Board Vice Chair Kevin Parrish called the Board to order at 5:50 p.m. for the Budget Committee Applicant Interview. Ms. Joyce Weaver, Budget Committee Applicant, introduced herself as a resident of Dexter residing on Lost Creek Road, within the Pleasant Hill School District. Ms. Weaver has worked in public education for 30 years. During this time, Ms. Weaver taught K-6 grade, special education and was an elementary school principal. Ms. Weaver received a Masters in Special Education with Administration Credentials. Ms. Weaver also has experience working with major renovations and rebuilding of schools in southern California. Board Member Offenbacher asked Ms. Weaver if she was familiar with the Oregon school funding process. Ms. Weaver stated that she was familiar with the California school funding system in which funds were distributed to districts based on an equalization formula, under California’s Prop. 13, which is the predecessor for Oregon’s Measure 5. Board Member Cafferata was glad that Ms. Weaver could provide a fresh set of eyes to look at the budget and encouraged Ms. Weaver to raise questions and make suggestions. The Board thanked Ms. Weaver for her candidacy.

Board Vice Chair Parrish called a recess at 5:58 p.m.

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Vice Chair Kevin Parrish at 5:59 p.m. Other board members in attendance were Wylda Cafferata, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal and Becky Johnson, Board Secretary.

Barbara Orre read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Rick Rainone, Cornerstone Management Group; Jim Robertson, Robertson-Sherwood Architects; Randy Nishimura, Robert-Sherwood Architects; Becky Thomas, Robertson-Sherwood Architects; Bruce Patterson, Maintenance Lead; Doug Stowell, community member; Jim Spindler, community member; Gary Shearer, budget committee member; Kelli Martin, PHHS Math Teacher; Sierra Martin, student; and Cyndi Quirk, PHES 5th Grade Teacher, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no changes to the agenda.
4.0 APPROVAL OF MINUTES
The February 9, 2015 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Facilities Update

Rick Rainone, the District's Owner's Representative from Cornerstone Management Group, stated that during tonight's meeting they will present current building plans and a construction budget summary which balances the budget to the scope, and ask the Board to take action on the proposed budget. Mr. Rainone then turned the floor over to Randy Nishimura, Robertson-Sherwood Architects, to present the current plans. Mr. Nishimura presented a PowerPoint on the design development progress. He discussed the way that the nine project components were organized for tonight's discussion purposes and construction documents. Mr. Nishimura noted that the Bus Loop is not being looked at tonight, but that traffic engineers are being interviewed and a recommendation will come later. Mr. Nishimura stated that they are working with Chambers Construction to finish establishing the scope, quality and selecting cost effective building processes. Mr. Nishimura stated that a few issues have come up: the need to run fiber optic lines underground where the auxiliary gym will be placed, the plan for emergency power, and discussions with the county regarding the proposed library connector.

Mr. Nishimura began the PowerPoint presentation on the elementary school. The upper level of new classroom addition will be for 2nd-5th grades and will be consistent to the rest of the classrooms. The lower level classrooms will be for K-1st and have lower sinks. Classroom interiors will have lots of casework to provide storage areas and a bench seat by the windows. The commons area on both floors is roughly double the current size, which allow for more flexibility in use. Mr. Nishimura stated that at this time the sun shades in the classroom addition have been removed from the plans based on a cost factor analysis and District request. Mr. Nishimura said that they are proposing to add south windows to the two offices in the library and that the bid alternate for the library connector is a high priority as it improves campus safety. Ms. Thomas discussed the kitchen remodel stating the plan is to do a substantial gut to the kitchen and restrooms, but only do cosmetic updates in the gym area. The renovation will add new ADA compliance toilet closets, open wash area, custodian closet, new freezers and updated dishwasher and preparation areas.

Mr. Nishimura discussed the middle school and high school projects. He stated that most of the siding on the new addition will be similar to the current siding, but they may add some splashes of color. Due to code requirements regarding emergency exit doors they reduced the square footage of the new classrooms a little which makes it only necessary to have one exit per classroom. The maker's lab will have a partition allowing the space to be split into two classrooms and science rooms will have mobile units for space flexibility. The mechanical rooms will be on the east side of the new addition, the attic space will house indoor mechanical systems and there will be a split system with HVAC to each room. Inside the courtyard there will be seat walls which will help define subspaces and walkways in addition to seating. Mr. Nishimura stated that the auxiliary gym will be a basic box shaped building with a concrete block on the lower half and textured upper insulated panels. He then discussed the remodel of the multi-purpose room/kitchen. The new kitchen will be where the current stage is, a raised platform will be built across the room, there will be lots of windows on the west, and drop ceiling panels will likely be installed to improve ambiance. Ms. Thomas discussed the detailing of the locker room renovation by making the toilet closet ADA accessibility, removing stairs and adding ramps, adding partitions and curtains to the shower area, new lockers and improved ventilation. Mr. Nishimura gave an
overview of the bid alternate to renovate the administration office to assist with school safety. He also discussed that additional parking will be added to the east of the auxiliary gym and that this area will house the portables during construction. Mr. Nishimura concluded his proposal with a brief discussion about daylighting stating that the attic reconfiguration reduced the number of windows in the new addition, but that it is possible to add skylights if the budget allows. Ms. Thomas also noted that new energy codes require dimming, so daylighting will help with energy cost and you might even be able to turn the lights completely off. Mr. Nishimura also discussed the requirements for fire sprinklers and codes for the covered walkway on the east side of the new addition. At this time they are working with a fire protection specialist to discuss options. There will be further discussion on daylighting and fire sprinkler requirements at a later Board meeting.

