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*Commitment, Excellence, Community*

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**SCHOOL BOARD/BUDGET MEETING  
MINUTES  
Monday, May 8, 2017, 7:00 p.m.  
Pleasant Hill Community Center**

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**1.0 CALL TO ORDER**

The regular meeting of the Pleasant Hill School Board was called to order by Vice Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Sheri Longobardo, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal and Becky Johnson, Board Secretary.

John Oldham read the mission statement.

**2.0 INTRODUCTION OF AUDIENCE**

Jeff Bernardo, Budget Committee Member; Gary Shearer, Budget Committee Member; Jessica Crawford, Budget Committee Member; Joyce Weaver, Budget Committee Member; Chuck Spies, Budget Committee Member; Emily Smith, PHES 4<sup>th</sup> Grade Teacher; Laura Gerick, PHES 3<sup>rd</sup> Grade Teacher; Jessica Wolpe, PHES 3<sup>rd</sup> Grade Teacher; Inga Perham, PHHS Teacher; Yolanda Olsen, parent; Garrett Olsen, PHHS student and Darlene Baker, community member, were present.

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda. Item 6.0, Budget Orientation will be presented before Item 5.5, Superintendent Search.

**4.0 APPROVAL OF MINUTES**

The April 24, 2017 Board Meeting Minutes were approved by consensus.

**5.0 REPORTS & DISCUSSION ITEMS**

**5.1 Presentations**

Thad Holub, PHHS Assistant Principal, presented Garrett Olsen with the award for Student of the Month. Mr. Olsen has lettered for the past four years in varsity soccer and track. He won the 2017 Mr. Billie pageant, is a dance team leader and participated in Ascensions Jazz Choir for three years. Mr. Olsen enjoys martial arts and plans on attending Lane in the fall to become an EMT. Mr. Holub announced that Shane Miller was the Most Improved Student of the Month. Superintendent Scurto announced that Cassie Wilson was the Volunteer of the Month.

**5.2 Academic Showcase**

Laura Gerick and Emily Smith are part of a grant funded cohort to align K-8 science lesson plans with the next generation science standards. They presented posters of their science

lessons. Ms. Gerick's lesson plan was called "Beak Freaks" and taught students about the inherited traits of birds. Ms. Smith's lesson plan was on wave energy. Students made solar ovens, from materials similar to a greenhouse, and measured sound and light waves. Ms. Gerick said that the lesson plans created from the cohort group will be available for free to all educators.

Inga Perham, Talented and Gifted Coordinator (TAG), provided the Board with an update on current TAG activities. Ms. Perham stated that Joan Hladky had a successful Destination Imagination year and now is working hard on Brain Bowl and the Shakespeare trip. Her knowledge and dedication is commendable. Ms. Perham noted that afterschool enrichment programs were continuing. Ms. Billings is teaching a creative writing course for middle and high school students. Ms. Perham stated that TAG is an important part of the K-12 education that is not funded by the State. We are grateful that our TAG program has received the Chintimini grant. Ms. Perham believes that part of the reason we receive this grant is because of the District's support through matching funds and personnel. The TAG team, as part of the required Oregon Department of Education TAG plan, has included a training plan for our teachers. We believe additional teacher training on student differentiation in the fall would be valuable to our students and program.

### 5.3 Principal Reports

In addition to the written reports, Exhibit 1617.107, Principal Fisher mentioned that the high school plans on offering a statistics class next year. He hopes this will provide another class option for students and another opportunity to receive college credits. Also, Mr. Meizen and his gardening crew continue to work hard on completing the courtyard landscaping project.

### 5.4 Facilities Update

Superintendent Scurto reported that American concrete removed the concrete from the inside the high school courtyard planters. The high school fencing project is underway and should be completed soon. Mr. Scurto reviewed the bond project budget summary, stating that bond funds are currently spent. We will need to use funds from the maintenance reserve to complete remaining critical capital needs projects such as the high school gym floor and elementary library connector. Other summer projects being scheduled include replacing the science countertops and repairing the concrete flooring in the high school. Superintendent Scurto also discussed the remaining retainage on Chambers Construction contract, noting that retainage was being released when projects were completed. At this time we continue to withhold funds regarding the HVAC issues. A meeting with all parties involved in the HVAC matter is scheduled in the next few weeks.

### 5.5 Superintendent Search

Vice Chair Cafferata announced that the Superintendent, Tony Scurto, has resigned effective June 30, 2017 to take the position of Superintendent at the Lane Education Service District. This poses a tight timeline for us to do a superintendent search. Ms. Cafferata said that the Board needs to decide either to choose an interim superintendent or move forward with a full search. Board members expressed their individual thoughts on this matter. Board Member Oldham did not feel like the situation was an either/or choice. He suggested that we move forward with the full search and if we don't feel like we have a superintendent chosen within the time frame, then we could choose an interim at that point. The Board reviewed the three search firm proposals and discussed the process of how to move forward quickly and efficiently. The Board determined that it would be best to use the Oregon School Board

Association for the Superintendent Search. They tentatively scheduled a Special Board Meeting for Monday, May 15<sup>th</sup> to get feedback from the public and staff on what superintendent qualities they value and to provide more information on how to volunteer for the search screening committee.

*Curt Offenbacher moved to hire the Oregon School Board Association as the Board's consultant for the Superintendent Search. Barbara Orre seconded the motion. The motion passed unanimously.*

## **6.0 BUDGET ORIENTATION**

Ms. Longobardo conducted a budget committee orientation which reviewed the major points of the budget process, the State School Fund grant, and the District's latest financial projections. The first Budget Committee meeting, where the Proposed Budget will be presented, is scheduled for May 22, 2017. Superintendent Scurto noted that it is not a time for doom and gloom; other districts are talking about less days and layoffs. Pleasant Hill is fortunate to not be at this point, although we may use funds differently.

