PUBLIC HEARING ON APPROVED BUDGET

1.0 CALL TO ORDER
Chair Kevin Parrish announced a public hearing on the Approved 2017-18 Budget at 7:00 p.m.

2.0 QUESTIONS AND/OR COMMENTS
No community member offered questions or comments.

3.0 ADJOURNMENT
Chair Parrish closed the public hearing at 7:01 p.m.

REGULAR SESSION OF SCHOOL BOARD MEETING

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Kevin Parrish at 7:01 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Sheri Longobardo, Business Manager and Becky Johnson, Board Secretary.

Barbara Orre read the mission statement.

2.0 INTRODUCTION OF AUDIENCE,
Timothy Meinzen, PHHS Teacher; Jim Dienstel, PHSD Maintenance Lead; Jeff Bernardo, School Board Member Elect and Linda O'Shea, community member, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
A revised agenda was distributed. Recognition of departing Board Chair and Superintendent was added to the agenda after Executive Session.

4.0 APPROVAL OF MINUTES
The June 5, 2017 Board Meeting Minutes were approved by consensus. The June 5, 2017 Budget Committee Meeting Minutes were approved by consensus with the following revision:

The meeting of the Pleasant Hill School Budget Committee was called to order by Chair Gary Shearer at 7:01 p.m.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Facilities Update
5.101 High School Courtyard
Mr. Meinzen presented a PowerPoint highlighting the high school courtyard transformation. He thanked the Board for their support not only with allowing him to take on the courtyard project, but also their assistance with getting donations. Mr. Meinzen’s also acknowledged those that contributed to the project either through donations and/or physical labor. Chair Parrish thanked Mr. Meinzen for his efforts on the courtyard project. Superintendent Scurto also shared that our architect was very pleased with how the courtyard turned out.

Superintendent Scurto updated the Board on current facility projects and stated that the District will be in good hands with our Maintenance Lead, Jim Dienstel.

Bond Project:
Warranty items are continuing. Concrete repair work at the high school will begin in July. Jim is working on scheduling the science room countertops. The doors at the high school continue to be a problem. The three hinge system is failing and doors have a hollow core. Chambers Construction and RSA are aware of this issue. It was suggested to review the shop drawings for the door frames and product sheet for the doors. Also, to review the contract plans to see what was submitted and purchased. With Tony’s departure, it may be necessary to have Rick Rainone facilitate this matter.

District Projects:
The initial estimate for the library connector is $91,000-$100,000 for the partially enclosed version. The fully enclosed version was estimated to run around $150,000 without required fire sprinklers. We will need to issue and Request for Proposal (RFP) for this job which will likely occur in the fall. It was suggested to check with RSA to see if we could build the connector in a way that would allow us to modify it later should money allow.

The high school gym floor will be replaced this summer. We hope to redo the main gym roof next summer. In the meantime we will patch any areas of concern. Mr. Dienstel discussed the extent of the two leaks.

5.2 Superintendent Search Update
Vice Chair Cafferata provided a brief update on the Superintendent Search. The paper screening has been completed. We will be interviewing five candidates. Interviews will take place this week and finalist interviews will be on July 19th.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Mr. Bernardo thanked Kevin Parrish for his long standing service to the Board. Mr. Parrish also played an instrumental role in having the Bernardo family move to Pleasant Hill.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Accept Hiring of Kelly Michlanski, High School Secretary
7.102 Accept Hiring of Jordan Goschie, PE Specialist K-5
7.103 Accept Hiring of Jordan Goschie, Middle School Athletic Director (0.5 FTE)
7.104 Accept Hiring of Joe Neill, Middle School Athletic Director (0.5 FTE)
7.105 Accept Hiring of Richard Erickson, WIOA Summer Program Instructor
7.106 Accept Resignation from Arin Vanderhoff, Educational Assistant

7.2 Annual Appointments
7.201 Designate Superintendent, Chief Administrative Officer/Clerk, ORS 332.515
7.202 Designate Sheri Longobardo as Business Manager
7.203 Designate Superintendent as Budget Officer
7.204 Designate Accuity, LLC as official auditor
7.205 Designate Banner Bank and the Local Government Investment Pool as depositaries for school funds
   a. Allow the Superintendent the discretion to invest in other depositaries.
   b. Allow the Superintendent the option to change depositaries
7.206 Designate the Hungerford Law Firm, L.L.P, as legal counsel
7.207 Designate Property & Casualty Coverage for Education (PACE) as the District’s liability insurance carrier
7.208 Designate Jake Stone of WHA Insurance as Agent of Record
7.209 Designate American Fidelity Securities, Inc. as Section 125 administrator

7.3 Monthly Financial Reports (Exhibit 1617.133)

Wylda Cafferata moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS
8.1 New Business
8.101 Approve Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes

Wylda Cafferata moved to approve Resolution 1617.134 Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes for Fiscal Year 2017-18. Barbara Orre seconded the motion. The motion passed unanimously.

8.102 Approve Resolution for Disbursements of General Fund Monies

Curt Offenbacher moved to approve Resolution 1617.135 Disbursements of General Fund Monies. John Oldham seconded the motion. The motion passed unanimously.

8.103 Accept Elections Abstract
The memorandum dated June 7, 2017 to the Lane County Clerk accepts the election results for the following:
   Curt Offenbacher, Position 2
   Jeff Bernardo, Position 4
   Barbara Orre, Position 5.

