CALL TO ORDER

The meeting of the Pleasant Hill School Board was called to order by Chair John Oldham at 7:01 p.m. in accordance with the public notice of this meeting. Other Board members in attendance were Wylda Cafferata, Barbara Orre, and Curt Offenbacher. Also in attendance were Devery Stoneberg, Elementary Principal; Randy Fisher, High School Principal; Caroline Passerotti, Business Manager, and Tony Scurto, Superintendent. Excused were Kevin Parrish, Board member, and Connor Baker, Student Representative.

Board Member Wylda Cafferata read the mission statement out loud.

2.0 INTRODUCTION OF AUDIENCE.

Donna Ward-Wilcox, Parent; Charlie Ward, High School Student; Kathy Faber, High School Teacher; and Kirk Miller, High School Teacher were in attendance.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA.

No additions or deletions to the agenda were made.

4.0 APPROVAL OF MINUTES

4.1 Approve February 24, 2014 Revised Board Meeting Minutes (Exhibit 1314-50)

The Board approved the February 24, 2014 Minutes by consensus as presented.

5.0 REPORTS & DISCUSSION ITEMS

5.1 Student of the Month

Charlie Ward was recognized as Student of the Month. Mr. Ward was Football Offensive and Defensive Back of the Year; Honor Roll Student for four years; National Honor Society for two years; and 1st Team All-League Offensive and Defensive Back Awardee in Football. He has been accepted to both OSU and UO, maintains a 4.8 GPA and will be majoring in accounting. Thad Holub, Assistant Principal, presented Charlie Ward a medal and John Oldham, Board Chair, congratulated and thanked him on behalf of the Board for setting a good example to his peers.
5.2 Improved Student of the Month
Katelyn Downs was recognized by the Board as Improved Student of the Month. She was unable to attend, and Mr. Holub will provide her certificate to her.

5.3 Volunteer of the Month
Bernie Preszler was recognized as Volunteer of the Month for her contributions to the SHAC Committee and other sub-committees. Ms. Preszler is a grandparent in the district as well as an employee alum. The Board publicely noted their appreciation for her service to the district and requested Tony Scurto provide her with her certificate in lieu of attendance.

5.4 Principal Reports
Elementary: Devery Stoneberg provided a monthly report for the Elementary School. She shared that approximately 90, 3rd through 6th grade students participated in the Elementary OBOB (Oregon Battle of the Books) competition this year. A 6th grade team represented Pleasant Hill at the North Regional Battle of the Books Tournament for grades 6-8 on March 1. On March 8, a 4th grade team will represent the elementary for grades 3-5 Oregon Battle of the Books Tournament.

Ms. Stoneberg reported the March 5th Kindergarten Round-up was successful with 28 registration packets received that day and current packets totaling 30. This puts the Elementary aligned with the packets received at this time last year.

Principal Stoneberg said approximately one-third of the students in grade three through six have now completed at least one round of the OAKS reading test.

She reported that a current challenge is the inability to add new programs due to a lack of space. She cited a rural grant program which requires two open classrooms as an example.

Upcoming events reported:
- Science Fair March 12 from 8:30 to 10:30 a.m. in the blue gym. Volunteer interviewers are needed for this event.
- March 13, 5:30 to 7:30 p.m., the community Spaghetti Feed, Science Fair, Open House and Band Concert take place.

High School: Randy Fisher provided a monthly report for the High School. He reported the Chess team won the 2014 Oregon 3-A State Championship with All State Honors going to Deepraj Pawar, Kevin Huh and Alex Leong. Middle School Chess also claimed the Junior High Oregon State Championship Trophy.

The Pleasant Hill Robotics Team, 8045-Gromit’s Grommets, won the First Tech Challenge and is the first team outside the Portland area to win this competition. The team will compete in Western Regionals in Sacramento, California in two weeks and is
soliciting assistance with travel costs. Donations can be made via the Pleasant Hill Foundation, Rick Faber or Elise Hammond.

