1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Vice Chair Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scurto, Superintendent; Caroline Passerotti, Business Manager, and Becky Johnson, Board Secretary.

John Oldham read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Kelli Martin, PHHS Math Teacher; Michelle Allen, parent; and Laura Gerick, 3rd Grade Teacher, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
The revised agenda was distributed.

4.0 APPROVAL OF MINUTES
The August 14, 2015 Board Meeting Minutes were approved by consensus.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Facility Update
Superintendent Scurto provided the Board with an update on our current facilities situation. Mr. Scurto stated that school began as scheduled. He applauded the efforts made by our staff in making this possible. From a construction standpoint, we achieved substantial completion, which allows for occupancy, in the elementary school kitchen and high school administrative office. Punch list items are being addressed; once resolved we will receive final completion for these areas. We are on schedule to receive substantial completion for the elementary library next Monday. Mr. Scurto will meet with Chambers Construction and the architects to determine the substantial completion dates for the high school locker room and kitchen/commons area this week. Permits were received for all of the remodeled areas and we expect to receive the permits for the elementary and high school additions at the end of the week. Parking lot traffic flow has been a concern at the high school. Administrators are working on ways modify the flow of traffic and improve student safety. The bid alternates, two additional high school classrooms and library connector at the elementary, will be discussed at the next board meeting on September 28, 2015. At this time budgets are being reviewed and bids have gone out to determine the alternates cost. Further
construction information may be obtained by attending the monthly construction tour held next Thursday, September 17, 2015 and the Citizens Oversight Committee meeting scheduled for tomorrow at 6:00 p.m. in the Pleasant Hill Community Center.

5.2 Enrollment Update
In the spring we set a target of having 975 students. At the beginning of the week we had 488 elementary school students and 489 high school students. These combined are very close to our target numbers. An update will be given quarterly as numbers could shift some throughout the year.

5.3 Principal’s Report
Principal Stoneberg reported on the recent elementary school events. The teacher ‘meet and greet’ was held on September 4th and was a great time for the community to gather. The first all school Billie Spirit assembly was held on Wednesday. During this event new staff members were introduced and students learned about Positive Behavior Intervention and Supports (PBIS). Kindergarten assessments and universal screening for all students in reading and computation were completed. Safety procedures and drills will be reviewed this coming week. School picture day is September 24th, followed by an open house that evening at 6:30 p.m. Challenges this year will be to focus on learning while construction is happening around us.

Principal Fisher discussed the challenges with the high school parking. He has asked staff to park out back to open up more spaces in the front. Principal Fisher wanted to thank all of the staff for their hard work setting up classrooms. He was very impressed by their team effort. An accreditation visit is scheduled for March. Planning and preparation is starting and will continue throughout the year. As part of the accreditation process surveys will be distributed to staff, students and the community. Principal Fisher handed out the current class load report noting that hiring additional staff has helped out with loads. Next Wednesday the high school will do their safety drills. An open house is scheduled for this Friday, September 18, from 5:00 p.m. to 6:30 p.m., followed by a football home game.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present commendations and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Laura Gerick stated that the school year started off well. Ms. Gerick really appreciates the new PBIS Interventionist Kelsey Isaacson. Ms. Isaacson is doing a great job at helping reinforce Billie Spirit. New staff members are also doing well and are helping create a warm environment. Ms. Gerick would like to see social media used more, especially as a means of communicating with parents.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve David Apker, Maintenance/Grounds/Custodial
7.102 Approve Susan Bernardo, Food Service Worker
7.103 Approve Ross Gibbs, Head Soccer Coach
7.104 Approve Michele Perini, Title I Educational Assistant
7.105 Approve Eleni Papageorgacopoulos, Assistant Volleyball Coach
7.106 Accept Resignation Request from Tiffany Arellano, Title 1 Educational Assistant
7.107 Accept Resignation Request from Jay Marcott, Maintenance Lead

John Oldham moved to approve the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Policy BCBA, Board-Student Communication (Exhibit 1516.18)
This is a sample policy written by Ms. Cafferata. Board members discussed various perspectives on student involvement with the Board and considered the most appropriate placement of this policy in the policy manual. It was noted that section A and section B address board governance and administration. More thought will be given to this policy. The board would like student representative on the Board to receive course credit.

