1.0 CALL TO ORDER

The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 7:01 p.m. Other board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scuro, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal; and Becky Johnson, Board Secretary.

Barbara Orre read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE

Cyndi Quirk, PHES 5th Grade Teacher; Darlene Baker, community member; Sherry Bryson, Pleasant Hill Education Foundation; John Tyler, community member; Bruce Hamovitz, community member; Rindy Fleming, community member; TJ Fleming, community member; Nathan Peet, community memeber; Kinger Fleming, community member; Beth Bayer, community member; Kendra Augustine, student; Josiah Hamovitz, student;

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no changes to the agenda.

4.0 PUBLIC HEARING ON SPECIAL PROCUREMENTS AND EXEMPTIONS FROM COMPETITIVE BIDDING, POLICY DJC-AR

4.1 CALL TO ORDER
Chair John Oldham announced a public hearing on Policy DJC-AR at 7:02 p.m.

4.2 QUESTIONS AND/OR COMMENTS
No community member offered questions or comments.

4.3 ADJOURNMENT
Chair Oldham closed the public hearing at 7:03 p.m.
REGULAR SESSION OF SCHOOL BOARD MEETING

5.0 APPROVAL OF MINUTES

There were no changes to the October 27, 2014 Board Meeting Minutes. Minutes were approved by consensus.

5.0 Discussion Topics/Reports

6.1 Presentations
Randy Fisher, PHHS Principal, presented Kendra Augustine with the award for High School Student of the month. Kendra is a member of the dance team, varsity bowling and recycling club. Mr. Fisher stated that Jarrett Putnam was awarded the Most Improved Student of the Month for his excellent use of time, goal setting and enthusiasm for being part of a team. Mr. Fisher presented Michelle Stowell with the award for Volunteer of the Month. Ms. Stowell has been helping the senior class with career readiness and has volunteered to help with the cross country team.

6.2 Pleasant Hill Education Foundation Grants
Sherry Bryson spoke about the success and enjoyment that the Foundation had awarding the grants. The Foundation’s prize patrol awarded over $28,000 to the PHSD. The elementary school received grants for technology, Title 1 books for home and an Oregon Battle of the Books audio library. The high school received grants for technology, field trips, metal shop needs, robotics challenge and high achieving student rewards. District wide grants were given for instrument repair and maintenance, a portable sound system, “Lunch Buddies” peer mentoring program and the snow club. Ms. Bryson reflected on the comment “This is the best day of my teacher’s life,” which was made by an elementary student when their teacher received the award. Ms. Bryson said that it is so exciting to have the students see the impact on their teacher’s face when the prize patrol comes around. She thanked all the donors for their support and stated that without them we wouldn’t be able to do this.

The 5th annual casino night will be held on February 28, 2015 at the Eugene Hilton.

6.3 Facility Bond Update
Mr. Scurto gave a brief update on the current planning. Design team meetings were held today, which included some of the custodian and food services staff. The elementary team worked on details regarding the look of the classrooms and common areas. The high school team worked on the science room designs and separation on space between the high school and middle school. There was also a discussion about the kitchen design as the high school general purpose room can’t be expanded. Mr. Scurto said they have begun looking at ways to design a more secure campus, but still have a ways to go. He also mentioned that four out of the seven CM/GC firms that submitted proposals will be interviewed on Wednesday morning. The selection and award of the CM/GC firm will be on the agenda at the next board meeting on December 1, 2014. Mr. Scurto mentioned that we are looking to put together a Citizens’ Oversight Committee. Information about this committee went out in the newsletter and is on the District website. Another Community Meeting will be held on December 3, 2014 at 7:00 p.m. in the Pleasant Hill Community Center to discuss the Bond project progress.

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Ms. Passerotti discussed the upcoming sale of bonds, to be priced December 10, 2014. She added that the District’s AA- bond rating was affirmed today by Standard & Poor’s. This rating is partially based on our local economy, the District’s strong reserve position and stable enrollment. The District also received a Certificate of Qualification from the State Bond and Guaranty Program allowing us to use the State’s bond rating of AA+, which provides the District with a better interest rate. Ms. Passerotti stated that we are almost finished with the Preliminary Official Statement which will go out to our potential investors. Ms. Passerotti also mentioned that the District had adopted Post-Issuance Compliance procedures, as required to qualify for the bond guaranty program, and that there may be a Board Policy at a later time regarding Post-Issuance Compliance procedures.

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

7.1 John Tyler – Public Safety/Transportation
Mr. Tyler presented the Board with his proposal to petition the County to ban hauling on Rattlesnake Road. Mr. Tyler has been a member of the community for many years and has seen the traffic on Rattlesnake Road increase exponentially. He is very concerned that there will be an accident due to the bus stops on the blind corners and the amount of truck traffic. Mr. Tyler would like a letter of support from the Board on this matter. After a brief question and answer session Chair Oldham suggested to Mr. Tyler that he submit letters of support from the BLM and other area businesses that he has spoken with to the Board. Once received, the Board would then consider passing a Board Resolution in support of his request.

7.2 Others
There was no other public comment.

8.0 CONSENT AGENDA

8.1 Accept Monthly Financial Report
Mr. Scuro and Ms. Passerotti explained that a new general fund financial report is being included in monthly Board packets to meet the Board Policy requirement that the board receive monthly financial statements. Most recently, quarterly financial projections have been provided. Ms. Passerotti will continue to do quarterly reports, but will also provide a monthly report moving forward. Acceptance of the monthly report will mean that you received and reviewed the report. Any further action will take place upon reviewing the quarterly reports.

Kevin Parrish moved to accept the monthly financial report. Wylda Cafferata seconded the motion. The motion passed unanimously.

