td>
<td>7/8/16</td>
</tr>
<tr>
<td>New Auxiliary Gym</td>
<td>7/11/16</td>
<td>7/15/16</td>
</tr>
</tbody>
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The next step is align contractual completion dates to those listed above. Once that is done, penalties will occur if these deadlines are not met. Staff move-in and final completion dates are still being determined. The District is working on a FFE (furniture, fixtures and equipment) budget and will need to order furniture and fixtures by the end of March. We are working with Lane County for permission to use the pad under the current portables for the required additional parking lot.

A current budget was distributed to the Board. Mr. Rainone reviewed various line items, focusing on the amounts of uncommitted versus committed funds, per project. A traffic engineer has been hired and is currently meeting with the County to discuss his proposal. Our goal is to have the proposal ready to share in the next month. The State is funding facilities grants through 2016-17. We will submit an application once we have occupied the new spaces for the required period of time.

Other projects not currently in the Chambers Construction contract include the bus loop, additional parking and interior courtyard at the MS/HS. Superintendent Scurto has started discussions regarding the design process for the courtyard.

Mr. Rainone recommended that Board members go on the construction tour. The next tour is scheduled for Thursday, March 3, 2016 at 3:00 p.m.

5.4 Graduation Rates
Superintendent Scurto provided the Board with a graph comparing 2013-14 and 2014-15 graduation rates for Lane County, the State of Oregon, and the Pleasant Hill School District.

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We currently have the third highest graduation rate in the County, consistent with recent years’ results. The Board also reviewed the cohort graduation rate chart for 2014-15 which provides an analysis of information by subgroups such as gender, ethnicity, etc. Further discussion occurred around high school students entering and exiting the high school and the importance of starting our students off on the right foot beginning in Kindergarten and taking advantage of the Title 1 reading program.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Mr. Hill sincerely thanked Principal Fisher for the work he is doing at the high school and appreciates his energy. He also thanked Lisa Jones for the wonderful job she is doing.

Ms. Gerick shared her gratitude for Ms. Laney’s many contributions to the elementary school. She has been wonderful to work with and will truly be missed.

7.0 CONSENT AGENDA

7.1 Personnel

7.101 Approve Retirement Request from Deborah Laney, PHES 1st Grade Teacher, effective June 30, 2016
7.102 Approve of Hiring Connie Bates, Head Track Coach
7.103 Approve of Hiring Calie McVicker, Assistant Track Coach
7.104 Approve of Hiring Gary Ishizaki, Assistant Track Coach, Sprints and Jumps
7.105 Approve of Hiring Beth Sprague, Assistant Track Coach, Distance
7.106 Approve of Hiring Mark Cumer, Assistant Track Coach, Throws
7.107 Approve of Hiring Erik Hoberg, Head Baseball Coach
7.108 Approve of Hiring Kirk Miller, Co-Assistant Baseball Coach
7.109 Approve of Hiring Maria Skelton, Co-Head Softball Coach
7.110 Approve of Hiring Steve Smith, Co-Head Softball Coach
7.111 Approve of Hiring Shelby Werner, Co-Assistant Softball
7.112 Approve of Hiring Kristina Roberts, Co-Assistant Softball

7.2 Accept Monthly Financial Statement

Wylda Cafferata moved to approve the consent agenda. Kevin Parrish seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Classified Employee Appreciation Resolution

This resolution acknowledges the excellent work done by our Classified staff. We will formally recognize them in May when we recognize all staff.

Curt Offenbacher moved to approve Resolution 1516.86 recognizing March 7-11, 2016 as Classified Employee Appreciation Week. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.102 Lane ESD Budget Committee Appointment

The Board discussed the role of a Lane ESD Budget Committee member. At this time we will not have a representative from the Board on this committee. Mr. Scurto
will follow up with Lane ESD to see if there are guidelines for being a representative.

8.2 Old Business
8.201 District Calendar 2016-17

Curt Offenbacher moved to approve Exhibit 1516.87, District Calendar 2016-17 as presented. Barbara Orre seconded the motion. The motion passed unanimously.

8.202 Open Enrollment
Mr. Scuto presented to the Board his recommendation for Open Enrollment for the 2016-17 school year. The recommendation allows for 48 elementary slots with grade level restrictions. The middle school would have 19 openings and the high school would have 14 openings. Priority placement would be given again for siblings. Enrollment numbers will be reviewed again in the fall, and additional space may be available through Inter-District Transfers.

John Oldham moved to approve Exhibit 1516.88, Open Enrollment for 2016-17. Barbara Orre seconded the motion. The motion passed four in favor to one opposed.

8.203 Lane Educational Service District – Local Service Plan, Year Three

John Oldham moved to approve Year Three of the Lane Educational Service District Local Service Plan. Kevin Parrish seconded the motion. The motion passed unanimously.

8.204 Policy IGAEB, Drug, Alcohol and Tobacco Prevention, Health Education
This is the second reading of Policy IGAEB for the State required changes to this policy.

Curt Offenbacher moved to approve the Exhibit 1516.89, Policy IGAEB, Drug, Alcohol and Tobacco Prevention, Health Education. Barbara Orre seconded the motion. The motion passed unanimously.

8.205 Policy IKF, Graduation Requirements
This is the second reading of policy IKF. If a student opts out of State testing, we cannot deny a diploma. Ms. Cafferata would like us to raise our graduation requirements.

Curt Offenbacher moved to approve the Exhibit 1516.90, Policy IKF, Graduation Requirements. John Oldham seconded the motion. The motion passed unanimously.

8.206 Delete Policy ILBA, Assessment Exemption

John Oldham moved to delete Exhibit 1516.91, Policy ILBA, Assessment Exemption. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.207 Policy JEBA, Early Entrance
This is the second reading for policy JEBA. We will put together an Administrative Regulation that will provide more procedural detail.

Barbara Orre moved to approve the Exhibit 1516.92, Policy JEBA, Early Entrance. Wylda Cafferata seconded the motion. The motion passed unanimously.

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9.0 FUTURE BOARD MEETINGS

- Board Meeting – March 14, 2016 7:00 p.m., Pleasant Hill Community Center
- Work Session – April 11, 2016 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

Principal Fisher thanked Mr. Meinzen for his many years of participating in the Washington, D.C. student trips and for being an excellent tour guide.

Principal Stoneberg announced that March 10th is the annual Science Fair, 3rd Grade Living Museum and PTO Nacho Feed starting at 5:30 p.m. Contact Jada Taylor if you would like to be a Science Fair judge. Oregon Battle of the Books students will be competing this Friday in the Pleasant Hill Community Center.

A special thank you to all who helped make Casino Night a success!!

11.0 ADJOURNMENT – 8:52 p.m.

Signed: [Signature], this 14th day of MARCH, 2016.

Kevin Parrish, Board Chair