SCHOOL BOARD MEETING
MINUTES
Monday, September 26, 2016, 7:00 p.m.
Pleasant Hill Community Center

1.0 CALL TO ORDER
The regular meeting of the Pleasant Hill School Board was called to order by Vice Chair Wylda Cafferata at 7:01 p.m. Other board members in attendance were Curt Offenbacher and Barbara Orre. Others in attendance were Tony Scuro, Superintendent; Sheri Longobardo, Business Manager; Randy Fisher, High School Principal; Thad Holub, High School Assistant Principal; Devery Stoneberg, Elementary Principal and Becky Johnson, Board Secretary.

Curt Offenbacher read the Mission Statement aloud.

2.0 INTRODUCTION OF AUDIENCE
Jeff Bernardo, parent, was present.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA
There were no additions or deletions to the agenda.

4.0 APPROVAL OF MINUTES
The September 12, 2016 Board Meeting Minutes were approved by consensus with the addition of “The Board expressed appreciation for the Board Secretary’s work on the minutes” to item 4.0 Approval of Minutes.

5.0 REPORTS & DISCUSSION ITEMS
5.1 Facility Update
Superintendent Scuro reported that students and staff enjoy the new spaces. He followed with an update on remaining project issues:

Concrete Floors at the High School – The mock up repairs to the concrete floor did not match. The company was given three chances to correct the issue. It has now been decided to withhold payment. We are in the process of working out details with another company to make the repairs. Due to the significant time required to make the repairs, discussions are taking place to determine least disruptive time to have the work done.

Science Room Countertops – The architect is working with a Wilsonart representative to find a solution to protect the countertops from scratching.

Warranty Items – We are currently tracking 19 warranty items. Some of these items were previously noted. The next Owners, Architect and Contractor meeting is scheduled for Wednesday, September 28th.
Friday, October 7th at 5:30 p.m. will be the official grand opening. It will begin with a brief ceremony to thank the community and teams that helped make this possible, followed by a tour of the facilities.

5.2 Fourth Quarter Reports

5.2.01 Enrollment

At the end of the 2015-16 school year we had a total of 983 students, 478 at the high school and 505 at elementary. Although students shifted throughout the year we started the first quarter of 2015-16 with 983 students and ended with the same. Current preliminary numbers for 2016-17 are 1,015 students, which is above our projected number of 993. Actual first quarter numbers will be presented in October.

5.2.02 Safety

- Healthy and Safe Schools Plan
  The Oregon Department of Education (ODE) is requiring Districts to complete a plan to test for levels of lead in drinking water, radon, lead paint and safe pest management within our schools. Jim Dienstel, our Maintenance Lead, will submit the draft plan by October 1, 2016 as required by ODE. The legislature has allocated emergency funds to help cover the testing cost only. Although this requirement may be costly and take some time, in the end Oregon schools should be healthier and safer.

- Elementary
  The elementary bus loop is working well after a few refinements. Due to bus congestion, students load onto buses in the afternoon in two waves. A red line is being added to the curb to show where students may not cross until directed by staff or the bus drivers. We are limiting student movement in the front of the buildings by having them use the backside of the buildings. Emergency drills, such as bus evacuation, room clear, fire, directive response and hold-in-place have been conducted and went well.

- High School
  The high school completed a fire drill successfully with all students exiting in under a minute. Lock down and hold-in-place drills will be reviewed this coming week. The bus loop and car traffic is improving and a red line for busing will also be painted. Safety committee meetings are taking place every month.

- District
  ALICE training is scheduled for October 14th for new hires and those who have not previously taken the course. Superintendent Scurto reported that local fire department volunteers were given a tour before school started to see locations of shut off valves and new building configurations. In the upcoming weeks our maintenance team will be meeting with trainers and fire chiefs and to schedule a time to test the fire hydrant system. Our school has been designated as an emergency response location. FEMA will be supplying us with first aid and emergency response equipment to store in the event of an emergency.
5.203 Achievement – State Assessment Results
Superintendent Scurto presented the State Assessment results from last year. This is the second year using the Smarter Balanced test for Reading/Literature and Math. Science testing has continued using the OAKS exam. The Pleasant Hill Improvement Plan (PHIP) team will be analyzing this data after the state school report card comes out in October. Further information will be brought back to a future board meeting. Based on the initial look, Pleasant Hill students met or exceeded the State average in the follow subjects: grades 3rd, 4th, 6th, and 11 in Math; 3rd, 4th and 11th in Reading/Literature; and 5th and 8th in Science. Superintendent Scurto discussed students who opt out and the effects it may have had on some of the assessment scores. The PHIP team will be reviewing the opt-out rates and any socioeconomic factors. The Board also requested that the PHIP team review the middle school trend and would like to see how we compare to the national average.

