Commitment, Excellence, Community

SCHOOL BOARD MEETING
MINUTES
Monday, November 7, 2016 7:00 p.m.
Pleasant Hill Community Center

Executive Session: Exempt Public Records ORS 192.660(1)(f)

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Kevin Parrish at 7:00 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Sheri Longobardo, Business Manager; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal and Becky Johnson, Board Secretary.

Barbara Orre read the mission statement.

2.0 INTRODUCTION OF AUDIENCE
Jeanne Olson, parent; Kelsey Olson, PHHS student; Scott Olson, parent; Karen Gibson, community member; Susie Rexius, Reaching Out Mentoring Program Coordinator; Darlene Baker, parent and Jeff Bernardo, parent, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES
The October 24, 2016 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Presentations
Thad Holub, PHHS Assistant Principal, recognized Kelsey Olson as the recipient of the Student of the Month award. Ms. Olson is a star track athlete, Mr. Billie participant and a Reaching Out Mentoring Program mentor for our elementary students. She loves skiing and when she graduates she plans to attend the University of Wyoming. Mr. Holub announced that Matt Gray was our Most Improved Student of the Month. Guest presenter, Susie Rexius, was honored to recognize Karen Gibson as the Volunteer of the Month. Ms. Gibson has been a mentor for the Reaching Out Mentoring Program for the past 11 years. She is currently working with her fifth mentee. A special trait about Ms. Gibson is that she follows her mentees all the way through graduation. In addition, Ms. Gibson volunteers her time as the assistant coach for Robotics team.

5.2 Principals Report
In addition to the written reports, see attached Exhibit 1617.33, Ms. Cafferata inquired if attendance had increased at the elementary with the new classroom incentives. Principal Stoneberg believes the incentives are helping. As of today, the elementary had an 87%
attendance rate which is higher than past years. Ms. Cafferata also appreciates the work being done by high school science department on a grant to support an Agriculture/Food Science program.

5.3 Facilities Update
Superintendent Scurto reported that our facilities are coming along nicely. He provided an update on the following items at the high school:

- Corner classrooms – We are working on bids to finish these areas. At the moment it looks like we have two bidders.
- Courtyard Planters and Security Gate – are in progress and should be completed soon.
- Walkway – the drain system that covers the breezeway has areas that are blocked and do not allow for proper water drainage. We are working on modifying the system to make water flow a different direction than designed.
- Concrete Floor – there doesn’t appear to be an easy fix and is most likely a project for next summer.
- Water tank liner – this is a design build issue which will be handled by the company.
- Duct Work – We are sending a letter rejecting the system and are pursuing options available per the contract.
- West wing HVAC system – we are still having problems and have scheduled a meeting with the engineer, HVAC company and unit control system company to fix the issue.

Mr. Scurto reported that the owners, architect and contractors meetings are continuing weekly. We will send the Board a copy of the warranty log for their information. Mr. Scurto stated that despite the issues, we received a lot of value for our dollar. Current market trends show similar project construction cost at $2.30/sq. ft. while we paid $2.10/sq. ft. Overall, we are very grateful to have terrific new spaces.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present commendations and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Scott Olson thanked the District for the great work being done here. Mr. Olson has four children in our schools. His daughter Kelsey required additional assistance due to a medical condition and with the help from the District she will graduate this spring.

Karen Gibson mentioned that she loves seeing the direction our schools are going. Ms. Gibson feels we are ahead of curve with the addition of the robotics curriculum and STEM classrooms. She is thankful for community members like Kathy and Rick Faber who helped make Robotics possible. Ms. Gibson stated that robotics has helped encourage her daughter to pursue a degree in engineering. She believes classes like robotics help expand students’ minds and inspire them to be excited and driven. Ms. Gibson thanked the Board for their support. She said that people want to donate resources, come up with new programs and are involved because they know the Board will help support their efforts. Our community is the heart of Pleasant Hill.

7.0 CONSENT AGENDA
7.1 Personnel
    7.101  Approve Amy Schenfeld, High School Food Services
    7.102  Approve Stacy Ermini, Instructional Coordinator – Physical Education
Wylda Cafferata moved to accept the consent agenda. Curt Offenbacher seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Policy GCBDD/GDBDD, Sick Time (Exhibit 1617.34)  
Superintendent Scurto discussed the intent of the proposed sick time policy. He stated that legislation requires us to cover everyone on our payroll. We are working on ideas to draft procedures for calculating sick time for substitute teachers. Most other employees are covered under current collective bargaining agreements that meet the requirements. This is a first reading and it may take time to finalize.

