Commitment, Excellence, Community

SCHOOL BOARD MEETING MINUTES
Monday, February 24, 2014, 7:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER
The meeting of the Pleasant Hill School Board was called to order by Chair John Oldham at 7:00 p.m. in accordance with the public notice of this meeting. Other Board members in attendance were Vice Chair Kevin Parrish, Wylde Cafferata, Barbara Orre and Curt Offenbacher. Also in attendance were Devery Stoneberg, Elementary Principal; Randy Fisher, High School Principal; Connor Baker, Student Representative; Caroline Passerotti, Business Manager; and Tony Scurto, Superintendent.

Board Member Kevin Parrish read the mission statement out loud.

2.0 INTRODUCTION OF AUDIENCE. Amy Burbee and Barrett Frobose, Ford Family Foundation Cascade Foothills Cohort Representatives; Thad Starr, Elementary Parent; Darlene Baker, Parent; and Kathy Vinje were in attendance.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA. No additions or deletions to the agenda were made.

4.0 APPROVAL OF MINUTES
4.1 Approve February 10, 2014 Revised Board Meeting Minutes (Exhibit 1314-50)
A revised version of Exhibit 1314-50 was provided to the Board. Mr. Scurto reviewed proposed revisions and received additional revisions from the Board. The Board approved the February 10, 2014 minutes as revised.

5.0 REPORTS & DISCUSSION ITEMS
5.1 General Fund Revenues and Expenditures - Year to Date (Exhibit 1314-51)
Business Manager Caroline Passerotti reviewed Exhibit 1314-51 showing year to date district revenue and expenditures. She summarized the report saying revenues received and expenditures incurred to date are comparable to 2012-13. Ms. Passerotti indicated the Grant Report will be moved to a quarterly report to show a more meaningful time.
period. Ms. Passerotti provided an update on State School Fund revenue, with expected increases resulting from a $98 million increase statewide local revenue collections due to increased collections in the Portland area. While the reported effect was $87.00 more per pupil, that projection does not include changes in the poverty factor, updated statewide enrollment data or mandated allocations. Ms. Passerotti said the Oregon Department of Education will be providing estimates on March 3, 2014 and the expected effect on the Pleasant Hill School District will be reported at the next Board meeting.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

No public comments were brought forth.

7.0 CONSENT AGENDA

7.1 Personnel

- 7.101 Approve of Hiring Heather Holte, Head Softball Coach (1.0 FTE)
- 7.102 Approve of Hiring Erik Hoberg, Head Baseball Coach (1.0)
- 7.103 Approve of Hiring Dan Smith, Co-Assistant Baseball Coach (0.5)
- 7.104 Approve of Hiring Kirk Miller, Co-Assistant Baseball Coach (0.5)
- 7.105 Approve of Hiring Gary Smith, Head Track Coach (1.0)
- 7.106 Approve of Hiring Mary Stevenson, Assistant Track Coach, Throws (1.0)
- 7.107 Approve of Hiring Sally Harmon, Co-Assistant Track Coach, Jumps (0.25)
- 7.108 Approve of Hiring Troy Roberts, Co-Assistant Track Coach, Jumps (0.5)
- 7.109 Approve of Hiring Michael Brooks, Co-Assistant Track Coach, Javelin (0.25)

Mr. Offenbacher moved to approved the Consent Agenda outlined in Personnel, 7.101 through 7.109 in its entirety. Mr. Parrish seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS

8.1 New Business

No new business was brought forward.

