Commitment, Excellence, Community

SCHOOL BOARD MEETING/WORK SESSION
MINUTES
Monday, October 26, 2015, 6:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Parrish at 6:01 p.m. Other board members in attendance were Wylda Cafferata, John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager, and Becky Johnson, Board Secretary.

Wylda Cafferata read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Debbie Delaplain, Title I Teacher; Kay Lynn Thomas, 5th Grade Teacher; Inga Perham, Middle School Math Teacher; and Darlene Baker, community member, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
The revised agenda was distributed.

4.0 APPROVAL OF MINUTES
The October 12, 2015 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Pleasant Hill Improvement Plan
Superintendent Scurto reported that the Pleasant Hill Improvement Team (PHIP) met on October 19, 2015 to discuss achievement results. Mr. Scurto provided the Board and audience with a handout from the PHIP meeting which addressed action steps, responsibility, and resources required for the recommended improvements in the areas of science, math, English/language arts and citizenship.

**Science:**
Mr. Scurto reviewed assessment results from the OAKS testing. Some of the PHIP team suggestions for improvement are:

1. K-12 science curriculum collaboration
2. Review current curriculum, last adopted in 2009-10
3. Review new generation science standards
4. Adopt a new curriculum and provide professional development

The Board will review funding for a new science curriculum during budget time.
Math:
Ms. Perham reviewed the PHIP team action steps for math. She reiterated that the most important part is in instructional practices, as this is the area where we have the most control. Teachers need to find multiple ways to engage the class and we need to ensure that there’s common instruction across grade levels. Ms. Perham also stressed the need for a new curriculum as teachers are creating and modifying the current system. Some improvements are:

1. K-12 align math curriculum
2. Allow time for teacher collaboration/curriculum review
3. Do universal assessments
4. Professional development for the new 2016-17 curriculum

The current budget sets aside money for the 2016-17 new math curriculum. It was also noted that the new adoption needs to meet the needs of the students, including those that may not go directly to a four-year university or college, but may pursue a trade.

English/Language Arts:
Ms. Delaplain presented the “I Can” process to the Board. This process shows how each grade level builds upon each other. She also mentioned that we focus heavily on reading skills with our Title I and other programs until the third grade, but we need a program for beyond. The PHIP team suggests the following improvements:

1. Reading interventionist for 4th grade and above
2. Writing instruction K-12
3. Time for collaboration
4. Continued professional development

The Board will review areas for potential funding during the budget time.

Citizenship:
A survey was conducted last year at the Elementary and High School regarding students’ productive compassionate citizenship. The PHIP team reviewed the results and suggested to redesign. The current survey includes activities that students are involved in but doesn’t account for barriers to participation. They also suggested adding a personal finance class as part of citizenship.

The Board emphasized that Workshop Wednesdays were originally set up for teacher collaboration time and that our administration needs to make sure teachers have access to this time. If additional time is needed, the Board may choose to provide additional contract days.

5.2 Facilities Update
High School:
The high school kitchen/multi-purpose room is scheduled to be completed on November 18th. We are still determining when the floors will be ready for staff to move in. To date, nice weather has permitted students to eat and congregate in the courtyard. As we are moving into the rainy season, we will place tables inside the gym for students to use until the kitchen/multi-purpose room is completed. A consultant will be here on November 16th to train our kitchen staff on the new equipment. The remaining punch list items in the high school administration office will be addressed over Winter Break. The high school locker room is scheduled to be completed on November 16th, although
the lockers will be installed during Winter Break. Footings for the high school addition will be poured tomorrow and the slab next Tuesday. Septic tanks and perimeter sewer lines have been installed.

**Elementary:**
The trusses for the elementary addition came today. We are in the process of reviewing polished concrete samples. The entryway flooring into the kitchen has been replaced. The library windows still need to be replaced and the LED lights need to be adjusted as they go off when students are inside.

**Permits:**
We have requested that Lane County refund permit fees paid to date. Board Chair Parrish is looking into the most effective way of communicating with the County Commissioners and is considering addressing them at one of their Tuesday morning public meetings. Since the meeting with Commissioner Stewart and other representatives from the Public Works department, County staff have been responsive and work is moving forward. Steve McGuire, Lane County Building Program Manager, contacted Mr. Scurto twice this week and Bruce Patterson speaks with the Land Management Division daily. The Facility Management Team will discuss permit costs and strategies for adding days back to the timeline.

The Facility Management Team and Citizens Oversight Committee are meeting tomorrow. The Board requested an update on the construction project prior to the next Board meeting.

**6.0 PUBLIC FORUM** – During this portion of the Board Meeting, members of the public are specifically invited to present commendations and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No members of the audience spoke.

**7.0 CONSENT AGENDA**
7.1 Personnel
   7.101 Approve Debbie Delaplain, Language Arts Curriculum Coordinator
   7.102 Approve James Dienstel, Maintenance Lead
   7.103 Approve Hayden Ptacnik, Assistant Boys Basketball
   7.104 Approve Joe Neill, Assistant Boys Basketball
   7.105 Approve Calie McVicker, Co-Assistant Girls Basketball

_Wylda Cafferata moved to approve the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously._

**8.0 BOARD ACTION ITEMS**
8.1 New Business
   8.101 OSBA Elections

_Curt Offenbacher moved that Pleasant Hill School District #1 Board supports Sherry Duerst-Higgins for the OSBA Board of Director position six and Rose Wilde for the OSBA Legislative Policy Committee position six. Barbara Orre seconded the motion. The motion passed unanimously._
9.0 FUTURE BOARD MEETINGS

Future Meetings
- Board Meeting – November 16, 2015 7:00 p.m., Pleasant Hill Community Center
- Work Session – November 30, 2015 7:00 p.m., Pleasant Hill Community Center

Request for Future Topics
Workshop Wednesday’s dedicated to achievement.

10.0 ANNOUNCEMENTS/OTHER
Congratulations to the High School Boys Cross Country team for winning the league championships.

We have asked the Humane Society to catch feral cats around the high school as their numbers have been increasing. They will spay or neuter the cats and return those that are not tame enough to be adopted.

11.0 ADJOURNMENT – 8:01 p.m.

Signed: [Signature]

Kevin Parrish, Board Chair

this 16th day of November 2015.