Commitment, Excellence, Community

SCHOOL BOARD MEETING
MINUTES
Monday, February 9, 2015, 7:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by John Oldham at 6:59 p.m. Other board members in attendance were Kevin Parrish, Wylda Cafferata, and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal; Becky Johnson, Board Secretary; and Cameron Holteen, Pleasant Hill High School Student Council Member.

Wylda Cafferata read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Alton Halstead, community member; Kirk Miller, PHHS Teacher, Cyndi Quirk, PHES 5th Grade Teacher; Steven Quirk, PHHS alumnus; Ellen Martin, community member; Julie Martin, student; Sarah Allsup, community member; and Darlene Baker, community member, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
The agenda was revised to add Consent Agenda item 7.111, Approve Retirement Request from Lisa Lilles, 3rd Grade Teacher, effective July 1, 2015.

4.0 APPROVAL OF MINUTES
The January 26, 2015 Board Meeting Minutes were approved by consensus with the underlined changes below to item 5.604 Achievement, Talented and Gifted (TAG) Report.

Ms. Perham stated that they are still working on their four goals of improving the process for identifying TAG students K-3, effectively communicating with students and parents, teacher training on differentiated instruction, and improve the body of evidence collected prior to identifying students.

Ms. Perham said that without the help of volunteers like Joan Hladky we would not be able to have a TAG program at the high school, especially since TAG funding does not come from the State.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Presentations
Thad Holub, PHHS Assistant Principal, presented Julie Martin with the award for Student of the Month. Ms. Martin is involved many activities, such as Student Government, Billie Boosters, Billie Futures Team, Alumni Student Representative and head of prom. In her free time, Ms. Martin enjoys spending time with her family, showing her Billie Spirit at PHHS sporting events, and working at a local area coffee shop. Mr. Holub told the Board that Christina Jacobsen was awarded the Most Improved Student of the Month. Principal Stoneberg stated that Susan Mattie was awarded Volunteer of the Month. Ms. Mattie volunteers weekly to help with food services and is always available to help, even at a moment’s notice.

5.2 Principal Reports
Ms. Stoneberg reported that the State of Oregon released the Kindergarten Readiness Assessment Data from September observations. Overall our students entered Kindergarten basically performing at the State average.

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<thead>
<tr>
<th></th>
<th>State</th>
<th>Pleasant Hill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter Names</td>
<td>18.5</td>
<td>19.5</td>
</tr>
<tr>
<td>Letter Sounds</td>
<td>6.7</td>
<td>7.5</td>
</tr>
<tr>
<td>Basic Math Problems</td>
<td>8 out of 16</td>
<td>7.5 out of 16</td>
</tr>
</tbody>
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The staff spent last Friday preparing report cards that were hand carried home on February 7th. The Lions Club will be back to finish vision screening test which help us meet the requirements for student eye exams. Since we began this process, four students in K-3rd have benefited and parents are working with them on the next steps. March 11th is the science fair and the Pleasant Hill Elementary Organization will host a nacho feed fundraiser. Kindergarten registration is scheduled for March 18th at 1:00 p.m. in the Pleasant Hill Community Center. Ms. Stoneberg requested that one of the Board members attend this event, if possible.

Mr. Fisher reported on high school graduation rates and free periods as requested at the last Board meeting. Mr. Fisher reported on the Lane County Graduation Rates for 2013-14. Last year, Pleasant Hill had a graduation rate of 83.05%, which was second highest in Lane County. The graduation rates can be skewed if we have students who enter as freshman and then leave and we don’t receive records requests. Our main goal is to provide quality education and give students the best opportunities.

Next, Mr. Fisher reported on the percentages of juniors and seniors with free periods based on data from the first semester. This data does not account for students taking courses at LCC or online. Mr. Fisher commented that it is common for students to take health related elective courses online or at LCC.

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<thead>
<tr>
<th></th>
<th>Junior</th>
<th>Seniors</th>
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<tbody>
<tr>
<td>Full Schedule</td>
<td>84%</td>
<td>26%</td>
</tr>
<tr>
<td>1 Period Free</td>
<td>15%</td>
<td>43%</td>
</tr>
<tr>
<td>2 Periods Free</td>
<td>0%</td>
<td>30%</td>
</tr>
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Pleasant Hill School District No. 1 is an equal opportunity educator and employer.
Mr. Fisher and Superintendent Scurto are working together to balance the need for elective classes and will be taking a closer look at this area during budget times.