Rick Rainone presented the proposed construction budget summary for the Bond project (See handout). Mr. Rainone noted that there is money set aside for budgeted items like the bus loop, high school gym floor replacement and alternative energy that are not listed on this budget summary. Mr. Rainone explained the first five lines show what is currently allotted for each project component. Line six shows the total for each project and when combined make up the total current budget of $14.2 million. Line seven shows the Chambers Construction estimated cost to build each project. Line eight shows the amount of additional monies needed from the Owner’s Contingency to cover the overages and underfunding based on the budget and estimates. Mr. Rainone also pointed out the additional notes on the bottom page which discuss some addition items that were excluded in the budget numbers at this time. Mr. Rainone said that there is about $680,000 in contingencies to allocate and that we still have a lot of unknowns. After bid day and once issues like the fire sprinklers are resolved, he will provide recommendations to use the remaining contingencies. Mr. Rainone told the Board that in order to continue moving the process forward, the Board needs to authorize project budgets totaling $13,558,390. This requires the redistribution of $695,000 from furniture, fixtures and equipment budgets and the use of $1,258,390 from the Owner’s Contingency to balance the budget to the scope.

5.2 Budget Forecast
Ms. Passerotti presented a draft General Fund financial forecast, and Superintendent Scurto provided an update on state funding scenarios and led the Board through an exercise to identify 2015-16 budget priorities.

**General Fund Financial Forecast 2015-2017**
Ms. Passerotti explaining that the financial forecast included projections for 2014-15 that were presented to the Board January 26 plus projections for the 2015-17 biennium. She emphasized the importance of state funding on the forecast, as the State School Fund formula determines approximately 97% of our district’s General Fund revenue. The forecast is based on the Co-Chairs’ Budget Framework, which recommends $7.235 billion for K-12 education in the 2015-17 biennium. Ms. Passerotti stated that State funding is based on per pupil initial statewide estimates from COSA, and we should receive our individual district estimates in March. The forecast also includes the following assumptions: 100% of our current students will return next year, local taxes will grow by about 3%, salaries and benefits are based on current staffing levels for a full work year, the cost of services, supplies and materials will grow by a 1.4% inflation rate except for a 2.5% increase for electricity and a 5% increase for property insurance premiums, and the contingency will continue to be budgeted at 2% of operating expenses.
Based on these assumptions, total General Fund Revenue would be approximately $8.5 million for 2015-16 and $8.7 for 2016-17. It was also noted that the State Small High School Grant is scheduled to sunset at the end of this year. If this grant is renewed it will increase Other State Revenue by between $55,000 and $60,000. In summary, based on the Co-Chairs’ budget, the District is projected to have a small surplus of approximately $193,000 next year and is in a unique situation in the state because we already run a full-day kindergarten.

State Funding 2015-17 Biennium

Mr. Scurto presented three K-12 State funding scenarios being discussed by the State Legislature for the 2015-17 biennium. The current Co-Chairs’ budget framework of $7.235 billion will be insufficient for most districts to continue current services and also implement full-day kindergarten. The next scenario provides $7.5 billion for K-12 education, a level that would allow districts to keep the current service levels and implement full-day kindergarten. The final scenario of $7.875 billion would show the State supports reinvestment in education and would represent moving forward on a trajectory toward average state education fund in the U.S. Ms. Passerotti reviewed the financial impact of each of these scenarios. She noted that the financial forecast could be affected by certain upside and downside risks. Forecast variables include an increase in per pupil funding, higher than projected enrollment from open enrollment and/or transfers, continuation of State Small High School grant, possible savings from staff turnover, and the negative effects of a potential State personal income tax kicker.