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9.0 BOARD ACTION ITEMS

9.1 New Business

9.101 Budget Committee

Mr. Scurto received a letter of resignation from Michael Quirk. He stated that this leaves us with three Budget Committee openings. Mr. Scurto mentioned that we have received one applicant. He is going to extend the recruitment date to hopefully receive a few more applicants. Once the recruitment time has closed, pre-interview meetings with the applicants will be set up. Mr. Scurto asked the Board to encourage people to apply.

9.2 Old Business

9.201 Purchasing and Procurement Policies

Mr. Scurto stated that the attorney had recommended some additional changes to policy DJ, DJ-AR and DJCA since the first reading which are noted in the exhibits.

Chair Oldham moved to adopt policy DJ (exhibit 1415.48). Curt Offenbacher seconded the motion. The motion passed unanimously.

Chair Oldham moved to adopt policy DJCA (exhibit 1415.49). Kevin Parrish seconded the motion. The motion passed unanimously.

9.202 OSBA Election

The Board reviewed the three resolutions that were handed out at the last board meeting. The official OSBA ballot allows for a “yes,” “no” or “abstain” vote per each resolution. Ms. Johnson will submit the vote on behalf of the Board.

Wylda Cafferata moved to submit a “yes” vote for all three resolutions. Barbara Orre seconded the motion. The motion passed by four to one, with Curt Offenbacher in opposition.

9.203 Board Charge/Action Log

Mr. Scurto reviewed with Action Log and Board Charge. Principal Fisher spoke about the senior projects. Currently, seniors in advisory groups are working on projects to help facilitate the steps they need to take to go to college and have a successful career. In the future this may be part of the graduation requirements. Peer mediation will continue when Jolene Hill returns in December. The community survey item was fulfilled this past year with the Bond project. The hiring process item has been addressed and we are now providing the Board with a personnel recommendation form. The TAG program was briefly discussed and it was decided to have the TAG teachers provide the Board with a quarterly report/update in addition to the quarterly teacher evaluations. In looking at the Board Charge, Ms. Cafferata will encourage the student council to attend a Board Meeting. Mr. Scurto will distribute a list to the Board Members of upcoming auxiliary/fundraising group meetings should they want to attend. It was also noted that the Board and Superintendent evaluations were coming up. Mr. Scurto mentioned that in the spring there should be a report regarding the Health Care Reform impact on the District and possibly new changes to Open Enrollment as the legislature is currently working on this. The Board discussed the importance of grants, especially with the new construction project. Mr. Scurto will have the architect firm and our owner’s rep look into possible grants as soon as possible.

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10.0 REPORTS AND DISCUSSION ITEMS
10.1 – Principals’ Report

Principal Fisher reported that parent/teacher conferences went well and that report cards were sent out last week. He acknowledged the success of the fall sports teams, especially the girls and boys cross country teams for winning District Titles. Principal Fisher mentioned that many of the student athletes maintained high GPAs. Winter sports practice begins on Monday, November 17th. There will be a robotics scrimmage this Saturday, November 22nd from 9 a.m. to 3:00 p.m. in the general purpose room. In addition, he wanted to thank the Pleasant Hill Foundation Prize Patrol for their generous grant awards.

Principal Stoneberg reported that the staff implemented a new standards based report card for all students in grades K-5. Parents were receptive to this new report card and appreciated knowing what is expected of their child. Parent/teacher conferences had a 99% attendance rate; teachers are following up with the other families. The elementary school was awarded over $18,000 from the Pleasant Hill Foundation Prize Patrol. These grants were used primarily for classroom materials and technology. The PTO is currently holding a book fair which will continue through Friday. Ms. Stoneberg mentioned that Scholastic is now requiring schools to hold a for profit sale first, so our book fair in the spring will be the buy one, get one sale. Principal Stoneberg reminded the Board that they were always welcome to visit the elementary school and students.

11.0 FUTURE BOARD MEETINGS
Board Meeting – December 1, 2014, 7:00 p.m. PH Community Center
Board Work Session – December 15, 2014, 7:00 p.m. PH Community Center

12.0 ANNOUNCEMENTS/OTHER
There will be a Common Core State Standards event at the University of Oregon on November 20, 2014 at 6:30 p.m.-8:30 p.m. Ms. Cafferata and Mr. Offenbacher may attend. There will also be a Community Meeting regarding the Facilities Bond Update at the PHCC on December 3, 2014 at 7:00 p.m. The Board is encouraged to attend.

Ms. Cafferata provided the Board members with a handout regarding this year’s regional OSBA convention. Ms. Cafferata mentioned that this year’s conference was outstanding. She attended five different sessions; Promise of Oregon, Closing the Poverty Achievement Gap, Connection between Student Achievement and Staff Wellness, Intergenerational Reading Collaboration (IRC) Project: Improving Academics and Community Connections, and the OSBA Regional Roundtable. Ms. Cafferata briefed the Board on some of the main thoughts/ideas that she took from the sessions. Regarding closing the poverty achievement gap Ms. Cafferata said that according to the statistics she received Oregon falls in the middle of the 50 states for achievement of students overall, but toward the bottom for students in poverty. The staff wellness discussion stated that there are grants that are funded from the OEA Choice Trust to promote staff wellness. She said that even without a grant we could start small. Ms. Cafferata also noted that IRC project is located at the Creslane Elementary School. Their plan is not to just read once a week to students, but to actually have trained volunteers assist with the reading instruction. The Regional Roundtable was well attended and focused primarily on the concern over Common Core and Smarter Balance Assessment. Ms. Cafferata thought the “Promise of Oregon”
presentation was done very well and would like to add it to the agenda at the next Board meeting.

13.0 ADJOURNMENT 8:44 p.m.

Signed: John Oldham, Board Chair

this 3rd day of Dec., 2014.