1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 6:59 p.m. Other board members in attendance were Vice Chair Kevin Parrish, Wylda Cafferata, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal; and Becky Johnson, Board Secretary.

Barbara Orre read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Sierra Martin, student; Kelli Martin, PHHS Math Teacher; Darlene Baker, community member; Cyndi Quirk, PHES 5th Grade Teacher; Debbie Laney, PHES 1st Grade Teacher; and Tracy Durfee, PHES Resource Room Teacher, were in attendance.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no changes to the agenda.

4.0 APPROVAL OF MINUTES
Amendments were made to the June 23, 2014, August 15, 2014 and September 3, 2014 Board Meeting Minutes. There were no changes to the July 15, 2014 Board Meeting Minutes. All Minutes were approved by consensus. The board offered a special thank you to Caroline Passerotti for helping in the interim with taking the minutes for the Board Meetings.

5.0 REPORTS & DISCUSSION ITEMS

5.1 Spring Audit Report
Ms. Passerotti called attention to the Spring Audit Report in the board packet, explaining that it was the outcome of a special review requested by the district to make sure we were following best practices for our student body funds. She reported that findings were being used to improve student body accounting and expenditures for high school athletics were moved to the general fund in the 2014-15 budget process. Ms. Cafferata noted the recommendation to move several elementary activity funds to the general fund because elementary students were not involved in managing or directing

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those activities and asked whether students could have more input into the use of these funds in the future. Principal Stoneberg responded by explaining how those particular funds were used (e.g., elementary band funds for musical instrument repair) and what was discussed with the auditors during the review.

5.2 Bond Facility Update

Mr. Scurto distributed and discussed the preliminary Key Dates Schedule and design team meeting agendas provided by Robertson-Sherwood/Mahlum Architects, Inc. In the next three days, he and the elementary and high school design teams will be meeting with the architects to discuss how to implement the conceptual building designs. Tuesday’s meeting will look at both schools and the project as a whole. Wednesday’s meeting will focus only on PHES, and Thursday’s meeting will focus only on PHHS. A community meeting will be scheduled for October 8, 2014 to present what has come out of these meetings. The bond facility update will be on the agenda at the next Board Meeting on October 13, 2014 to further discuss the proposals from both the design team and community meetings.

Mr. Scurto listed the current members of the design team. The PHES team is Amber Norton, Bruce Patterson, Cindy Kordon, Cyndi Quirk, Debbie Irwin, Devery Stoneberg, Jennifer Fisher, Kelly Lovelace, Sarah Allsup, and himself. The PHHS team is Bruce Patterson, Connie Bates, Dana Parrish, Darlene Baker, Doug Stowell, Inga Perham, Linda Gilman, Randy Fisher, Scott Chambers, Sierra Johnson, Steve Smith, Timothy Meinzen, Wylda Cafferata and himself.

Mr. Scurto said that he is currently looking at CMGC language with the attorney, and the RFP should be out the end of this month or beginning of October. Mr. Scurto discussed the importance of the timeline and keeping on track with the budget. He stated that we need to be fiscally prudent with the tight budget and ensure that we follow through with what we said we would build. The Board voiced concerns with moving forward too quickly and stressed the importance of making sure that projects have a clear approach and are completed correctly. Curt Offenbacher noted that the design team needs to know that they won’t be starting from the beginning, as certain aspects of the project have been discussed. He also mentioned that he thought Mahlum Architects, Inc. should be suggesting the locations of the buildings, as the buildings will be here for the next 50 years. Chair John Oldham suggested that future architect meetings be scheduled after regular business hours and with more advanced notice.

Other Facility Updates
The par course machines by the football field are in place, and the project is almost finished. Darlene Baker said they are working on scheduling a grand opening.

5.3 Enrollment Update

Superintendent Scurto stated that there are currently approximately 950 students; 470 at the elementary and 480 at the high school. The 1st quarter report will have more up-to-date numbers. The enrollment is not far above the projection. The primary grades look good at the elementary. Approximate class size: Kindergarten 20, First Grade 22, Second-Third Grade 23-24, Fourth Grade 29-30, Fifth Grade 27-28.