5.3 Student Council Report
Cameron Holteen reported that the Student Council is working on Spring Fest and fundraising. The Staff have also asked the Student Council to work on an anti-bullying campaign.

5.4 Facilities Update
5.401 Citizens’ Oversight Committee Report
Sarah Allsup, Citizens’ Oversight Committee (COC) member, reported to the Board the COC met on February 3rd, 2015. During the meeting the committee reviewed the current floor plans for the Elementary School and the High School, went over the preliminary construction schedule, reviewed the value engineering log and discussed potential issues such as the fire sprinkler systems. Board Chair John Oldham commented that he attended the meeting and there was a question about what to present to the Board. Chair Oldham stated that the Board would like to know that the administration and others employed to work on the bond project are answering questions and that a good process is in place.

Darlene Baker, COC member, stated that one concern is how to distribute information out to the community via different platforms. Ms. Baker believes that if we don’t do a good job making sure the community is informed they won’t support future bonds. Mr. Scurto mentioned that the bond information website page is up and the quarterly newsletter should go out towards the end of the week. Also, after the next Board meeting, if approved, drawings will be posted. It was noted that we might put a notice on the reader board that there will be facility drawings at the next Board meeting. Principal Fisher stated that last Tuesday all students at the high school were apprised of the plans and the use of portables for next year. Principal Stoneberg mentioned that she has been talking with students at the elementary school throughout the process. Ms. Baker also noted that the COC meets once a month and tries to keep it around an hour. With this in mind we might want to highlight these public meetings to attract more attendance.

5.5 Superintendent’s Report
5.501 Transportation Safety
Mr. Scurto reported that after a few discussions at the Board level on the safety of Rattlesnake Road, it has been decided that he will solicit information on potentially hazardous roads within the District from First Student and then take this information to the County for their review. Mr. Tyler, the community member who did the study on Rattlesnake Road, will probably go to the County once Mr. Scurto submits the information from First Student. Mr. Scurto commented that he believes that we should take a broader look at student safety in relation to our roads, rather than focusing on one specific road.

5.502 School Calendar 2015-16
Mr. Scurto stated that traditionally the first day of school is the day after Labor Day. This year, Labor Day is September 7th, so other Districts may start earlier. Mr. Scurto said that due to the schedule for bond project construction, we are still looking at starting the day after Labor Day.

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6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Community member Alton Halstead asked for a quick rundown on First Student and the bus barn. Mr. Halstead asked if we were getting a discounted rate from First Student for the use of District property. Mr. Scurto responded that the District’s contract with First Student and the fees we pay are based on the terms of an RFP, which we believe is renewed every three years. Mr. Halstead stated that there are a few other businesses that may respond during the next RFP. He also asked what the current contract says the District will provide for First Student. Mr. Scurto said that the contract states that we will provide restrooms and a meeting space. The District owns the bus barn, fuel servicing station, and associated land. Due to a need for space the softball team is currently using the bus barn for pitching machines. Mr. Halstead asked when First Student’s contract will be up. Mr. Scurto and Ms. Passerotti will get back to Mr. Halstead with the date.

Darlene Baker publicly thanked Mr. Scurto, Mr. Fisher and Mr. Hoberg for meeting with the wrestling team before tonight’s Board meeting. Ms. Baker stated that the meeting went well and helped foster a good relationship and support for the program.

7.0 CONSENT AGENDA

7.101 Approve of Hiring Erik Hoberg, Head Baseball
7.102 Approve of Hiring Kirk Miller, Co-Assistant Baseball
7.103 Approve of Hiring Steve Smith, Co-Head Softball
7.104 Approve of Hiring Maria Skelton, Co-Head Softball
7.105 Approve of Hiring Shelby Werner, Co-Assistant Softball
7.106 Approve of Hiring Kristina Roberts, Co-Assistant Softball
7.107 Approve of Hiring Gary Smith, Head Track Coach
7.108 Approve of Hiring Mary Stevenson, Assistant Track Coach, Throws
7.109 Accept Resignation of James Cho, Temporary Advanced Math Teacher
7.110 Approve Annie Jo Wilson, Temporary Advanced Math Teacher
7.111 Approve Retirement Request from Lisa Lilles, 3rd Grade Teacher, effective July 1, 2015
7.112 Accept Monthly Financial Report

Kevin Parrish moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business
8.101 Open Enrollment