John Oldham moved that the Board affirm the election results. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.104 Swear In Newly Elected Board Member, ORS 332.005
Chair Parrish swore in Jeff Bernardo, Board Member Elect who will begin his term starting July 1, 2017.

8.105 Approve Alternative Education Programs for 2017-18
Curt Offenbacher moved to approve Exhibit 1617.137, Alternative Education Programs for 2017-18. John Oldham seconded the motion. The motion passed unanimously.
8.106 Board Policy BCBA-AR, Student Representative to the School Board

Superintendent Scurto explained that BCBA-AR, Exhibit 1617.138, was an item from the Board Charge. This is a draft that the administration team believes may be the best way to have students involved. Mr. Scurto asked the board to review and provide any feedback. Board action is not necessary as this is an Administrative Regulation. The Board agreed with how the AR as presented and suggested to add it to the staff handbook.

8.107 Designate Board Members to Negotiate New Superintendent Contract
The Board reached a consensus and will have John Oldham and Curt Offenbacher lead contract negotiations when hiring the new superintendent.

8.108 Approve Administrative salary increase for 2017-18
Superintendent Scurto recommended postponing this discussion until after item 11.0 Executive Session. After returning to public session the Board made the following motion.

**As recommended by Superintendent Scurto, John Oldham moved to approve a 2017-18 salary increase of 1.75% and an additional insurance premium benefit of $25 per month for Administrators. Wylda Cafferata seconded the motion. The motion passed unanimously.**

8.109 Approve Confidential salary increase for 2017-18
Superintendent Scurto recommended postponing this discussion until after item 11.0 Executive Session. After returning to public session the Board made the following motion.

**As recommended by Superintendent Scurto, John Oldham moved to approve a 2017-18 salary increase of 1.5% and an additional insurance premium benefit of $25 per month for Confidential Employees. Wylda Cafferata seconded the motion. The motion passed unanimously.**

8.2 Old Business
8.201 2017-18 Meal Price Increase (Exhibit 1617.39)
Superintendent Scurto recommended raising the elementary and high school lunch prices by $0.05 to $2.65 and $2.90 respectively and the non-student lunch by $0.50 to $3.75. All other prices will remain the same.

**Curt Offenbacher moved to approve Exhibit 1617.39, Proposed Meal Price Increase for 2017-2018. Barbara Orre seconded the motion. The motion passed unanimously.**

8.202 Policy GBNA, Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying – Staff

**Barbara Orre moved to adopt Policy GBNA, Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying – Staff, Exhibit 1617.40. John Oldham seconded the motion. The motion passed unanimously.**

8.203 Policy JFCF, Hazing/Harassment/Intimidation/Menacing/Cyberbullying/Teen Dating Violence/Domestic Violence
John Oldham moved to adopt Policy JFCF, Hazing/Harassment/Intimidation/Menacing/Cyberbullying/Teen Dating Violence/Domestic Violence, Exhibit 1617.41. Barbara Orre seconded the motion. The motion passed unanimously.

8.204 Policy GBN/JBA, Sexual Harassment (Exhibit 1617.42)

Wylda Cafferata moved to adopt Policy GBN/JBA, Sexual Harassment, Exhibit 1617.42. John Oldham seconded the motion. The motion passed unanimously.

8.205 Policy BBAA, Individual Board Member’s Authority and Responsibilities

John Oldham moved to adopt Policy BBAA, Individual Board Member’s Authority and Responsibilities, Exhibit 1617.43. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.206 Policy BBFA, Board Member Ethics and Conflicts of Interest

Curt Offenbacher moved to adopt Policy BBFA, Board Member Ethics and Conflicts of Interest, Exhibit 1617.44. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.207 Policy BBFB, Board Member Ethics and Nepotism

Curt Offenbacher moved to adopt Policy BBFB, Board Member Ethics and Nepotism, Exhibit 1617.45. John Oldham seconded the motion. The motion passed unanimously.

8.208 Superintendent Evaluation

Chair Parrish reported that the Board was pleased with Superintendent Scurto’s performance overall, despite his career move to become the Superintendent of Lane Education Service District. The Board thanked Superintendent Scurto for his 22 years of service within the Pleasant Hill School District. His calm steadiness in leading the school and dedication are much appreciated. Superintendent Scurto thanked the Board for their support over the last nine years.

9.0 FUTURE BOARD MEETINGS

- Board Meeting – July 19, 2017, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – September 11, 2017, 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

No additional comments were made.

11.0 RECESS TO EXECUTIVE SESSION - Labor Negotiations, ORS 192.660(2)(d) - 8:08 p.m.

12.0 RETURN TO PUBLIC SESSION - 8:55 p.m.

13.0 RECOGNITION OF DEPARTING BOARD CHAIR AND SUPERINTENDENT

Vice Chair Cafferata thanked Chair Parrish for his years of service and noted that it will be an end of an era. Ms. Cafferata thanked Superintendent Scurto for his service over the years in all the various positions. She has enjoyed being a part of Tony’s journey as a superintendent. His caring has created passion. Chair Parrish and Superintendent Scurto will be truly missed.

13.0 ADJOURNMENT – 9:08 p.m.

Signed: [Signature]
Kevin Parrish, Board Chair

this 11th day of August, 2017.