Commitment, Excellence, Community

SPECIAL SCHOOL BOARD MEETING
MINUTES
Thursday, August 31, 2017 7:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER 7:00pm
The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager and Becky Johnson, Board Secretary.

John Oldham read the mission statement.

2.0 INTRODUCTION OF AUDIENCE
Steve Kelley, OSBA Consultant; Lisa Taylor, PHSD Special Education Director and Tracy Durfee, Pleasant Hill Education Association President/PHES Teacher, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES
The June 21, 2017, June 28, 2017 and July 26, 2017 Board Meeting Minutes were approved by consensus.

5.0 CONSENT AGENDA
5.1 Personnel
5.101 Approve Hiring of Mike Bova, Technology Teacher K-12
5.102 Approve Hiring of Kayla Mason, 1st Grade Teacher (Exhibit 1718.07)
5.103 Approve Hiring of Elizabeth Danna, 4th Grade Teacher (Exhibit 1718.08)
5.104 Approve Hiring of Nicola Shaddan, 5th Grade Teacher (Exhibit 1718.09)
5.105 Accept Resignation from Angela White, K-5 Education Assistant
5.106 Approve Hiring of Angela White, PHHS Life/Agricultural Science Teacher (Exhibit 1718.10)
5.107 Approve Hiring of Katie Andress, K-5 Educational Assistant
5.108 Approve Hiring of Amanda Byhre, PHES Special Education Assistant
5.109 Approve Hiring of Erik Hoberg, Assistant High School Principal/Athletic Director
5.110 Approve Hiring of Joel Smith, Middle School Social Science Teacher (Exhibit 1718.11)
5.111 Accept Hiring of Matt Brown, Extended School Year Teacher
5.112 Accept Resignation from Donna Tyler, K-5 Food Services
5.113 Accept Hiring of Heather Van Ordstrand, K-5 Food Services
5.114 Accept Hiring of Barbara Casarez, Assistant Volleyball Coach
5.115  Accept Hiring of Ed Ethell, Assistant Football Coach
5.116  Accept Hiring of Charlie Ward, Assistant Football Coach
5.117  Accept Hiring of Lisa Taylor, Special Education Director (Exhibit 1718.12)
5.118  Accept Resignation from Marci Dudley, Preschool Coordinator

Curt Offenbacher moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS

6.1 PHEA Collective Bargaining Agreement
Superintendent Linenberger reported that the Pleasant Hill Education Association and District have agreed on a contract for 2017-2020. The District sent PHEA the final contract, which included the tentative agreement items, for signatures.

6.2 OSBA Board and Superintendent Training, Steve Kelley
Steve Kelley worked with the board and new superintendent on how to build relationships and what to foresee in the upcoming months. He provided a best practice handout to help guide the board and superintendent when determining roles and responsibilities.

Superintendent Linenberger discussed his plan for communicating with the board, staff and community. The Board offered suggestions on ways to connect with students, parents, staff and the community. Some suggestions were to attend PHEF, Boosters and PHEO meetings, contact local fire and police departments, meet with the forestry community, attend after-school activities and assemblies, visit local businesses and to check-in with principals on ways to meet staff. Ms. Cafferata stated that Superintendent Linenberger did a great job talking to staff on Tuesday during the district-wide in-service. The Board did not have a specific expectation for relationship building, but will share feedback with Superintendent Linenberger as it becomes available.

Mr. Kelley provided an exercise for the Board and Superintendent Linenberger to complete to help establish a working operating agreement to set basic expectations for this coming year. The board will discuss the top expectations during the next meeting on September 11, 2017.

**Board's Expectations of the Superintendent**
1. Work towards becoming a team with board members.
2. Work with the board to use the mission statement to establish a clear vision for the school district.
3. Provide data to board members so that data driven decisions can be made.
4. Distribute appropriate information to all board members.
5. Represent the school district by being visible in the community.

**Superintendent's Expectations of the Board**
1. Assistance in gaining acceptance and support in the community.
2. An effort to foster unity, harmony and open communications within the board.
3. Practice of avoiding surprise items at board meetings.

Mr. Kelley discuss the superintendent evaluation and schedule. He distributed an evaluation workbook and recommended that the Board review the workbook to determine what standards will be used to evaluate the superintendent. The Board will discuss the evaluation process at the September 11th meeting and set an evaluation schedule. Lastly, Mr. Kelley
assisted with determining what the Board/Superintendent’s priorities are going to be during the first 100 days of employment.

Board/Superintendent Priorities:
1. Measure 98 Funding – to be presented at the September 11th board meeting.
2. Complete Board Charge document
3. Budget Update – use of contingency funds
4. Facilities Update – one-year warrant issues on new construction
5. Personnel Issue

Mr. Kelley will work with the board to find a future date to complete the remaining new board member training.

7.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns should share them directly with the School Board chair or the district superintendent.

No comments were made.

8.0 BOARD ACTION ITEMS

8.1 New Business
8.101 Approve PHEA Collective Bargaining Agreement 2017-2020

Barbara Orre moved to approve Pleasant Hill Education Association Collective Bargaining Agreement 2017-2020. John Oldham seconded the motion. The Board thanked Ms. Durfee and the PHEA Union for working together to come to an agreement. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

• Board Meeting – September 11, 2017, 7:00 p.m., Pleasant Hill Community Center
• Work Session – September 25, 2017, 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

• OSBA Elections – voting will take place in the upcoming months.

• OSBA Fall Regional Meeting, September 21, 2017 – Wylda Cafferata, Curt Offenbacher and Superintendent Linenberger plan on attending the OSBA Fall Regional Meetings. Ms. Johnson will make the reservations.

The 2nd grade teachers wanted to thank the Board for their continued support. Having another teacher for their grade level is very appreciated.

The tennis court project is well underway, with paving taking place. Donations are still being accepted to help with finish items such as basketball hoops. Thank you to Curt Offenbacher for his help on this project and many other facility projects.

11.0 ADJOURNMENT – 9:17 p.m.
Signed: Wylda Callenata, Board Chair, this 25th day of June, 2017.