**7.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Emily Smith announced that the elementary is having a talent show on May 31<sup>st</sup> at 1:00 p.m. and June 1<sup>st</sup> at 6:30 p.m. All are welcome to attend.

## **8.0 CONSENT AGENDA**

### **8.1 Personnel**

- 8.101 Accept Resignation from Kelsey Isaacson, PBIS Educational Assistant
- 8.102 Accept Resignation from Tony Scurto, Superintendent

*Wylda Cafferata moved to accept the Personnel request. Barbara Orre seconded the motion. The motion passed unanimously.*

### **8.2 Accept Monthly Financial Report**

*John Oldham moved to accept the Monthly Financial Report, Exhibit 1617.83. Wylda Cafferata seconded the motion. The motion passed unanimously.*

## **9.0 BOARD ACTION ITEMS**

### **9.1 New Business**

- 9.101 Policy CBG, Evaluation of the Superintendent (Exhibit 1617.111)  
This is a first reading of Policy CBG that is required by OSBA. The change is in the last paragraph, which allows for contract differences.
- 9.102 Policy EFA, Local Wellness Program (Exhibit 1617.112)  
This is a first reading of Policy EFA that is a required by OSBA to meet federal and state requirements. Superintendent Scurto will send a copy of this policy to our School Health Advisory Committee for comments and report back to the Board at the May 22<sup>nd</sup> meeting.

9.103 Policy GMBA, Whistleblower (Exhibit 1617.113)

This is a first reading of Policy GMBA which adds a clause to protect employees who file complaints.

9.104 Policy GCBDA/GDBDA, Family Medical Leave (Exhibit 1617.114)

This is a first reading of Policy GCBDA/GDBDA. We are now required to state that we have more than 50 employees and there are a few other minor changes.

9.2 Old Business

9.201 Superintendent Evaluation

Vice Chair Cafferata suggested moving item 9.201, Superintendent Evaluation, to the May 22<sup>nd</sup> meeting when our Chair, Kevin Parrish, will be present.

**10.0 FUTURE BOARD MEETINGS**

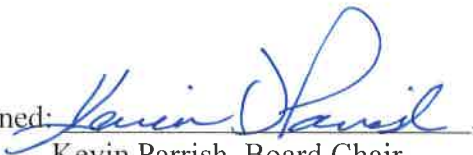
- Board & Budget Committee Meeting – May 22, 2017 7:00 p.m., Pleasant Hill Community Center
- Board & Budget Committee Meeting – June 5, 2017 7:00 p.m., Pleasant Hill Community Center

**11.0 ANNOUNCEMENTS/OTHER**

Thank you to all who attended the Booster auction this past Saturday. It was a success.

OSBA is considering suing the State over the Elliott State Forest. We may want to take a position at a later time if necessary.

**12.0 ADJOURNMENT 9:05 p.m.**

Signed:  this 22<sup>nd</sup> day of MAY, 2017.  
Kevin Parrish, Board Chair

## Pleasant Hill School District #1 Monthly Principal's Report

Date: May 4, 2017

PHHS\_\_\_\_ PHES\_\_X\_ (Check one)

## Successes/Items of Interest:

1. Thank you for supporting the K-12 Enrichment fund, our students benefitted from these funds this year. We were able partner with the Lane County Arts program to invite fiddler Kelly Thibodeaux back this year as our artist-in-resident. Classes met with Kelly for three to four sessions to expand their skills and on the last day of the session perform a concert / recital for families. The staff and I were high impressed by the high level of student engagement and the level of excitement.
2. Sluggo, the Eugene Emeralds Mascot, visited our school on Friday, April 21<sup>st</sup> to challenge our students to read either a certain number of minutes or pages. Each classroom teacher set a goal for their class. When student's complete the goal, they will simply return their bookmark which shows their required reading to earn tickets to an Em's game this summer. Students have until May 19<sup>th</sup> to reach their goal.
3. At the elementary level, we are beginning to plan for next year. Spring Registration packets were sent home two weeks ago and due back by Friday, May 5th. We challenged classes to earn a popsicle party by returning 90% of their packets. Students in 5<sup>th</sup> grade did not take participate in Spring Registration, as they will be participating in high school registration process.
4. The classroom placement input forms will be made available in the office and will be sent home with students in the next newsletter. These forms provide parents an opportunity to have a voice in the classroom placement process. All staff will be working together at the end of May putting together class list for next year.
5. PTO held another successful Book Fair with sales well over \$5,900.00 during last week's BOGO, Buy-One, Get-One Free. All proceeds raised during the yearly book fairs are used to supplement the OBOB program and other building literacy programs at the younger grade levels such as new books for recreational reading and to extend the selection of non-fiction materials students are exposed to.

Other (volunteer opportunities, comments to Board, etc.):

Respectfully submitted,

Devery Stoneberg, PHES Principal

## Pleasant Hill School District #1 Monthly Principal's Report

Date: 5-8-17 \_\_\_\_\_ PHHS x PHEs \_\_\_\_\_ (Check one)

### Successes/Items of Interest:

- State Testing is occurring during the month of May in Language Arts, Math and Science.
- We will be adding a College Now mathematics course next year in Statistics. This course will serve the needs of students that have or haven't had Calculus and will be entering a field that Statistics is required.
- We are making good progress on our courtyard planter boxes.
- We are working with a number of seniors that are struggling to meet all their graduation requirements.
- Outdoor School for 6<sup>th</sup> graders will be June 5-7<sup>th</sup>.
- Our Advanced Robotics Team placed in the top four at the World Championships. Congratulations to the coaches and team.