2015-16 Budget Priorities

Mr. Scurto reiterated that under any of the three funding scenarios, our District would be in a position to make additional investments. He identified six proposed budget priority areas for additional investment:

<table>
<thead>
<tr>
<th>College and Career Readiness</th>
<th>Strengthen core academic classes, increase elective opportunities</th>
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<tbody>
<tr>
<td>Early Learning</td>
<td>Become more involved in pre-school operations</td>
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<tr>
<td>Student Support Services</td>
<td>Offer school-based mentoring or increased counseling and/or expanded behavior support and interventions</td>
</tr>
<tr>
<td>Staff Support Services</td>
<td>Provide targeted, districtwide professional development and purchase high quality instructional materials</td>
</tr>
<tr>
<td>Facility Maintenance</td>
<td>Add staff dedicated to taking care of District assets, increase transfers to reserves</td>
</tr>
<tr>
<td>Community Relations</td>
<td>Improve community relations and communication</td>
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</tbody>
</table>

Assuming there is a surplus, Mr. Scurto and Ms. Passerotti asked the Board which areas they believed needed additional funding. Mr. Parrish added extending the school day to the list under College and Career Readiness. The Board and Budget Committee members that were present did a short exercise on budget priorities. Based on this exercise, the Board’s highest priorities fell under the category of College and Career readiness. Examples in this area are adding an advanced math teacher, elective elementary teachers, and extending the school day. The Board would also like to see an increased investment in facility maintenance, especially with the new facilities. Ms. Orre shared her concerns about the sustainability of funding.
6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Mr. Spindler commented that he had still not received the AutoCad drawings of the projects that he requested. Mr. Scurto responded and said that he would send the PDFs from tonight’s meeting to him tomorrow.

7.0 CONSENT AGENDA

7.101 Approve Debbie Irwin, Title I Reading Specialist

Wylda Cafferata moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Policy GCABA, Personal Electronic Devices and Social Media-Staff

Mr. Scurto discussed that we currently do not have a policy on this matter. This is a first reading to review the policy and make choices about the bracketed items. It was noted that we need to stress the difference between texting for personal reasons versus educational reasons.

8.102 Policy EEACCA, Video Cameras on Transportation Vehicles

Mr. Scurto said that this is a first reading and action on the policy is what will be approved at the next meeting. He is working with First Student on the Administrative Rules. The Board noted that we need to make sure students are aware that there cameras on the bus. They also asked what percentage of our students ride the bus. Mr. Scurto will bring these numbers back to the next meeting.

8.103 Approve proposed Facilities Bond Project Budgets

Kevin Parrish moved to approve the proposed bond project budget total of $13,558,390 which includes the reallocation of the FFE and Owner’s Contingency Funds as listed on the Construction Budget Summary dated February 23, 2015. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.2 Old Business

8.201 2014-15 Calendar, Last Day of School

Mr. Scurto noted that at the last meeting there was a discussion about making June 10th the last day of school for the 2014-15 school year regardless of weather related closures as construction is scheduled to start on June 15, 2015. Ending on June 10th would ensure that the teachers to have a grading and moving day before construction begins.

Kevin Parrish moved to recognize June 10, 2015 as the last day of the 2014-15 school year. It is understood that this is a one-time only allowance for special circumstances and in no way sets a precedent. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.202 Budget Committee, Joyce Weaver

Wylda Cafferata moved to approve the appointment of Joyce Weaver to the Pleasant Hill School District Budget Committee. Kevin Parrish seconded the motion. The motion passed unanimously.
8.203 Open Enrollment
Mr. Scurto brought back the adjusted targets for Open Enrollment. The revised numbers allow for 44 open enrollment students, 30 slots at the elementary and 14 at the high school. Mr. Scurto stated that these numbers are on the conservative side as we don’t want to get more students than we have teachers for, or classroom space. If these numbers are accepted, we will likely need to use the lottery system. Mr. Scurto noted that after registration we can look at approving inter-district transfers if we have slots open. Mr. Fisher remarked on the importance of growth and requested that we take a closer look at things for the 2016-17 school year. Mr. Scurto noted there is a chance that Open Enrollment policies may change for 2016-017.

Curt Offenbacher moved to accept the recommend Open Enrollment allowances as listed on Exhibit 1415.95 for the 2015-16 school year with the addition that priority placement will be given to siblings of “current” students. Barbara Orre seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Board Meeting – March 9, 2015 7:00 p.m. Pleasant Hill Community Center
- Board Meeting – April 13, 2015 7:00 p.m., Pleasant Hill Community Center

Mr. Scurto reminded the Board that the March 16, 2015 Board meeting has been moved to March 9, 2015 and will start at 7:00 p.m.

The Board noted that they will add a discussion about changing the Board Meeting time to 6:00 p.m. to the Board Charge.

10.0 ANNOUNCEMENTS/OTHER

- OSBA 2015 PACE Day, Safe & Secure Schools, Friday, April 24, 2015, Hilton Eugene

Mr. Fisher is planning on attending the OSBA 2015 PACE Day.

11.0 ADJOURNMENT 8:31 p.m.

Signed: [Signature]
John Oldham, Board Chair

this [Day of Month], 2015.