After balancing high school class sizes, some classes still have 30 or more students. We are looking to increase high school math staff to lower the student-to-teacher ratio and

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help increase student achievement. Open enrollment and transfer numbers will be on the agenda at the next Board Meeting on September 29, 2014. There were about 20 students who transferred in at the last minute and approximately seven students transferred out. Mr. Scurto said that we haven’t accepted more than we said we would, but things are getting full. The Board noted that if we don’t have capacity, we shouldn’t be accepting more students.

5.4 Achievement Update (Exhibit 1415.12)
Mr. Scurto reviewed the achievement update comparing our students’ achievement per State average in the subjects of Math, Reading and Literature, Science, and Writing.

PHSD students were above average in math except in 6th grade and 11th grade. These are the two grades below the average, but there are others that are close. Curt Offenbacher asked the question why 6th grade math is down but not 5th or 7th. It was suggested to look at the prior years’ math scores to see if this is a trend or particular class.

PHSD students were above average in Reading and Literature. Our goal is to make sure that students are reading by 3rd grade. We have 83% of students reading at benchmark. Comparatively, with the rest of the State, we are doing something right with the Title 1 program, a new English language arts curriculum and investment in full day Kindergarten.

The achievement results for Science assessed grades 5th, 8th and 11th. All grades were above the State average.

The achievement results for Writing only assessed 11th grade, which was above the state average. Principal Fisher said that the high school provided extra writing and language classes to help increase numbers. It looks like this may have made some difference as 69% of last year’s juniors met benchmark, up from 50% the prior year.

Ms. Cafferata said that it’s important to see how we compare to the State, but we expect more from our students than just the average. We’ve set other goals and we are still below where we should be. Mr. Scurto mentioned that we should have a recommendation at the October 13, 2014 Board Meeting from the PHP group and Achievement Compact Advisory group to see where the achievements targets should be. Mr. Fisher said they looked at the Math class size issue during Workshop Wednesday. They discussed a plan similar to the current writing plan. Mr. Scurto asked if having the full day Kindergarten was paying off. He believes so, but in the next few years we will see how we compare to the State. Mrs. Stoneberg mentioned that last year’s 6th grade class was the first to go through the full day Kindergarten program.

5.5 Principal’s Report (Exhibit 1415.13)
Principal Stoneberg gave updates about PHES happenings. They adopted a new English Language Arts curriculum across the district. K-5 adopted Houghton Mifflin Harcourt Journeys and 6th -12th adopted Houghton Mifflin Harcourt Collections. The entire staff of both licensed and classified attended an eight-hour training. Another individualized training to select specific areas of focus is being offered in October. The universal reading screening of all students using the EASY CBM tool has just been completed. Teachers are currently working on assessing students’ computation abilities using AIMSWEB correct digits tool. The first of three Safety Week drills went well. The

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current challenge will be keeping our focus on the current school year, while looking ahead at the new bond project.

Upcoming Dates:
September 18th – School Picture day
September 19th 5:30-7:30 - PTO Carnival at the high school
September 25th 6:30-7:30 - K-6th Open house

Principal Fisher reiterated that there are approximately 480 students at the high school this year. During the first Early Release Wednesday they focused on the 3 PHIP goals: Mathematics, Literacy and Citizenship. Technology is growing; 140 chrome books are being distributed to the teachers to use in their classrooms. All safety drills were done last week and went well. On a positive note, a student in the ALT program should be finishing tomorrow and will have a ceremony to receive a diploma.

Upcoming Dates:
September 16th – School Picture day
September 19th – Open House

Mrs. Cafferata suggested that Board members visit the classrooms when they have time. She also asked if there were any current foreign exchange students. Currently, the high school has two: one from Peru and another from Denmark. Principal Fisher said they’re doing well and enjoying participating in after school sports and other activities. Mrs. Cafferata asked if the high school is still providing concussion training. Principal Fisher said they have a new training called Impact. This program allows a baseline assessment for the athletes and then retest if necessary. The football team has been assessed and the soccer team is next. It was mentioned that this is not required by the State. In addition, the Athletic department also goes through training to notice the signs of a concussion.

