1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 7:00 p.m. Other board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Devery Stoneberg, Elementary Principal; and Becky Johnson, Board Secretary.

Curt Offenbacher read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Bruce Patterson, Maintenance Lead; Rick Rainone, Cornerstone Management Group; Jim Robertson, Robertson-Sherwood Architects; Dave Guadagni, Robert-Sherwood Architects; Don Richardson, community member; Connie Bates, PE Teacher; Sue Doe, High School Teacher; Dennis Doe, community member; Cathy Murphy, Family Resource Center Parent Coordinator; Susie Rexius, Family Resource Center ROMP Coordinator; Darlene Baker, community member; and Dana Parrish, community member; were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no changes to the revised agenda, which added Consent Agenda item 7.106 Approve Cindy Fitzpatrick, Special Ed Educational Assistant.

4.0 APPROVAL OF MINUTES
The October 13, 2014 Board Meeting Minutes were approved by consensus.

5.0 Discussion Topics/Reports

5.1 1st Quarter Reports 2014-15

Enrollment:
Mr. Scurto discussed the current enrollment numbers. In comparison with year 2001-2002 enrollment is down, but enrollment has increased over the last few years. Total students enrolled at the end of the first quarter were 956: 482 at the high school and 474 at the
elementary. Currently, we are down to 952 students enrolled. We are hoping to still stay above projections.

Financial Report:
Ms. Passerotti presented the 1st Quarter final projections for 2014-2015. Total resources are $261,000 higher than budget, primarily because of the higher beginning fund balance of $321,000, as discussed last month. This is offset by a major adjustment to pay back a State School Fund over payment in 2013-14. State funding is based on the September ODE estimate and assumes a 9.66 increase in ADM and higher local revenues. Ms. Passerotti hopes that these are conservative estimates. Total Requirements reflects budget savings of $272,000. Projected expenditures include higher than budgeted salaries, which reflect recent contract negotiations with employee groups. They also include underspending in several expenditure categories, including contingency funds. Special Revenue Funds for grants and reserves haven’t had a lot of activity at this point, most resources to date represent carry over balances.

5.2 Family Resource Center (FRC) – Reach Out Mentoring Program (ROMP)

Mr. Scurto read the report from the Family Resource Center (FRC) on last year’s successes. The FRC was responsible for helping families/students with many events: Coat Giveaway, Friendly Food Class, Summer Fun Class, Ninety by Thirty Forum, Nutrition Class, Impact Food Festival, Display board donation for all 6th grade students for science projects, Elementary carnival booth, weekly pre-school story time and other various Family Referral Services throughout the school year. Also, the Reach Out Mentoring Program (ROMP) served 87 students. They provided 42 peer matches and 21 adult mentors. The FRC and ROMP also hosted the following combined events: Family Pumpkin Party, Valentine Craft Party, Island Family Party, Storyteller event, Family Fun and Fitness event. Together FRC and ROMP served over 194 families from our community and school. Mr. Scurto thanked Cathy Murphy and Susie Rexius for the wonderful work they are doing. It is truly a valuable service to our community.

Susie Rexius provided a handout about the FRC and ROMP programs. They are celebrating ROMP’s 10th year of mentoring and are currently serving 27 families in the Early Literacy program. Kevin Parrish noted that approximately 1 out of every 6 students has been reached by these programs. Ms. Rexius and Ms. Murphy noted that at this time private money is used to fund the programs. The Board mentioned that we need to look at these programs during budget time and again thanked Cathy and Susie for all they do.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Susie Rexius elaborated on the importance of the FRC and ROMP programs. “We need to figure out a way to integrate social services into the school district. The two need to come together at some point. Catastrophic things can happen when students are struggling. There is a need to support students who are struggling outside of academics.” She mentioned not only concentrating on one area, but looking at the bigger picture which includes environment, behavior, academics, etc. She also stressed the importance of finding creative ways reach out to and meet the needs of
these at-risk students so that they are ready to learn when they get to the classroom. Board Chair John Oldham stated that these programs are an asset to our school. Community member Dana Parrish also commented on the fact that some of our students without this positive impact wouldn't have made it. These programs really need to continue. Superintendent Scuro said other schools are looking at our model for their school based programs because what we have here is successful and that good things get copied.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve Stacy Ermini, Head Girls Basketball
7.102 Approve Hayward Alexander, Assistant Girls Basketball
7.103 Approve Steve Parmenter, Head Boys Basketball
7.104 Approve AJ Vanderhoff, Assistant Boys Basketball
7.105 Approve Dahn Nikitins, Head Wrestling
7.106 Approve Cindy Fitzpatrick, Special Ed Educational Assistant