8.2 Old Business

8.201 OSBA Elections  
Ms. Cafferata expressed her objection to voting either all or nothing on the OSBA Legislative Priorities and Policies.

Wylda Cafferata moved to adopt the OSBA 2017-18 Legislative Priorities and Policies as recommended by the Legislative Policy Committee. The motion died due to lack of a second.

9.0 FUTURE BOARD MEETINGS (held in Pleasant Hill Community Center)

- Work Session – November 21, 2016 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – December 12, 2016 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

Principal Fisher announced that the girls’ soccer team made the State playoffs. They are scheduled to play Catlin Gable tomorrow, November 8th. Career day at the high school is scheduled for Wednesday, November 9th.

Superintendent Scurto announced that the District Newsletters are going to print today and should be in community mailboxes next week.

11.0 RECESS TO EXECUTIVE SESSION – Exempt Public Records ORS 192.660(1)(f) – 7:46 p.m.

12.0 RETURN TO PUBLIC SESSION – 8:53 p.m.

13.0 ADJOURNMENT – 8:53 p.m.

Signed: [Signature]  
Kevin Parrish, Board Chair

this 21st day of Nov, 2016.
Date: November 2, 2016

PHHS____ PHES____X_ (Check one)

Successes/Items of Interest:

1. The elementary hosted our annual Jog-a-thon rewards celebration or goat kissing party, two weeks ago to celebrate our success in raising approximately $26,000. Yes, I did kiss a goat, not once, but several times. In addition, students were recognized for their effort in collecting donations, too.

2. We completed our first One Book, One School read aloud campaign. Everyone either listened to their teacher or EB White, himself, read the story of Charlotte's Web via recordings. This lead to many great discussions in classrooms about the characters, character traits Charlotte added to her web and descriptive language used by EB White to make the story more interesting. To celebrate the conclusion of the book, this year we invited students to dress up as their favorite book character and hosted a book character day on Halloween.

3. We have put together a class incentive to encourage daily attendance. Every day at least 90% of a class is in attendance the class earns a letter to spell out the phrase "Perfect Attendance." Several of our classes have now spelled the entire phrase. Congratulations to Mrs. Griffith's 1st grade class, Mrs. Smith's 4th grade class, Mrs. Oliver's 5th grade class, Mrs. Quinones's Kindergarten class, Ms. Dow's 2nd grade class, Ms. Goschie's 4th grade class, Mrs. Wolpe's 3rd grade class, Mr. Grassman's 4th grade class and Mr. Holladay's 5th grade class. Individual students are also recognized monthly with a certificate from their classroom teacher.

4. This year we also have implemented a referral free quarterly reward. This week 95% of our students will be participating in an extended recess and craft activity.

5. Friday, November 4th, is grading day. The staff will be spending the day preparing report cards and gathering student work to share during conferences the following week. The staff is striving to conference with 100% of all of our families. We know from our own experience and research shows that partnering and building relationships with families is a key to student success.

6. The PTO sponsored book fair begins November 14th and concludes November 18th. This book fair is a for profit sale. Scholastic requires schools host a profit sale before they can schedule a Buy One, Get One book fair later in the Spring.

Challenges:

Other (volunteer opportunities, comments to Board, etc.):

You are always more than welcome to drop in at the elementary. We love to have visitors.

Respectfully submitted,

Devery Stoneberg, PHES Principal
Pleasant Hill School District #1 Monthly Principal's Report

Date: 11-7-2016 PHHS ___ PHES ___ (Check one)

Successes/Items of Interest:

• A number of seniors are applying to University of Oregon for early admission. They will visit the UofO on November 8 and be notified on the spot.

• Our science department is working on a significant grant to support an Agriculture/Food Science program that would require an additional 1 FTE, greenhouses, an outside garden, water testing, etc. This proposal will include a 3 year implementation and will possibly produce food for our cafeteria.

• The end of first quarter is Thursday, November 3 and conferences will be happening on the evenings of November 9th and 10th.

• Fall sports are coming to a conclusion. Pleasant Hill will be represented in the state playoffs by our girls soccer team, cross country and football.

• The courtyard planters are being installed and look great.