SPECIAL SCHOOL BOARD MEETING
MINUTES
Wednesday, June 21, 2017, 6:00 p.m.
Pleasant Hill Community Center
Executive Session: ORS 192.660 (2)(a)

1.0 CALL TO ORDER
The special board meeting of the Pleasant Hill School Board was called to order by Wylda Cafferata at 6:05 p.m. Other board members in attendance were Curt Offenbacher, John Oldham, Barbara Orre and Jeff Bernardo, Board Member Elect. Others in attendance were Steve Kelley, OSBA Consultant, and Becky Johnson, Board Secretary.

Curt Offenbacher read the mission statement.

2.0 INTRODUCTION OF AUDIENCE
Superintendent Search Committee Members -- Darlene Baker, Michelle Banks, Jeff Bernardo, Thad Holub, Sheri Longobardo, Dana Parrish, Devery Stoneberg, Laura Gerick, Celina Ziolkowski, Deserae Anderson, Tammy Ellis, Marissa Smith, Jim Dienstel and Bernadette Preszler.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no additions or deletions to the agenda.

4.0 RECESS TO EXECUTIVE SESSION - ORS 192.660 (2)(a): To consider the employment of a public officer, employee, staff member or individual agent. – 6:06 p.m.

5.0 RETURN TO SPECIAL BOARD MEETING
5.1 Interview Training
Mr. Kelley discussed the interview process with the board. The board reviewed interview questions and selected questions from the following categories:

A. Biographical and Self-Assessment
B. Leadership and District Culture
C. Policy and Governance
D. Communication and Community Relations
E. Organizational Management
F. Curriculum Planning and Development
G. Instructional Management
H. Human Resource Management
I. Values and Ethics of Leadership

Mr. Kelley will compile the selected questions with the requested revisions and send them to the board prior to the interviews for their review. Next, Mr. Kelley went over the
interview schedule, noting that interviews will be held in the Community Center. The music room will be the holding area. The Board would like to request feedback from the audience after each candidate. Mr. Kelley will be the moderator when facilitating this feedback. The board decided not to pay traveling expenses for this round of interviews, but may consider covering travel expenses for the finalist. Mr. Kelley discussed the Superintendent contract. It was suggested to designate two board members to work on the contract for the new superintendent. During the next meeting Mr. Kelley will provide information on performing reference checks, site visits and additional contract parameters.

Ms. Cafferata thanked Steve Kelley for facilitating the district’s superintendent search.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No comments were made.

7.0 BOARD ACTION ITEMS
No action was taken.

8.0 FUTURE BOARD MEETINGS
- Board Meeting - Budget Hearing and Adoption, June 26, 2017 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – July 19, 2017, 7:00 p.m., Pleasant Hill Community Center

9.0 ANNOUNCEMENTS/OTHER
There were no other announcements.

10.0 ADJOURNMENT – 10:03 p.m.

Signed [Signature], this __ day of __, 2017

Wylda Cafferata, Board Chair