8.102 Policy GBI, Gifts and Solicitations (Exhibit 1516.19)
The revision is due to a change in statute which decreases the value of gifted items to no more than $50 from a single source in a single year.

Curt Offenbacher moved to approve Policy GBI, Gifts and Solicitations, exhibit 1516.19. John Oldham seconded the motion. The motion passed unanimously.

8.103 Policy DJFA, Credit Cards (Exhibit 1516.20)
This is a first reading to implement a district credit card policy.

8.104 Electronic Communication
As discussed at the Board Charge, we will set up district email accounts for our board members.

Barbara Orre moved to approve district email accounts for board members. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.2 Old Business

8.201 2015-16 Board Administrator Charge (Exhibit 1516.21)
Mr. Scuro reviewed the charge, noting the equity decision making tool handout. It was decided to have the tool in place by the end of the school year.

8.202 Policy JG, Student Discipline (Exhibit 1516.22)

Curt Offenbacher moved to approve Policy JG, Student Discipline, Exhibit 1516.22. Barbara Orre seconded the motion. The motion passed unanimously.

8.203 Policy JFCF, Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying-Student (AR) (Exhibit 1516.23)
The change is in Step 2, last sentence which adds that we will respond in writing. No motion is necessary as this is an Administrative Regulation.

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.
Curt Offenbacher moved to approve Policy JGD, Suspension, Exhibit 1516.24 with the last sentences stating “Suspensions may be appealed to the Superintendent. The Superintendent’s decision may be appealed to the Board.” Barbara Orre seconded the motion. The motion passed unanimously.

Wylda Cafferata moved to approve Policy JGE, Expulsion, Exhibit 1516.25 with a change to the first sentence of item 2 “The Board delegates the authority to decide on an expulsion to the superintendent or superintendent’s designee who may also act as the hearings officer.” John Oldham seconded the motion. The motion passed unanimously.

Curt Offenbacher moved to approve Policy JFCG/JFCH/JFCI, Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems (Policy/AR) (Exhibit 1516.26)

Curt Offenbacher moved to approve Policy JFCG/JFCH/JFCI, Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems, Exhibit 1516.26. Barbara Orre seconded the motion. The motion passed unanimously.

Curt Offenbacher moved to approve Policy GBK/JFCG/KGC, Prohibited Use, Possession Distribution or Sale of Tobacco Products and Inhalant Delivery Systems (Exhibit 1516.27)

Curt Offenbacher moved to approve Policy GBK/JFCG/KGC, Prohibited Use, Possession Distribution or Sale of Tobacco Products and Inhalant Delivery Systems, Exhibit 1516.27. John Oldham seconded the motion. The motion passed unanimously.

John Oldham moved to approve Policy AC, Nondiscrimination (Policy/AR) (Exhibit 1516.28)

John Oldham moved to approve Policy AC, Nondiscrimination, Exhibit 1516.28. Curt Offenbacher seconded the motion. The motion passed unanimously.

Curt Offenbacher moved to approve Policy JHCDA, Prescription Medication (Policy/AR) (Exhibit 1516.29)

Curt Offenbacher moved to approve Policy JHCDA, Prescription Medication, Exhibit 1516.29. John Oldham seconded the motion. The motion passed unanimously.

John Oldham moved to approve Policy DH, Bonded Employees and Officers (Exhibit 1516.30)

John Oldham moved to approve Policy DH, Bonded Employees and Officers, Exhibit 1516.30. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS/TOPICS (held in Pleasant Hill Community Center)

Future Meetings
- Work Session – September 28, 2015 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – October 12, 2015 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.
• 2016-17 Budget Committee Openings
  The district has two Budget Committee openings. Information on how to apply will be available on the district website, at the district office and a notice will be placed on the reader board.

• OSBA Board of Directors Openings
  No nominees at this time.

• OSBA Fall Regional Meeting, October 1, 2015 6:30pm, Lane Education Service District
  Ms. Johnson will register Curt Offenbacher, Wylda Cafferata and Superintendent Scurto for the Fall Regional Meeting.

• OSBA Annual Convention, November 12- November 15, 2015, Portland
  Contact Ms. Johnson if you would like to attend.

10.0 ADJOURNMENT – 8:55 p.m.

Signed: [Signature] this 28th day of Sept., 2015.

Kevin Parrish, Board Chair