1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Chair Wylda Cafferata at 7:00 p.m. Other board members in attendance were John Oldham, Curt Offenbacher, Jeff Bernardo and Barbara Orre. Others in attendance were Scott Linenberger, Superintendent; Sheri Longobardo, Business Manager; Randy Fisher, High School Principal; Devery Stoneberg, Elementary Principal; Lisa Taylor, Special Education Director and Becky Johnson, Board Secretary.

Barbara Orre read the mission statement.

2.0 INTRODUCTION OF AUDIENCE
Michelle Allen, parent; Lisa Jones, parent and PHHS Employee, Laura Gerick, PHES 3rd Grade Teacher; Jim Dienstel, PHSD Maintenance Lead and Kathy Faber, parent, were present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES
The August 31, 2017 Board Meeting Minutes were approved by consensus, with the addition of “No comments were made” under item 7.0 Public Comment.

5.0 CONSENT AGENDA
5.1 Personnel

5.101 Approve Hiring of Karen Foley, Preschool Coordinator

Barbara Orre moved to accept the consent agenda. Curt Offenbacher seconded the motion. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS
6.1 Superintendent Report
Superintendent Linenberger provided the board with the following updates.

Facilities Update – Superintendent Linenberger has been working with our Maintenance Lead, Jim Dienstel, on the remaining warranty items. PHHS doors continue to be in issue as well as some mirror defects. We are working with the architect and manufacturer to find a solution. Mr. Dienstel is also working on installing spring-loaded panic bars on the high
school fence gates. The auxiliary gym floor has been repaired after the water damage this past school year. Due to the cost of repairs we have turned this into our insurance company. Items on the one-year warranty log are being reviewed to see if another inspection by our architect needs to be completed. Cornerstone Management will review the warranty log and make a recommendation. Superintendent Linenberger also informed the board that the maintenance department is reviewing our current well system and may bring forward recommended improvements at a later date when timelines and associated cost are known. The board reiterated the need for a long-range facilities plan before budget time to help with planning.

Budget Updates/Measure 98
Principal Fisher explained his rational behind staffing changes related to the budget that were made in July and reiterated that no additional funds were spent out of the General Fund. Superintendent Linenberger discussed Measure 98 funding and items what were previously approved to be funded. The Board requested to be made aware of plans to spend Measure 98 funds before they are committed. The board feels that they may not always have this type of funding opportunity and want to ensure funds are spent strategically. Superintendent Linenberger confirmed with the regional CTE coordinator from Lane ESD that Measure 98 funds may be used to purchase a CNC machine for PHHS as it meets the funding criteria for enhancing existing programs. Currently, we are looking at the cost associated with updating the machinery and other industry ready equipment.

Business Manager, Sheri Longobardo, discussed the use of the $300,000 placed in Contingency Funds in the 2017-18 Budget. These funds were placed in the contingency fund to be accessible with Board approval if the State budget increased from $7.8 billion to $8.2 billion. Ms. Longobardo said that the Board approved the use of $180,000. To date the district has spent $159,000 of this. The Board will add use of remaining contingency funds to a future board agenda.

Enrollment
As of September 8th we had a total of 996 students; 583 at the middle/high school and 413 at the elementary. We currently have 336 students in grades 9-12. The Board discussed Inter-District Transfers, sibling preference and potential funding. Additional information will be brought back to a future meeting.

6.2 Principal and Special Education Director Report

Elementary
Principal Stoneberg reported that her staff is excited to have a new science curriculum and received curriculum training from Carolina Biological during in-service week. School is off to a good start with many families attending the annual meet and greet. The average class size in K-2 is 22 and intermediate grades are 26. Air quality has been a concern and Ms. Stoneberg has been monitoring the Lane Regional Air Protection Agency (LRAPA) website to determine if students may go outside. She thanked all her staff with how they handled the social media issue. Ms. Stoneberg thanked Chair Cafferata for helping with easyCBM assessments. Upcoming events include universal screening for our students thanks to the Lions Club and Lane County; Picture Day and Open House.

Middle/High School
Principal Fisher reported that online registration went well and parents seemed pleased with not having to stand in long registration lines. He thanked his staff and the superintendent for
how they dealt with the social media threat. Principal Fisher is excited about the new agricultural program, freshman seminar classes and having a fulltime middle school counselor this year. He thanked the board for their support of our programs and school mission.

Special Education
Lisa Taylor, Special Education Director, reported on the Oregon Department of Education required annual report on restraint and seclusion. She was pleased to report that Pleasant Hill School District #1 had no incidents of restraint or seclusion during the 2016-17 school year.

6.3 2017-18 Board Charge and Work Session
The Board discussed the suggestion from Steve Kelley, OSBA consultant, regarding holding a Board Charge meeting prior to budget time to help plan for the upcoming year. After further discussion, Board member Oldham helped clarify that there are two different matters at hand. First, the board charge has not been used in the past as budget tool and secondly having a spring work session may be an appropriate time and place for budget planning. Ms. Cafferata thanked Mr. Oldham for his thoughtful comments. For this year, the Board will use the same goals as last year and update report dates. Board members will review the charge and send any other thoughts to Ms. Cafferata and Mr. Offenbacher.

6.4 Operational Agreement
Ms. Cafferata shared that during the August 31st board meeting, Steve Kelley, OSBA consultant, provided the board and superintendent with exercises and suggestions on setting expectations for this school year. Ms. Cafferata reviewed the Operating Agreement, which was produced from the chosen expectations. The Agreement will be added to the Board Charge to review quarterly and posted on the District Website.

7.0 PUBLIC FORUM -- During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH). Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns should share them directly with the School Board chair or the district superintendent.

Laura Gerick thanked the board for approving funding for the new science curriculum.
Teachers are excited about the new curriculum and how it aligns with current standards. Ms. Gerick is also currently receiving science curriculum training to be able to provide professional development to our teachers and others in the area.

Lisa Jones shared that she really likes the new freshman program that Mr. Kent is teaching. She’s excited for more opportunities to reach out to students and help them receive a better foundation.

8.0 BOARD ACTION ITEMS
8.1 New Business
8.101 Superintendent Evaluation Standards and Schedule
The board discussed the superintendent evaluation process, including which evaluation form to use. The decided use the OSBA format. A copy of Superintendent Linenberger’s contract will be sent to Steve Kelley, OSBA consultant, for his review to ensure there are no conflicts between the two
documents. The Board and Superintendent Linenberger agreed to forgo the two formative assessments and conduct a summative evaluation in March before contract extensions are due.

*Curt Offenbacher moved to adopt the OSBA Superintendent Evaluation. Jeff Bernardo seconded the motion. With no further discussion, the motion passed unanimously.*

8.102 2017 OSBA Elections Calendar
Ms. Cafferata explained that action was only needed at this time if a member of the Board would like to run for an Oregon School Board Association position. No nominations were made.

9.0 FUTURE BOARD MEETINGS
- Work Session – September 25, 2017, 7:00 p.m., Pleasant Hill Community Center
- Board Meeting – October 9, 2017, 7:00 p.m., Pleasant Hill Community Center

Steve Kelley will provided board training during the work session on October 23, 2017.

10.0 ANNOUNCEMENTS/OTHER

Thank you to Superintendent Linenberger and the Administration Team for how they handled the social media issue this past week.

11.0 ADJOURNMENT – 8:50 p.m.

Signed: _Wylda Cafferata_, Board Chair

This ___ day of ___, 2017.