7.201 Approve Retirement Request from Bruce Patterson, Maintenance Lead, effective December 31, 2014 and rehire as retiree for remainder of 2014-15 School Year.

Kevin Parrish moved to accept the Consent Agenda items. Board Chair John Oldham seconded the motion with the comment that he did so regretfully, as Bruce Patterson is an asset to our school and will be missed. The motion passed unanimously.

8.0 BOARD ACTION ITEMS
8.1 New Business
8.101 OSBA Election
Mr. Scuro discussed the process of the OSBA election. This is the first look at the three OSBA resolutions to vote on. The Board will have one vote total, not one for each Board member. At the next Board meeting on November 17, 2014 we will vote and then the Board Secretary will submit it to the OSBA. General comments may be submitted with the vote.

8.102 Purchasing and Procurement Policies
This is the first reading of these policies and administrative rules. Mr. Scuro opened the floor for questions and concerns.

1. Policy DJ - District Purchasing
   • DJ-AR - District Purchasing
     This is a revision to our current policies. It was noted that every effort would be made to notify the Board between meetings and that items would be discussed at weekly administration team meetings.
   • DJC-AR – Exemptions from Competitive Bidding
     There is significant change to this administrative regulation. We will post a public hearing notice this week which will allow enough time for the required 14 day period. The Board will then be able to move forward with a decision at the November meeting.

2. Policy DJCA – Personal Services Contracts

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.
Mr. Scurto stated that this is a new policy for the District. This policy helps us tailor our approach when hiring companies. We no longer would have to pick based on the lowest bid, but we could look for the best value to our District.

8.2 Old Business
8.201 Licensed Employee Contract 2014-2017
Mr. Scurto thought that we were coming close to finalizing the collective bargaining contract. The following changes were made:
- Clarification of voluntary and involuntary classroom moves;
- Licensed employees will be required to arrive to campus 20 minutes before their first class;
- The district’s contribution for insurance premiums will be increased $50 per month in each of the three years of the contract;
- Domestic Partnership language was clarified;
- Employees would receive a 2% cost of living increase in 2014-15, 2% in 2015-16 and 1.5% in 2016-17; and
- A stipend was added for the middle school athletic director.

Kevin Parrish moved to accept changes to the Licensed Employee Contract for 2014-2017 with the 2% COLA and the insertion of the Middle School Athletic Director stipend. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.202 Facilities – Approval for Conceptual/Design Plan

Robertson-Sherwood Architects presented the Board with the three conceptual designs for the middle and high school facilities, as the Board requested at the last meeting. The conceptual scheme is the same in all options. The variations come from the construction phases and new construction placement. Parking is displaced in all options and will vary depending on what option is chosen. Mr. Guadagni discussed the following options:

**Option One:**
With this option they would do the construction on the middle and high school buildings at the same time. This would require the students to be in portables for one school year. The proposed schedule would be to start this coming summer 2015 and finish in time for the students to start back Fall 2016.

**Option Two:**
The construction plan is the same as in Option One but would be done in two phases. This would require only half of the students to be in portables per year. Splitting this into two phases increases the construction time and cost with the same results.