Mr. Scurto stated that the process for Open Enrollment for the State of Oregon is the same as last year. There is a movement to merge Open Enrollment and Inter-District transfers, but this will not happen before 2015-16. Open Enrollment will begin on March 1, 2015. Mr. Scurto handed out the 2015-16 Enrollment Projection and Open Enrollment Analysis. The enrollment numbers are based on the actual enrollment from second quarter. He stated that this next year we may have some issues due to space in the

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portables. The high school target is 85 students per grade, which is lower than the 90 student target set for 2014-15. The elementary school is still at 75 for all levels, except for 5th grade which is capped at 60. Mr. Scurto feels like this is the most we could do. If the enrollment targets are not hit, we could permit additional Inter-District transfers in August. Board member Parrish asked if studies have been done on siblings entering the school. Mr. Fisher thought that we should try to find out if there is a way to see if current students have siblings. Mr. Scurto asked the Board if we should move forward with the proposed numbers. The Board would like to tighten things up this year due to the construction. This item will be brought back to the next Board meeting for further discussion and action.

8.102 Citizens’ Oversight Committee Appointment, Jodi Vahala
Mr. Scurto requested that Jodi Vahala be appointed to the Citizens’ Oversight Committee, as she had previously requested to be involved.

Kevin Parrish moved to appoint Jodi Vahala to the Citizens’ Oversight Committee. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.103 Lane Educational Service District—Local Service Plan
Carol Knobbe, Assistant Superintendent at Lane Educational Service District, presented to the Board the Local Service Plan for this year. Ms. Knobbe stated that this represented year two of a three year plan. The plan last year was really the foundation, and this year Lane ESD is trying to provide flexibility in the plan, focusing on the core services initiatives in math and providing math specialists. In addition, Lane ESD is working on the Special Education curriculum. Lane ESD sent out district-wide surveys on technology, special education and other services. Overall, the responses received from all districts in the county were positive, but there will be a few changes. Ms. Knobbe referenced the Innovation/Projects change on page ten of the local service plan. This section discussed monies in flex funds. It looked at ways to identify the level of funding and level of support for Life Skills Core, core support in math and work on restorative justice. Mr. Scurto noted that all flex funds in our District are spent on Special Education. Lane ESD is looking at the proposed budgets. Based on their figures districts will not receive any additional monies from the budget until the budget exceeds $7.3 to $7.4 billion. This amount of money is necessary to keep the same funding as this school year.

Kevin Parrish moved to approve the Lane ESD Local Service Plan, second year. Barbara Orre seconded the motion. The motion passed unanimously.

8.104 Last Day of School
Due to the special circumstances for this next school year, Mr. Scurto proposed a set end date of June 10, 2015 regardless of weather related closures. Mr. Scurto discussed that this proposal is based on the preliminary construction plans to begin construction on June 15, 2015. Ending on June 10th will allow teachers to have a grading day and a moving day before the construction begins. The Board discussed their concern about this plan and the importance of knowing that this would be a special allowance. Mr. Parrish also stated that teachers need to know they will be responsible for packing up their room, while professional movers will be in charge of the actual move. Mr. Scurto stated that this is a first reading and this item will be brought back to the next meeting.
8.2 Old Business

8.201 Policy EFA – Local Wellness Program
Mr. Scuro noted on the school employee wellness page that we will review this policy annually and that the Wellness Committee will be a Superintendent Committee. Our School Health Advisory Council has agreed to this role.

Board Chair John Oldham moved adopt policy EFA, Local Wellness Program, exhibit 1415.87. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.202 Policy EFAA – District Nutrition and Food Services

Kevin Parrish moved to adopt policy EFAA, District Nutrition and Food Services, exhibit 1415.88. Barbara Orre seconded the motion. The motion passed unanimously.

8.203 Policy KL – Public Complaints
Mr. Scuro stated that policy KL, Public Complaints, is the Division 22 Standard that we were not in compliance with, in relation to the time frame for responding to complaints. The revised policy adds time lines and the ability to appeal to the Oregon Department of Education, if necessary.

Kevin Parrish moved to adopt Policy KL, Public Complaints, exhibit 1415.89. Wylda Cafferata seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS
Board Work Session – February 23, 2015 7:00 p.m., Pleasant Hill Community Center
Board Meeting – March 16, 2015 7:00 p.m. Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER
Board Member Cafferata remarked on how exquisite the School Board Appreciation pieces were from the students. They really did a great job and spent a lot of time and effort outlining some of the things that the board did. Ms. Cafferata thought the pieces very thoughtful.


11.0 ADJOURNMENT 8:28 p.m.

Signed: ________________________________, this 2nd day of March, 2015.
John Oldham, Board Chair