5.204 Board Charge Review
A final copy of the 2016-17 Board Charge was included in the board packet. Per the charge we will review it quarterly.

5.3 Lane Education Service District Transit Request for Fiscal Year 2017-18
The Board reviewed the 2016-2017 Lane ESD Service Order Form which shows a breakdown of services provided to our District from Lane ESD. Superintendent Scurto discussed how transit dollars are distributed by the State. He explained that while larger districts may choose to request their portion of transit dollars to fund their own programs, our District finds it more cost effective for us to purchase services through Lane ESD. If at some point services are not cost effective, the Board may take up to 85% of the allotted transit dollars to fund District programs. At this time we are not requesting transit dollars.

5.4 Early Graduation Request
Superintendent Scurto reported that Emily Banks, a PHHS senior, has requested to graduate early. Based on a well thought out plan and the support of her family Superintendent Scurto approved her request.

5.5 Open Enrollment Phone Calls
In past years the Board has called Open Enrollment and Inter-District Transfer families to welcome them to the District. Superintendent Scurto inquired if this was something that the Board would like to do this year. It was decided to table this discussion until the next meeting when all Board members are present.

6.0 PUBLIC FORUM – During this portion of the Board Meeting, members of the public are specifically invited to present commendations and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

As a parent, Mr. Bernardo appreciates the efforts made by the Board, District and Staff regarding safety measures. He challenged the Board and Staff to continue improving safety, including measures related to the ALICE trainings.

7.0 CONSENT AGENDA
7.1 Personnel
7.101 Approve Cary Stuart, Preschool Educational Assistant
7.102 Approve Laura Pardee, Elementary Educational Assistant
7.103 Approve Phil Dube, Head Baseball Coach
7.104 Approve Kayla Bruni, Assistant Volleyball Coach

Curt Offenbacher moved to accept the consent agenda. Barbara Orre seconded the motion. The motion passed unanimously.

8.0 BOARD ACTION ITEMS
8.1 New Business
   There were no new business items.

8.2 Old Business
   8.201 Policy JG, Student Discipline

Curt Offenbacher moved to approve Policy JG, Student Conduct, Exhibit 1617.20. Barbara Orre seconded the motion. The motion passed unanimously.

8.202 Policy JFC, Student Conduct

Barbara Orre moved to approve Policy JFC, Student Conduct, Exhibit 1617.21. Curt Offenbacher seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS
   • Board Meeting – October 10, 2016 7:00 p.m., Pleasant Hill Community Center
   • Work Session – October 24, 2016 7:00 p.m., Pleasant Hill Community Center

10.0 ANNOUNCEMENTS/OTHER
    Pleasant Hill Elementary School is hosting a Jog-a-thon fundraiser this Friday, September 30th. Kindergarten-2nd will begin at 8:45 a.m. and 3rd-5th will begin at 10:00 a.m.

    Pleasant Hill High School Open House is this Friday, September 30th at 5:30 p.m.

    The Pleasant Hill School Board cordially invites you to the Official Dedication and Ribbon Cutting ceremony for the new and renovated buildings on campus on Friday, October 7, 2016 at 5:30 p.m. in the Pleasant Hill High School Student Center.

    Principal Fisher thanked those who helped support our school during the tragic loss of Jordan Jeffs. The outpouring from the community, parents, staff and even other schools was tremendous. As a way to honor Jordan and give back, the Jeffs family donated new high school football uniforms with the extra money from the GoFundMe and Banner Bank accounts. An additional jersey was made for Jordan which the team presented to his family.

11.0 ADJOURNMENT – 8:17 p.m.

Signed: ___________________________, this 10th day of October, 2016.
Kevin Parrish, Board Chair