8.2 Old Business

8.201 Par Course.

Superintendent Scurto reintroduced Amy Burbée and Barrett Frobose as members of the Ford Family Foundation Cascade Foothills Cohort. Mr. Scurto summarized the discussion from the February 10, 2014 Board meeting, explaining the Cohort presented a potential gift of a Par Course to the District and that additional information was requested before the Board could act on the gift.
Superintendent Scurto explained that the Par Course would consist of eight pieces of equipment and be installed on a pad with a firm border and adequate base with appropriate drainage. It would be located in the southwest corner of the track area between the Billie Shack and the Tennis Court. **See site map handout.** Responding to questions from the previous meeting Mr. Scurto explained there would be a minimal if any increase in liability insurance and permitting requirements for construction remain unknown. He said the District is prepared to assume the regular maintenance for the $10,000 to $12,000 gift, citing its benefit to students and the community. Ms. Burbee addressed the location choice saying it is out of the way of most activities, easily accessible, and does not encroach on the elementary school areas. Ms. Orre confirmed with Ms. Burbee that placing the Fall Creek, Lowell, Jasper, Pleasant Hill, Dexter project at a Pleasant Hill site was not an issue nor would its usage during school hours violate OSAA rules for other schools.

**Ms. Cafferata moved the Pleasant Hill School Board graciously accept the donation of the Par Course from the Cascade Foothills Ford Leadership Group. Ms. Orre seconded the motion. The motion passed unanimously.**

8.202 Open Enrollment (Exhibit 1314-52.1, Exhibit 1314-52.2, Exhibit 1314-52.3). Mr. Scurto reviewed Exhibit 1314-52.1, stating that Pleasant Hill School District has 101 students currently in Open Enrollment status. These students include 41 new students in 2013-14, 43 students who enrolled in 2012-13 and continued, and 17 students who attended Pleasant Hill schools in 2012-13 in a different status such as an Inter-district Transfer.

He further explained that in 2012-13, 10 Pleasant Hill students moved to other districts and in 2013-14, five Pleasant Hill students moved to other districts. Not all of those 15 students were attending Pleasant Hill schools at the time of their enrollment in other locations.

Mr. Scurto directly responded to the Board’s request for comparisons of expressed interest vs. actual enrollment. In 2012-13, 91% of the Open Enrollment applicants enrolled in district schools; in 2013-14, 82.5% of applicants enrolled.

Mr. Scurto explained that changes in the inter-district transfer law would permit the district to enroll additional students in the fall if there were unexpected vacancies or Open Enrollment students who were accepted did not enroll. The new law permits districts to set a number of openings for inter-district transfers. These openings can be declared at any time, and permission from the exiting district is no longer required.
Mr. Scurto told the Board these updated processes are moving toward simplification and allow the Pleasant Hill School District to work based on capacity; however, there is currently no answer as to how the Open Enrollment rules will integrate with OSAA rules around athletics or extracurricular activities.

Ms. Passerotti and Mr. Scurto reviewed Exhibit 1314-52.2, outlining the cumulative one-time and on-going revenue and expenditures related to Open Enrollment students. The Board noted that expenditures included in the report also benefited the entire student population. Mr. Scurto added that additional benefits included lower elementary class sizes and additional electives for high school students.

Mr. Scurto handed out an update to the last PHES benchmark data for Open Enrollment vs. Non Open Enrollment students. He stated the data shows Open Enrollment and Non-Open Enrollment students are very similar when comparing academic achievement and behavior.

Exhibit 1314-52.3 (revised) was distributed and discussed, showing the Pleasant Hill School District’s recommendation for Open Enrollment. Mr. Scurto explained that projected capacity was based on a target elementary class size of 25, with full grade targeted at 75, and a target high school class size of 30, with a full grade targeted at 90. Mr. Scurto explained the District wishes to create a cushion for siblings of Open Enrollment students that may apply to insure there is space beyond the recommended numbers.

Open Enrollment closes April 1, 2014, with families being notified of the District’s decisions by May 1, 2014. Ms. Cafferata suggested that families be provided a handout explaining the Open Enrollment parameters.

Mr. Offenbacher thanked Ms. Passerotti and Mr. Scurto for putting together the data as requested.

Exhibit 1314-52.3 (revised) is the recommendation of the District for OE strategy for the 2014-15 school year.

