1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Parrish at 7:01 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent, and Becky Johnson, Board Secretary.

Barbara Orre read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Laura Gerick, Third Grade Teacher; and Kelsey Isaacson, PBIS Education Assistant, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
A revised agenda was distributed, adding two items under the consent agenda.

4.0 APPROVAL OF MINUTES
The November 16, 2015 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Educator Effectiveness Evaluation Procedures
Superintendent Scurto presented the PHSD Educator Effectiveness Evaluation procedures. This system was started in 2003 by a team of teachers and administration. In 2013, the State mandated a formal process for evaluating teaching professionals which included specific criteria, thus the Pleasant Hill Teacher Effectiveness Evaluation Handbook was created. The five main evaluation criteria from Senate Bill 290 can be found on page four of the handbook. Mr. Scurto reviewed the evaluation timeline. Probationary teachers are evaluated annually for the first three years and contract teachers bi-annually with the exception of creating two Student Learning Goals (SLGs) using the Specific, Measurable, Appropriate, Realistic, Time-bound (SMART) goal process. SLGs are reviewed mid-year and a written reflection is submitted in May/June. If a teacher is responsible for student learning in tested areas, such as math and language arts for 4th-8th grade, one of their SLGs must be tied to state assessment results. Last year, this was not a criterion as it was the first year with Smarter Balance testing. For the 2015-16 school year State assessment results will be used as one way to measure student’s growth. In addition to SLGs, teachers also create Professional Learning Goals (PGLs) using a comprehensive teacher evaluation rubric to assist with determining teaching strengths and areas for improvement. Overall, the emphasis is on teacher actions that help improve student achievement and student success.
5.2 Facilities Update
Superintendent Scurto reported current bond project progress:

High School
Multi-purpose Room/Kitchen:
Seniors were given special time and treats on November 30th to kick off the opening of the newly renovated space. Students’ initial reactions were very positive. The kitchen is operating, and food lines seem to be moving efficiently. New furnishings are on order, and we plan to have a grand opening once they arrive and punch list items are complete.

Locker Room:
This is a key area to complete as our first home basketball game is this Friday night. P.E. lockers will be installed over Winter Break.

Administration Office:
Windows will be changed during Winter Break.

Classroom Additions:
The addition is on schedule to be completed on July 29th. The construction schedule will be monitored continuously throughout the project.

Auxiliary Gym:
We have the permit and construction will begin soon.

Elementary Addition
Progress is continuing, with the walls going up. Despite installing temporary walls with insulation, the noise level has been an issue.

Bus Loop
We have started working with a traffic engineer to design the bus loop. According to previous easement letters, there should be an access south of the bus barn.

Permits
After six months, we now have all of the permits. We received a letter from the County Commissioners regarding refunding our permit cost and are working on a formal response.

The next construction tour is schedule for Thursday, December 3rd, at 3:00 p.m.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present commendations and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Ms. Gerick presented the need for donations for the third grade’s annual Toys for Tots fieldtrip on December 10, 2015. During this outing students will have the opportunity to purchase toys from Target and then drop them off at one of the Toys for Tots location. Donations may be made out to PHES and dropped off at the elementary school office.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve Retirement Request from Connie Richardson, Special Education Assistant, effective December 1, 2015
7.102 Accept Resignation of Kelli Martin, High School Math Teacher, effective November 30, 2015
Wylda Cafferata moved to approve the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Board Meeting Start Time
The Board discussed holding Board Meetings at 6:00 p.m. instead of 7:00 p.m.

Board Chair Parrish tabled this item, although there may be times when it’s necessary to hold Board meetings at 6:00 p.m.

8.102 Policy JHFE, Reporting of Suspected Abuse of a Child (Exhibit 1516.56)
This is a first reading on policy JHFE, Reporting of Suspected Abuse of a Child. This is a recommended change as our policy from 2012 is not current.

8.2 Old Business

8.201 Resolution 1516-52, Authorizing Issuance of Individual Procurement Cards

Wylda Cafferata moved to adopt Resolution 1516-52, Authorizing Issuance of Individual Procurement Cards. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

Future Meetings
- Board Meeting – December 14, 2015 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – January 25, 2016 7:00 p.m., Pleasant Hill Community Center

Request for Future Topics
At our December 14th Board Meeting we will have a presentation on the youth alcohol prevention research program called “Youth Access” and two Budget Committee Interviews.

10.0 ANNOUNCEMENTS/OTHER

The PERS town hall meeting is tomorrow at 9:30 a.m. at Springfield City Hall.

Ms. Cafferata discussed the article “Pushing the Limits” by Rick Maloney, who is a member of the Board of Directors for the Washington State School Directors’ Association. She will send the article out to Board Members via email.

Pleasant Hill Robotics Team made the front page of the Springfield Times on November 26th for placing in top spots of this year’s first scoring meet on November 22nd held at Junction City High School.

The high school music program fundraiser is scheduled for tomorrow night at Roaring Rapids. Performances begin at 5:40 p.m.

11.0 ADJOURNMENT - 8:30 p.m.

Signed: Kevin Parrish, Board Chair

 overrun, this 14th day of Dec, 2015.