The Pleasant Hill Wrestling team sent four wrestlers to the Oregon State Championships.

The Pleasant Hill Girls Basketball team played in the first round of the OSAA State Championships.

Board Chair Oldham thanked Principal Stoneberg and Principal Fisher for their reports.

5.5 Superintendent’s Report
5.501 Facilities Plan: Bond Information
   Tony Scurto, Superintendent, shared a draft of the Spring 2014 Newsletter which will be provided to the community as a factual information source around the Bond proposal. In addition, an information meeting is held every Tuesday at 3:30 p.m. in the District Office. Darlene Baker, a Board Member representative and Scott Rose are in attendance. The public is invited to participate as well. This week’s key informational event will take place during the Spaghetti Feed on March 13, 2014.

   Mr. Scurto noted the Notice of Measure Election in the Board Packet. Caroline Passerotti will be delivering this to the County on March 11, 2014. Mr. Scurto shared that Board Member Parrish is working toward distribution of an EPUD mailer which will contain information about the bond as well. Additional information will be provided through the Springfield Times and the Register-Guard. Mr. Scurto shared feedback received by Springfield School District board members that one reason the latest Springfield bond measure did not pass was the perception of a lack of board support. Wylda Cafferata encouraged Mr. Scurto to advise the Board how they can be active in the process. Mr. Offenbacher reminded the Board they should be at the forefront of the bond campaign and encouraged their participation.

5.502 Financial Advisory Committee Update
   Superintendent Scurto said he had solicited interested parties within the district for the Financial Advisory Committee; however, there was little interest this year.

5.503 Division 22 Standards
   Tony Scurto explained these standards are Oregon Administrative Rules (OARs) that deal with K-12 education. He said the Pleasant Hill School District is currently in compliance with all Division 22 standards. He noted several areas in which the district complies but would like to strengthen, such as the requirement for a Librarian, (the District currently uses a Lane ESD Librarian and supplements with Library Media Assistants), and having certified licensed
district nurse (the District currently has a supervising nurse who oversees a health clerk). Wylda Cafferata asked for the Division 22 Standards to be available publicly for review to insure transparency.

5.6 Revenue/Expenditure Report (Exhibit 1314-60)
Caroline Passerotti, Business Manager, reviewed the 2013-14 General Fund Revenues and Expenditures Year-to-Date Actuals Report. She reported the District is at 80% of budgeted revenues and 50% of budgeted expenditures. She explained next month a quarterly projection will be provided along with updated actuals. The Board thanked Ms. Passerotti for her report.

5.7 Action Log
Superintendent Scurto reviewed the action log reporting on the status of each item. It was decided that No. 9 would be split into two items, Peer Mediation and Senior Projects.

The Board engaged in a lengthy conversation around teacher effectiveness standards and evaluation methods including peer-to-peer classroom observations, administrator evaluative standards and other methods used. During the conversation, Barbara Orre expressed her concern that teacher evaluations be performed by administrators rather than solely classroom evaluations by their peers. It was clarified that administration would be conducting evaluations; peer-to-peer observations would be done on a voluntary basis and be included in the Teacher Effectiveness Plan as part of the concept of continued teacher improvement.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Kathy Faber asked when the Block Schedule (AE) time period for the high school would be evaluated and a decision made as to whether to continue to pilot the program. Mr. Fisher advised student comments on the value of the program were forwarded to Mr. Scurto for review. He expressed his support of the schedule noting it allows many students much needed time to get assistance with standards, or to pursue other offerings the district has. Mr. Scurto requested a future agenda item be added to discuss the review of the schedule.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve of Hiring Ethan Hollenbeck, Co-Assistant Track Distance (.5 FTE)
7.102 Approve of Hiring Beth Sprague, Co-Assistant Track, Distance, (.5 FTE)
7.103 Approve Retirement Request from Mary Beth McCoy, Teacher, effective March 31, 2014 and rehire as retiree for remainder of 2013-14 School Year.
7.104 Approve of Hiring Regan Putnam, Educational Assistant, Speech Language
7.105 Approve Resolution for Contract Teacher Extension (Exhibit 1314-63.05)
7.106 Approve Resolution for Contract Administrator Extensions (Exhibit 1314-64.06)

Wylda Caffarata noted that Mary Beth McCoy has been of great service to the district.