Mr. Offenbacher commended the District for doing a great job on this comparison.

Mr. Offenbacher moved to accept the recommendations of Exhibit 1314-52.3 revised, dated February 24, 2014, with additional modifications of 4th grade slots increased to 5, and to accept siblings if they exceed any specific class size limit. (See below.) Mr. Parrish added to the motion at all levels priority will be offered for Interdistrict Transfers and siblings of current students. Ms.
Caffèrata seconded the motion. With no further discussion the motion passed unanimously.

2014-15 Open Enrollment Plan

Pleasant Hill Elementary (Grades K-6) – 74 Open Enrollment Slots with the following grade level limits:

- Kindergarten: 20
- 1st Grade: 16
- 2nd Grade: 9
- 3rd Grade: 9
- 4th Grade: 5
- 5th Grade: 4
- 6th Grade: 11

Pleasant Hill High School (Grades 7-12) – 60 Open Enrollment Slots, with no grade level limits

8.203 Ballot Title

Mr. Scurto reviewed Exhibits 1314-53.1 through 1314-52.3 as samples of ballot language used by other districts.

The Board reviewed the revised Ballot Title and changes made in response to a February 10 Board request. After discussion, the Board agreed to reverse the order of the campus-wide project descriptions to emphasize safety improvements.

Board Vice Chair Parrish moved to adopt Exhibit A Notice of Measure Election (Exhibit 1314-52.1), as revised. Ms. Caffèrata seconded the motion. The motion was opened for discussion.

The Board discussed removing reference to the parking areas from the item describing re-routing of buses since the final design has not been determined.

With no further discussion the Board added the alteration of the middle bullet point being changed to read “Re-route buses to improve safety.” The Board passed the adoption unanimously.

Ms. Caffèrata moved the Board approve the Resolution (Exhibit 1314-54.1). Mr. Parrish seconded the motion. With no discussion, the motion passed unanimously.

8.204 Lane ESD

Mr. Scurto reviewed Exhibits 1314-55.1 and 1314-55.2, explaining the Core and Flex Fund Model and Pleasant Hill Order Form for Lane ESD Services. Mr. Scurto explained due to diminished state funding for ESDs and Eugene School...
District $4_{J}$ pulling out, remaining school districts will pay more for services this upcoming year. He stated his support for the proposed three-year model and recommended that the Board accept the Lane ESD Local Service Plan.

Wylda Cafferata said she was impressed by the packet provided by Lane ESD as clear and answering questions easily.

Mr. Oldham, Board Chair, moved the Board approve the Lane ESD Local Service Plan Exhibit 1314-55.1 and 2, Mr. Parrish, Vice-Chair seconded the motion. With no discussion, the motion passed unanimously.

8.205 Budget Committee Opening.
Superintendent Scurto announced a position within the Budget Committee remains with a soft deadline of March 4, 2014.

9.0 FUTURE BOARD MEETINGS
- Monday, March 10, 2014, Board Meeting – 7:00 p.m., PH Community Center
- Monday, April 7, 2014, Board Meeting – 7:00 p.m., PH Community Center
- Monday, April 28, 2014, 5 p.m., PH Community Center, (Work Session)

11.0 ANNOUNCEMENTS/OTHER
- OSBA Achievement Workshop
- High School Principal Randy Fisher announced four wrestlers will be representing Pleasant Hill at the State Tournament. He also announced the Girls Basketball will play Glide for a spot at the regional tournament.
- Elementary Principal Devery Stoneberg announced the Battle of the Books is up-coming with teams of 6-8 being currently identified.
- Mr. Scurto thanked the Board for the Letter to the Editor published in the Register-Guard, recognizing the District’s outstanding 91.7% graduation rate.

12.0 ADJOURNMENT.
With no further business, Mr. Oldham, Board Chair, adjourned the meeting at 8:44 p.m.

Signed: _________________________ on this _____ day of _________________, 2014
Mr. John Oldham, Chair