6.0 PUBLIC FORUM

Cyndi Quirk wanted to let the Board know that the staff missed them at the welcome back.

7.1 CONSENT AGENDA
7.1 Personnel (Exhibit 1415.14)

7.101 Approve hiring of:
- Hayward Alexander, JV Girls Basketball
- Amy Cunningham, Education Assistant K-6
- Becky Johnson, Board Secretary/Assistant to the Superintendent
- Crystal Jones, Food Service
- Janet McNamee, Special Ed. Education Assistant
- Joy Shain, Elementary Counselor
- Maria Skelton, Co-Head Girls Softball Coach
- Steve Smith, Co-Head Girls Softball Coach
- Wanda Wilson, Food Service

7.102 Accept resignation of Maria Skelton, JV Girls Softball Coach

Kevin Parrish moved to accept the Consent Agenda items 7.101. Wylda Cafferata seconded the motion. The motion passed unanimously.
Chair John Oldham moved to accept the Consent Agenda item 7.102. Kevin Parrish seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Approve Resolution Adopting the Section 125 Flexible Fringe Benefits Plan (Exhibit 1415.15)

Ms. Passerotti clarified that this resolution indicated the Board’s interest in offering a Section 125 Flexible spending plan and that American Fidelity was appointed at the last Board Meeting to manage the Plan.

Kevin Parrish moved to approve the Resolution Adoption the Section 125 Flexible Fringe Benefits Plan. Curt Offenbacher seconded the motion. The motion passed unanimously.

8.2 Old Business

8.201 Draft 2014-15 Board Administrator Charge (Exhibit 1415.16)

The Board suggested adding under Achievement a quarterly report on the senior project. Ms. Cafferata requested to add reviewing of the art education funding for 2015-16 to the budget process in Spring 2015. They also added under Communications recommending a Board evaluation tool by December and for Board members to try to attend a Student Council meeting to encourage participation at PHSD Board Meetings.

Chair John Oldham moved to accept the Board Administrator Charge as modified. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.202 Policy JFCJ Weapons in Schools (Exhibit 1415.17)

Mr. Scurto reviewed the changes to the Policy JFCJ Weapons in Schools and recommended Board adoption to align our policy with statutory language.

Kevin Parrish moved to approve the Policy JFCJ, Weapons in the Schools. Barbara Orre seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS (held in Pleasant Hill Community Center)

The Superintendent stated that the next Board Meetings are scheduled for September 29, 2014 and October 13, 2014 at 7:00 p.m. There will be a Community Bond Facility progress meeting on October 8, 2014, location and time TBA.

10.0 ANNOUNCEMENTS/OTHER

10.1 OSBA Fall Regional Meetings Dates and Times

Mr. Scurto announced that the OSBA Fall Regional Meeting will be on October 22, 2014 at Lane ESD. All Board members are encouraged to attend. The OSBA Annual Convention will be held in Portland on November 13-16, 2014. Board Members should contact Ms. Johnson if they would like to attend.

10.2 2015-16 Budget Committee Openings

There are currently two openings on the Budget Committee. Tim Fitzpatrick’s term is coming up and the other one was still open from last year. Mr. Scurto encouraged the Board to pass along this information. Mr. Parrish suggested that we announce it at the Community Bond Facility progress meeting on October 8, 2014.
10.3 OSBA Board of Directors Openings (Exhibit 1415.18)
Mr. Scurto announced that the OSBA Board of Directors has openings and if any Board Member was interested they should contact the OSBA.

Other news, this coming weekend is the Alumni weekend. The Pleasant Hill Booster Club is hosting the annual Booster Golf Tournament on Sept. 21st and would like to see you there.

11.0 ADJOURNMENT at 8:26 p.m.

Signed: [Signature]
John Oldham, Board Chair

this 13 day of Oct, 2014.