Mr. Oldham moved to approve the Consent Agenda as outlined in Personnel 7.101-7.106 in its entirety. Wylda Caffarata seconded the motion. With no further discussion the motion passed unanimously with Mr. Parrish not in attendance.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Draft 2014-15 District Calendar (Exhibit 1314-61)
The District Calendar was provided for Board review and comment. The presented calendar begins the school year on September 2, 2014 and ends on June 12, 2015. Discussion topics included having the day before Thanksgiving as a no-school day, adjusting dates to make the number of days in each semester more even, the timing of parent-teacher conferences, and the pros and cons of having graduation before the formal school year end. The Board will review the calendar, which will allow time for further public comment.

8.102 Superintendent Evaluation Process.
A draft evaluation form was provided based on the previous year’s format. Wylda Caffarata noted OSBA has an alternate form the Board may consider which contains other standards. The Board asked that Mr. Scurto fill out the form for evaluation and provide it to the Board for review.

8.103 Board Evaluation Process.
A draft evaluation form was provided based on the previous years’ format. The Board advised a better evaluative form was desired. Chair Oldham requested the Board check with peers for other formats used. Wylda Caffarata agreed she would research the OSBA site as well. Superintendent Scurto said he would check with other superintendents as well.

8.104 Classified Employee Appreciation Resolution.
Board Chair John Oldham read the Resolution 1314-62.04 Classified Employee Appreciation Week out loud. In response to a discussion initiated by Ms. Caffarata, the wording was revised to state that classified employees “are an essential element of” the district. Superintendent Scurto requested the record reflect that some of the District’s classified employees have stepped into strong leadership positions. He said classified employees are part of a compassionate, concerned team willing to speak out on behalf of district students.

Board Member Curt Offenbacher moved to accept Resolution 1314-62.04, Classified Employee Appreciation Week as revised, Barbara Orre seconded the motion. The motion passed unanimously with Kevin Parrish not present.
9.0 FUTURE BOARD MEETINGS

- Monday, April 7, 2014 Board Meeting – 7:00 p.m., PH Community Center
- Monday, April 21, 2014 Work Session (Budget Orientation) Board Meeting – 7:00 p.m., PH Community Center
- Monday, April 28, 2014 – 7:00 p.m., PH Community Center
- Monday, May 5, 2014 Board Meeting, 5:00 p.m., PH Community Center

10.0 ANNOUNCEMENTS/OTHER

Wylda Cafferata announced that Timothy Meinzen and Eric Hoberg attended the East Lane County Commissioner Forum with several students. She commended them for going above and beyond their teaching duties in their interactions with students.

Curt Offenbacher noted the tremendous success of the Robotics team, reminding the Board that the Pleasant Hill team is the first team ever to win outside the Portland area. He encouraged donations through the Pleasant Hill Foundation to support their upcoming travel to Sacramento.

Curt Offenbacher reiterated the success of the High School Chess Team having won 7 consecutive state titles under Peter Helzer and the Middle School winning the Junior High Championship as well.

RECESS TO EXECUTIVE SESSION: Labor Negotiations: ORS 192.660(2)(d)
With no other business, the Board recessed to Executive Session at 8:45 p.m.

11.0 RETURN TO PUBLIC SESSION

12.0 ADJOURNMENT.

Signed: _____________________________ on this ____ day of ________________, 2014

Mr. John Oldham, Chair