**Option Three:**
With this option the academic wings and high school office would be moved to the north. The construction would be done in two phases. The new construction would be first while leaving the current buildings in place. Phase two would then demolish the remaining wing and rebuild it. This would not require portables, but it would have a signification impact on cost and time. The construction of the new administration building would have to be done in the parking lot and then connected to the old administration building via a
courtyard/breezeway. The view of the existing gym would be obstructed by this construction.

Mr. Guadagni discussed that there is an Option Four which is the same design plan as Option Three but the construction would be done in one phase instead of two. This would reduce the construction time and cost, but would require students to be in portables.

Rick Rainone presented the Board with a handout of the estimated cost for each of the options and explained that all options have moving parts. The elementary school cost will be the same regardless of which option is chosen for the middle and high school. Mr. Rainone also mentioned that they were still working on the bus configuration at the elementary school. The Board discussed the cost, benefits and hindrances associated with each option. Discussions took place regarding science rooms, moving students, cost associated with site improvements for Options Three and Four, portable classrooms and restroom facilities, adding additional classrooms and future growth. Barbara Orre commented on the importance of student space. She said that it is an area that students need, where they connect with one another. Further, discussion continued regarding the number of classrooms and future expansion. The Board would like to see the schematic design with 20 classrooms with the option of adding two more.

_Curt Offenbacher moved to accept Option One of the conceptual design scheme with 20 classrooms and the option of adding two additional classrooms. Wylde Cafferata seconded the motion. The motion passed by four to one, with Chair Oldham in opposition._

8.203 Contract with Robertson-Sherwood Architects/Mahlum Phase II
Mr. Guadagni and Mr. Robertson said that this proposal is to move forward with designing only what we know of at this point. This is not the full and final amount, but it is a good faith estimate to design the things that we know we would like now. For items like technology improvements, which are still an unknown at this point, they would do enough planning to define the scope of work within the budget. They will also do a basic scope for the civil engineering and then at a later time tailor it to meet the schematic design. Barbara Orre asked who would be responsible to making sure the construction was done within a year and who would pay for the extra cost if it was not finished. Mr. Rainone commented on this and stressed the importance of the timeliness of Board decisions and hiring a good general contractor. He also mentioned that within the general contractor’s contract there would be completion dates and possible penalties for not finishing on schedule. It was acknowledged that Mr. Rainone, as the District’s project manager, was responsible for keeping the construction on schedule.

_ Kevin Parrish moved to approve the contract with Robertson-Sherwood Architects/Mahlum for Phase II. Curt Offenbacher seconded the motion. The motion passed unanimously._

8.204 Budget Committee Meeting Openings
To date no applications have been submitted. We are aware of one person who is possibly considering it.

9.0 REPORTS AND DISCUSSION ITEMS

10.0 FUTURE BOARD MEETINGS

_Pleasant Hill School District No. 1 is an equal opportunity educator and employer._
Board Meeting – November 17, 2014 7:00 p.m., PH Community Center

(Note: Only one Board Meeting will be held in November)

11.0 ANNOUNCEMENTS/OTHER
- OSBA Annual Convention, November 13-16, 2014
  Ms. Cafferata brought back discussion items from the OSBA Regional Meetings that were held on October 22, 2014. There will be a change in how the State computes the formula to change the ELL rating. OSBA mentioned that Legislation is trying to make some new requirements, but that there is currently no funding to help meet these mandates. OSBA is working on a media campaign that Mr. Scurto will forward to the Board. Ms. Cafferata also mentioned that during the meeting OSBA deferred questions regarding Open Enrollment to Superintendent Scurto. This says something about our school and based on our numbers we’re doing a good job. OSBA is currently working to simplifying the Open Enrollment rules and process as they are very confusing at this time.

12.0 ADJOURNMENT 9:07 p.m.

Signed: [Signature]
John Oldham, Board Chair

[Date]

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